



# Mars Borough

## Council Meeting Minutes: *January 6, 2020* 2020 Reorganization Meeting

7:00 - Call to order with the Pledge of Allegiance.

ELECTED OFFICIALS ATTENDANCE (x indicates present)					
	Name	Office/Committee		Name	Office/Committee
x	Rob Bost		x	Bill Lambert	
x	Chris Clutter		x	Brad Price	
x	Mike Fleming		x	Julie Schultheis	
x	Rick Foster		x	Gregg Hartung	Mayor

EMPLOYEE / PROVIDER ATTENDANCE (x indicates present)					
	Name	Position		Name	Position
	Ed Dorsey	Public Works Foreman	x	Bonnie Forsythe	Secretary/Treasurer
	Greg Szypulski	Public Works		Patricia Madaffari	Assistant Secretary
	Jim Louis	Public Works	x	Chris Reese	Solicitor
	Andrew Schultheis	Public Works		Beau Sneddon	Officer-In-Charge
	Sandra Cox	Code Enforcement		Renea Pomeroy	Tax Collector

COUNCIL REORGANIZATION – Mayor Gregg Hartung	
Action	Result
Swearing in of newly elected council members: James “Rick” Foster, William Lambert, Bradford Price	
Swearing in of newly elected tax collector: n/a	
Election of Council President, Term: January 2020 to December 2021 Nominations: Mike Fleming	Mike Fleming
Election of Council Vice President, Term: January 2020 to December 2021 Nominations: Rob Bost	Rob Bost
Election of Chairman Pro Tem, Term: January 2020 to December 2021 Nominations: Christine Clutter, Julie Schultheis	Chris Clutter

COUNCIL REORGANIZATION – Council President			
Motion	First	Second	Action
Establishment of borough committee heads/coordinators. <ul style="list-style-type: none"> <li>● Administration &amp; Human Resources: Rob Bost</li> <li>● Budget &amp; Finance: Brad Price</li> <li>● Parks &amp; Recreation: Julie Schultheis</li> <li>● Public Safety: Chris Clutter</li> <li>● Streets: Rick Foster</li> <li>● Water: Bill Lambert</li> </ul>	Schultheis	Foster	Carried
Confirmation of borough meeting calendar for 2020 to include one Regular Council Meeting on the first Monday of each month and an Agenda Meeting on the third Monday of each month.	Price	Bost	Carried
Time Limits for speakers at Regular Council Meetings will be limited to: five (5) minutes. Time Limits for speakers at Agenda Council Meetings will be limited to: three (3) minutes. (Council reserves the right to extend time limits.)	Schultheis	Clutter	Carried

VISITORS			
Name	Topic	Resolution	
Grant Settemire, Stephanie Settemire, Lexi Settemire, Lily Settemire	Mayor recognized Lexi Settemire's 3D printed spaceship in honor of her grandfather, the late Mayor Dick Settemire, that was sent to NASA and returned with recognition.	Mayor Hartung presented Lexi Settemire with a Community Appreciation Recognition.	
Frank Haustovich	Discovery Grant	Haustovich had questions about grant received for Discovery Center and what it was for. Mayor Hartung explained the confines of the grant and how the money will be required to be used. Fleming also answered questions. Haustovich then asked if Adams Township would be donating several million dollars which could lead to Adams Township annexing Mars Borough. Fleming explained how annexation works and that a referendum vote would need to take place, and he believed it would be highly unlikely. Only a brief discussion occurred that suggested if the library would be part of the Discovery Center property that Adams might invest in the building, but it was only a discussion and never went further. Haustovich expressed concerns that Adams Township will attempt to take library from Mars Borough, again, and/or absorb Mars Borough. Hartung clarified that both Mars New Year (the event) and the Mars Discovery Center are in the process of forming 501(c)(3)s with governing boards.	
Fran Martinelli	In attendance to support Haustovich.		
Motion		First	Second

	Resolution	First	Second	Action
1	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of the firm Lope, Casker & Casker with Christopher Reese as Solicitor for 2020.	Clutter	Bost	Carried
2	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of the firm Hosack, Specht, Meutzel and Wood, LLP, as auditor for the 2019 Borough audit and to provide other necessary accounting services.	Schultheis	Clutter	Carried
3	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, establishing The Butler Eagle as the official newspaper of the Borough of Mars for the purpose of all legal notifications in 2020.	Clutter	Bost	Carried
4	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of Professional Code Services to the position of Building Inspector for the Borough of Mars for 2020.	Foster	Lambert	Carried
5	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of KLH Engineers to the position of Consulting Engineer for the Borough of Mars for 2020.	Schultheis	Bost	Carried

