



# Mars Borough

## Meeting Minutes

(Visitors/Speakers are asked to limit their presentations to 5 minutes during Public Meetings.)

**Meeting Date:** January 4, 2022

**Call to Order:** 7:00 PM, with the Pledge of Allegiance.

ELECTED OFFICIALS ATTENDANCE ("x" indicates present) ("tc" indicates teleconference attendance)		
x	Rob Bost	Council Vice President Administration, HR
x	Chris Clutter	Council Pro Tem Public Safety
x	Mike Fleming	Council President
	Rick Foster	Streets
x	Bill Lambert	Water
x	Brad Price	Budget, Finance
	Julie Schultheis	Parks & Rec, Celebrations
x	Gregg Hartung	Mayor

EMPLOYEE / PROVIDER ATTENDANCE ("x" indicates present) ("tc" indicates teleconference attendance)		
x	Bonnie Forsythe	Secretary / Treasurer
x	Jamie Kochik	Assistant Sec. / Treas.
	Amy Brown	Assistant Sec. / Treas.
	Ed Dorsey	Public Works Foreman
	Allen Russell	Code Enforcement
	Mark Lint	Officer in Charge
x	Chris Reese	Solicitor
x	Renea Pomeroy	Elected Tax Collector

COUNCIL REORGANIZATION – Mayor Gregg Hartung	
Action	Result
Swearing in of newly elected council members: G. Michael Fleming, Robert Bost, Jr., Christine Clutter	
Swearing in of newly elected tax collector: Renea Pomeroy	
Election of Council President, Term: January 2022 to December 2023	G. Michael Fleming
Election of Council Vice President, Term: January 2022 to December 2023	Robert Bost, Jr.
Election of Chairman Pro Tem, Term: January 2022 to December 2023	Christine Clutter

COUNCIL REORGANIZATION – Council President			
Motion	First	Second	Action
Establishment of borough committees.	Bost	Clutter	Carried
Confirmation of borough meeting calendar for 2022.	Clutter	Lambert	Carried

VISITORS:	
Name(s) / Organization	Topic

PUBLIC COMMENT TO SPEAK ABOUT STORMWATER MS4 ISSUES:	
Name(s) / Organization	Topic

<b>MOTIONS</b>	<b>FIRST</b>	<b>SECOND</b>	<b>ACTION</b>
Motion to approve Ordinance 449 to increase real estate taxes by 1.5 mills for 2022.	Clutter	Price	Carried
Motion to approve meeting minutes from 12/02/2021, 12/06/2021 & 12/20/2021.	Clutter	Lambert	Carried Price abstained.

<b>OLD / ON-GOING ITEMS FOR DISCUSSION:</b>		
Item	Submitted by:	Discussion / Status
Box for Tax Payments	Pomeroy	Pomeroy proposed installing a drop box for Borough tax collection purposes. She suggested placing the box at the Education Building. Fleming stated the Borough would look for available box types and pricing.
No Parking Areas	Fleming	Fleming asked Reese if he had talked to Allen Russell about no parking areas around town. Council discussed streets proposed by Russell at previous meeting. Hartung mentioned that OIC Lint had a packet of ordinances he feels need addressed. Fleming stated it would be a good idea to work on a group of ordinances at the same time to save some money on advertising, legal fees, etc. Fleming stated it would be good to have everything together for the ordinances to be voted on in June.
Water Bill for 134 Grand Avenue	Price	Price brought up his water bill and discussed several items in the 12/20/2021 meeting minutes regarding the discussion had at that meeting. Fleming stated the Borough would have to look at old phone records to confirm call came in to Dorsey.

<b>NEW ITEMS FOR DISCUSSION:</b>		
Item	Submitted by:	Discussion / Status

<b>BOROUGH RESOLUTIONS - 2022</b>				
Resolution		First	Second	Action
1	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of the firm Lope, Casker and Casker with Christopher Reese as Solicitor for 2022.	Clutter	Bost	Carried
2	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of the firm Hosack, Specht, Meutzel and Wood, LLP, as auditor for the 2021 Borough audit and to provide other necessary accounting services.	Clutter	Bost	Carried
3	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, establishing The Butler Eagle as the official newspaper of the Borough of Mars for the purpose of all legal notifications in 2022.	Clutter	Lambert	Carried
4	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of Professional Code Services to the position of Building Inspector for the Borough of Mars for 2022.	Fleming	Clutter	Carried
5	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of KLH Engineers to the position of Consulting Engineer for the Borough of Mars for 2022.	Clutter	Bost	Carried

