Mars Borough

301 Arch Street, First Floor, Mars, PA 16046

Meeting Agenda

(Visitors/Speakers are asked to limit their presentations to 5 minutes during Public Meetings.)

Meeting Date: **April 7, 2025**

Call to Order: **7:00 PM**, with the Pledge of Allegiance.

ELECTED OFFICIALS / EMPLOYEE / PROVIDER ATTENDANCE ("x" indicates present) ("tc" indicates teleconference attendance)					
	Alan Boburczak	Parks & Recreation Celebrations		Bonnie Forsythe	Secretary / Treasurer Deputy Code Enforce. Off.
	Rob Bost	Council Vice President Administration, HR		Amy Brown	Assistant Sec. / Treas.
	Chris Clutter	Council Pro Tem Public Safety		Michaela Roenigk	Office Assistant
	Mike Fleming	Council President		Andrew Schultheis	Public Works Foreman
	Bill Lambert	Water		Mark Lint	Police Chief
	John McWilliams	Streets		Chad Rensel	Police Lieutenant
	Brad Price	Budget, Finance		Allen Russell	Code Enforcement Officer
	Gregg Hartung	Mayor		Chris Reese	Solicitor
				Renea Pomeroy	Elected Tax Collector

VISITORS:	
Name(s) / Organization	Topic

PUBLIC COMMENT TO SPEAK ABOUT STORMWATER MS4 ISSUES:	
Name(s) / Organization	Topic

MOTIONS	FIRST	SECOND	ACTION
Motion to approve meeting minutes from 03/03/2025 and 03/17/2025.			
Motion to approve expenses for March 2025 in the amount of $45,957.67.			
Motion to approve payroll expenses for March 2025 in the amount of $42,313.16.			
Motion to approve Mars New Year Celebration on June 6 & 7, 2025, with street closings on Pittsburgh Street from Crowe Avenue to Grand Avenue and Grand Avenue from Marshall Way to Clark Street, to begin at 9:00 AM on June 6th, followed by rolling closures until the event begins at 5:30 PM, and continuing until approximately 10:00 PM on June 7th, or until Police consider it safe to reopen the streets. Additionally, tents may remain up until Monday, June 10th, in order to avoid additional weekend fees for tent removal.			
Motion to approve Brewfest on June 14, 2025, with streets closings on Pittsburgh Street from Crowe Avenue to Grand Avenue and Grand Avenue from Marshall Way to the Post Office, to begin at 1:00 PM and continue until 9:00 PM, or until Police consider it safe to reopen the streets.			
Motion to have Mike Fleming or Robert Bost sign letter to Mars New Year for Brewfest required by the LCB for the special liquor license.			

MOTIONS (cont.)	FIRST	SECOND	ACTION
Motion to approve July 4th Celebration and Parade on July 4, 2025, with street closings from Pittsburgh Street from Crowe Avenue to Grand Avenue from [TBD] to [TBD], and temporary street closures to accommodate the July 4th Parade, starting at Marburger Field, then proceeding down Beaver Street, on to Irvine Street, and then to Grand Avenue.			
Motion to purchase a 12" digging bucket from North East Attachment & Track for $1,270.00.			
Motion to approve phone system through Phones Plus & Vantage, to include four (4) new phones at a cost of $900.00 ($225.00 each) and an ongoing monthly cost of $248.00, with the understanding that the monthly cost may vary if users or lines are added or subtracted.			
Motion to advertise Paving Bid(s) as outlined in the 2025 Paving Bid Package, prepared by PennDOT, for Spring Avenue (budgeted w/ grant funding), and/or Kelly Alley (unbudgeted), and/or Ridge Avenue (unbudgeted), with bids to be received no later than 3:00 PM on [date TBD] and opened at the [date TBD] Council Meeting.			
Motion to approve KLH Engineers quote for Crowe Avenue Waterline Replacement in the amount of $31,850 for Design Phase, $4,000 for Permitting, $2,500 for Bid Phase, and $32,000 for Construction Phase services.	Previously tabled. KLH to provide an alternate quote after discussion with Council. Meeting scheduled to discuss options.		

ITEMS FOR DISCUSSION:			
Item	Submitted by / Responsible Party:	Date Added:	Discussion / Status:
PA Small Water & Sewer Grant	Forsythe	02/03/2025	Application has been submitted.
2023 Liquid Fuels Audit	Forsythe	04/07/2025	2023 Liquid Fuels Audit completed. Attestation Engagement included for Council's information.

REPORTS:	
Official	Report
Mayor	Verbal report to be provide to Council.
Administration	Written budget progress report provided to Council.
Police	Written report provided to Council.

EXECUTIVE SESSION				
Requested by:	Topic(s):			
Motions		First	Second	Action
To go into Executive Session	Time:			
To come out of Executive Session	Time:			

CLOSING ACTIONS				
Motion		First	Second	Action
To Adjourn	Time:			

Submitted by:

NOTE 1: Items in Blue brought to the attention of Secretary/Treasurer within 24 hours of meeting.
NOTE 2: Items in Green added to Agenda with a motion/vote.
NOTE 3: Items in Red not originally on the agenda and added without a vote.