6	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of the Mars Bank, Mars, Butler County, PA as the depository for the Borough accounts for 2020.	Price	Clutter	Carried
7	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of Pennsylvania Local Government Investment Trust (PLGIT) as the depository for the Borough's money market and investment accounts for 2020.	Price	Clutter	Carried
8	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of Pennsylvania Municipal Retirement Services (PMRS) as the depository for Non-Uniform Pension Plans for Borough employees for 2020.	Price	Clutter	Carried 7 Years 0 Nays
9	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of Brad Price as Chief Administrator for the Borough of Mars Pension Funds for 2020.	Clutter	Lambert	Carried
10	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of Council President and Council Vice President as authorized signatories on all Mars Borough checking accounts for 2020.	Schultheis	Foster	Carried
11	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of Beau Sneddon to the position of Officer-in-Charge for the Borough of Mars for 2020.	Clutter	Schultheis	Carried
12	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of Part Time Police Officers for the Borough of Mars for 2020.	Clutter	Bost	Carried
13	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of Edward Dorsey to the position of Foreman of the Public Works Department of the Borough of Mars for 2020.	Bost	Schultheis	Carried
14	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of Staff for the Public Works Department of the Borough of Mars for 2020.	Foster	Schultheis	Carried
15	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of Bonnie Forsythe to the position of Secretary/Treasurer for the Borough of Mars for 2020.	Clutter	Schultheis	Carried
16	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the establishment of a per card commission and penalty for delinquent taxes for the Borough of Mars for 2020.	Clutter	Schultheis	Carried
17	A Resolution of the Council of the Borough of Mars, County of Butler, Pennsylvania, establishing a schedule of water rates to charge consumers of water supplied by the Borough in 2020.	Lambert	Bost	Carried
18	A Resolution of the Council of the Borough of Mars, County of Butler, Pennsylvania, establishing rates for Water and Municipal No-Lien Letters supplied by the Borough or Elected Tax Collector in 2020.	Schultheis	Clutter	Carried

19	A resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the duties and pay rate for the water treatment plant monitor for 2020.	Foster	Clutter	Carried
20	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of Patricia Madaffari to the position of Assistant Secretary for the Borough of Mars for 2020.	Clutter	Lambert	Carried
21	A resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of Part Time Staff for the Public Works Department of the Borough of Mars for 2020.	Clutter	Foster	Carried (Schultheis abstained)
22	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of Sandra Cox to the part-time position of Zoning and Code Enforcement Officer for the Borough of Mars for 2020.	TABLED		
23	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the amendment to the Police Pension Plan for 2020.	Bost	Lambert	Carried 7 Yeas 0 Nays

EXECUTIVE SESSION NEEDED?	
Yes/No	Requested By
NO	

CORRESPONDENCE				
Name	Topic	Resolution		
No				
Motion		First	Second	Action

MINUTES				
Minutes of:	Additions/Corrections/Motion	First	Second	Action
12/02/2019	Motion to approve.	Clutter	Price	Carried (Lambert abstained)
12/06/2019	Motion to approve.			
12/09/2019	Motion to approve.			
12/30/2019	Motion to approve.			

MAYOR				
Report	Discussion/Follow-Up			
Reviewed marriage certificates for marriages he officiated in 2019.				
Reviewed January 2020 police schedule with Council.				
Shared new tourism booklet with a write-up in Mars.				
Shared report from Chatham University on ways to make Mars better, including economic development (Discovery Center), mobility (ways to get to and around Mars, crosswalks being clearly marked, slowing down traffic), and food access (now that grocery store is gone).				
Motion		First	Second	Action

SOLICITOR: CHRIS REESE				
Report	Discussion/Follow-Up			
Nothing to report at this time.				
Motion		First	Second	Action

<b>COUNCIL PRESIDENT: MIKE FLEMING</b>			
Report		Discussion/Follow-Up	
Possible property trade.		Fleming requested Reese look into whether the Borough is able to trade properties with a property owner.	
Motion		First	Second

<b>SECRETARY / TREASURER: BONNIE FORSYTHE</b>			
Report		Discussion/Follow-Up	
Nothing to report at this time.			
Motion		First	Second

<b>ADMINISTRATION &amp; FINANCE COMMITTEE: BOST, PRICE, SCHULTHEIS</b>						
Main Office	Budget	Monthly Bills	Water Billing	Parks & Special Events	Public Relations	
Report				Discussion/Follow-Up		
Pension Plan Documents (Police & Non-Uniform)						
Motion				First	Second	Action
Motion to pay bills in the amount of \$52,477.52.				Foster	Bost	Carried
Motion to accept modifications to Police Pension plan (Defined Benefit Plan), including closing the plan to future members (based on Resolution 23).				Price	Bost	Carried
Motion to adopt new non-uniform pension plan document (Cash Balance Plan).				Price	Lambert	Carried

<b>PUBLIC WORKS: FOSTER, FLEMING, WEINRICH</b>					
Streets	Water System	Equipment	Buildings	Field/Park Maintenance	Vehicles
Report				Discussion/Follow-Up	
Insight Pipe Contracting Quote for Cleaning Storm Pipes				Tabled.	
Motion				First	Second

<b>PUBLIC SAFETY &amp; HUMAN RESOURCES: CLUTTER, WEINRICH, BOST</b>					
Police	Code Enforcement	Pensions	Payroll	Human Resources	
Report				Discussion/Follow-Up	
Nothing to report at this time.					
Motion				First	Second

<b>CLOSING ACTIONS</b>				
Motion		First	Second	Action
To go into Executive Session	Time: n/a	--	--	--
To come out of Executive Session	Time: n/a	--	--	--
Items discussed in Executive Session				
To Adjourn @ 9:40 PM		Clutter	Bost	Carried

REPORTS FILED	
Report	Date
Bills for Payment	01/06/2020
Police Report	
Public Works Foreman Report	
Code Enforcement Report	
Administration & Finance Committee	
Public Safety Committee	
Public Works Committee	
Quarterly Budget Update	

Submitted by