<b>BOROUGH RESOLUTIONS – 2022 (cont.)</b>				
Resolution		First	Second	Action
6	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of the Mars Bank, Mars, Butler County, PA as the depository for the Borough accounts for 2022.	Clutter	Price	Carried
7	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of Pennsylvania Local Government Investment Trust (PLGIT) as the depository for the Borough's money market and investment accounts for 2022.	Price	Clutter	Carried
8	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of Pennsylvania Municipal Retirement Services (PMRS) as the depository for Non-Uniform Pension Plans for Borough employees for 2022.	Price	Clutter	Carried
9	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of Brad Price as Chief Administrator for the Borough of Mars Non-Uniform Pension Fund for 2022.	Clutter	Bost	Carried Price abstained
10	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of authorized signatories on all Mars Borough and Armco Credit Union checking accounts for 2022.	Lambert	Price	Carried
11	A Resolution of the Borough of Mars, County of Butler, Pennsylvania, establishing a schedule of water rates to charge consumers of water supplied by the Borough in 2022.	Clutter	Lambert	Carried
12	A Resolution of the Borough of Mars, County of Butler, Pennsylvania, establishing rates for Water and Municipal No-Lien Letters supplied by the Borough or Elected Tax Collector in 2022.	Clutter	Bost	Carried
13	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the establishment of a per card commission and penalty for delinquent taxes for the Borough of Mars for 2022.	Clutter	Price	Carried
14	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of Mark Lint to the position of Officer-in-Charge for the Borough of Mars for 2022.	Price	Clutter	Carried
15	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of Part Time Police Officers for the Borough of Mars for 2022.	Clutter	Bost	Carried
16	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of Edward Dorsey to the position of Foreman of the Public Works Department of the Borough of Mars for 2022.	Lambert	Clutter	Carried
17	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of Full Time Staff for the Public Works Department of the Borough of Mars for 2022.	Price	Lambert	Carried
18	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of Part Time Staff for the Public Works Department of the Borough of Mars for 2022.	Lambert	Price	Carried
19	A resolution of the council of the Borough of Mars, Butler County, Pennsylvania, providing for the duties and pay rate for the water treatment plant monitor for 2022.	Clutter	Lambert	Carried

<b>BOROUGH RESOLUTIONS – 2022 (cont.)</b>				
Resolution		First	Second	Action
20	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of Bonnie Forsythe to the position of Secretary/Treasurer for the Borough of Mars for 2022.	Clutter	Lambert	Carried
21	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of Jamie Kochik and Amy Brown to the position of Assistant Secretary/Treasurer for the Borough of Mars for 2022.	Clutter	Price	Carried
22	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of Allen Russell to the part-time position of Zoning and Code Enforcement Officer for the Borough of Mars for 2022.	Lambert	Bost	Carried

<b>REPORTS:</b>	
Department	Report
Mayor	Hartung gave an update on graduate student from Chatham University. The student will be working directly with the Borough to see how their work can integrate with MS4 work. Fleming asked if KLH was aware of the potential tributary work. Hartung state that would happen in a meeting in the next few weeks with KLH and the graduate student.
	Hartung mentioned Officer Tresky is going to cut back his shifts to mostly work during events and occasionally.
	Hartung mentioned there is a potential officer from Middlesex that they are looking at to fill more shifts.
	Hartung mentioned he would meet with Saxonburg's mayor to discuss how the police departments could work together in the future.
	Hartung mentioned talking to Dr. Green who retired from NASA. He stated he would continue to be a part of MNY/Discovery Center.

<b>EXECUTIVE SESSION</b>				
Requested by:		Topic(s):		
n/a		n/a		
Motion		First	Second	Action
To go into Executive Session	Time:			
To come out of Executive Session	Time:			

<b>CLOSING ACTIONS</b>				
Motion		First	Second	Action
To Adjourn	Time: 9:21 PM	Clutter	Lambert	Carried

Submitted by: Bonnie Forsythe, Secretary/ Treasurer