Mars Borough

Meeting Minutes

(Visitors/Speakers are asked to limit their presentations to 5 minutes during Public Meetings.)

Meeting Date: **August 19, 2024**

Call to Order: **7:00 PM**, with the Pledge of Allegiance.

ELECTED OFFICIALS / EMPLOYEE / PROVIDER ATTENDANCE ("x" indicates present) ("tc" indicates teleconference attendance)					
x	Alan Boburczak	Parks & Recreation Celebrations		Bonnie Forsythe	Secretary / Treasurer Deputy Code Enforce. Off.
x	Rob Bost	Council Vice President Administration, HR	x	Amy Brown	Assistant Sec. / Treas. Deputy Code Enforce. Off.
x	Chris Clutter	Council Pro Tem Public Safety	x	Andrew Schultheis	Public Works Foreman
x	Mike Fleming	Council President		Mark Lint	Police Chief
	Bill Lambert	Water		Brian Novosel	Police Sergeant Deputy Code Enforce. Off.
x	John McWilliams	Streets		Allen Russell	Code Enforcement Officer
x	Brad Price	Budget, Finance		Chris Reese	Solicitor
x	Gregg Hartung	Mayor		Renea Pomeroy	Elected Tax Collector

VISITORS:	
Name(s) / Organization	Topic
William Pitts Butler Eagle	In attendance to observe.
Richard Gubitosi	Bought 118 Grand and plan to put a dermatology office in. Wanted to introduce himself. Hoping to be open in six months once construction begins.

PUBLIC COMMENT TO SPEAK ABOUT STORMWATER MS4 ISSUES:	
Name(s) / Organization	Topic

MOTIONS	FIRST	SECOND	ACTION
Motion to approve meeting minutes from 07/01/2024.	McWilliams	Clutter	Carried
Motion to approve meeting minutes from 07/15/2024.	Clutter	McWilliams	Carried
Motion to pay off the Leaf Truck loan in the amount of $57,766.41 to NexTier Bank.	McWilliams	Clutter	Carried
Motion to pay off the Dump Truck loan in the amount of $18,343.97 to Armco Credit Union.			TABLED
Motion to move $130,000.00 to a 9-Month CD at NexTier Bank at 5% (as guaranteed by NexTier if the account is opened by 08/21/2024).	Price	Bost	Carried
Motion to move $184,136.97 (balance of proceeds from the sale of 524 Pittsburgh Street) to the PLGIT Reserve Fund.	Price	McWilliams	Carried
Motion to accept KLH proposal for Engineering and Survey Services for W. Arch Stormwater Management Study in the amount of (1) $12,500 for Design Phase, (2) hourly rates for Special Services (per their existing fee schedule), and (3) $450 per preparation of Right-of-Way Exhibits, as needed.			TABLED
Motion to approve agreements for West Arch Street Stormwater Easement/Right-of-Ways.			TABLED
Motion to approve the quote from AC Miller & Pumpman for Interconnect Vault in the amount of $48,398.00.	Bost	Clutter	Carried
Motion to approve Daman Superior quote for ProMinent work to be performed at the water plant in the amount not to exceed $2,002.00.	Price	Boburczak	Carried

MOTIONS (cont.)	FIRST	SECOND	ACTION
Motion to purchase a new Line Locator at a cost not to exceed $4,000.	Bost	McWilliams	Carried
Motion to approve Quote from Innovative Public Safety for $2,045.60 per month beginning September 2024.	Boburczak	McWilliams	Carried Price – No McWilliams – Yes Clutter – Yes Fleming – Yes Bost – Yes Boburczak – Yes

ITEMS FOR DISCUSSION:			
Item	Submitted by / Responsible Party:	Date Added:	Discussion / Status:
EMS Service	Fleming	08/19/2024	Fleming will discuss with Pfeifer. Quality exploring becoming an authority. Fleming suggested Mars should be prepared in 2025 budget to contribute more money to ambulance service.

REPORTS:	
Department	Report
Mayor	Verbal report provided to Council.
	AED Grant – RichMar Rotary applied for grant and will pay for AED.
	Clock – ideally will be installed before Applefest.
	Mars New Year – supplies are temporarily being stored in Borough offices. Bank denied request to store in their building. In talks with Stick City for storage.
	Chatham University – new group of students want to do work. Hartung presented two ideas to them: 5 year plan or survey on quality of life in Mars.
	Mars awarded funding for Spring Ave project per William Pitts (Butler Eagle).
Administration	Written Budget update provided to Council.
	Budget meeting information presented to Council.
Police	Written report provided to Council.
Public Works	Written report provided to Council.
	DEP report regarding lead lines due in October. Brown has been collecting resident responses to service line material questionnaire and is working with Amy (RCAP) for a more complete list.
	Schultheis asked Bost if any follow up had occurred on complaint about public works employees regarding parking lot. Bost has not heard anything further. Price stated he had been in contact with Melissa. Price to forward final response to Council.
	Parking lot maintenance – cut hillside back, put in new gravel, and moved planter boxes at lot adjacent to Borough building.

EXECUTIVE SESSION				
Requested by:	Topic(s):			
Motion		First	Second	Action
To go into Executive Session	Time:			
To come out of Executive Session	Time:			

CLOSING ACTIONS				
Motion		First	Second	Action
To Adjourn	Time: 9:26 PM	Clutter	Boburczak	Carried

Submitted by: Amy Brown, Assistant Secretary/Treasurer

NOTE 1: Items in Blue brought to the attention of Secretary/Treasurer within 24 hours of meeting.
NOTE 2: Items in Green added to Agenda with a motion/vote.
NOTE 3: Items in Red not originally on the agenda and added without a vote.