



Mars Borough

Council Meeting Minutes: **October 7, 2019**

7:00 PM – Call to order with the Pledge of Allegiance.

ELECTED OFFICIALS ATTENDANCE (x indicates present)					
	Name	Office/Committee		Name	Office/Committee
x	Rob Bost	Vice President Administration & Finance Chair Public Safety & Human Resources	x	Brad Price	Administration & Finance
x	Chris Clutter	Public Safety & Human Resources Chair	x	Julie Schultheis	Chairman Pro Tem Administration & Finance
x	Mike Fleming	President Public Works		Doug Weinrich	Public Safety & Human Resources Public Works
x	Rick Foster	Public Works Chair	x	Gregg Hartung	Mayor

EMPLOYEE / PROVIDER ATTENDANCE (x indicates present)					
	Name	Position		Name	Position
	Ed Dorsey	Public Works Foreman	x	Bonnie Forsythe	Secretary/Treasurer
	Greg Szypulski	Public Works		Patricia Madaffari	Secretary
	Jim Louis	Public Works		Chris Reese	Solicitor
	Andrew Schultheis	Public Works	x	Kevin Radford	Police Chief
	Sandra Cox	Code Enforcement	x	Beau Sneddon	Police Officer

OLD BUSINESS			
Topic		Resolution	
Parking near Pfeifer Hardware	Fleming stated paving and striping will be necessary to get control over this.		
Quote for new Badger Meter Reader & Beacon Software	Will discuss during budget discussion.		
Drainage Issue on Beaver Street	Public Works worked with Adams Township to correct the situation.		
Disorderly Houses	Being addressed by Public Safety Committee.		
Motion		First	Second
		Action	

VISITORS			
Name	Topic	Resolution	
Samantha Beal	Cranberry Eagle	In attendance to observe.	
Beau Sneddon	Police Officer	Opportunity for Council to speak with Sneddon, who is the candidate being considered to lead the Police Department when Chief Radford retires.	
Brenda Henwood	Interested in Dutilh Church	Council is willing to discuss options once the Borough owns the property.	
Motion		First	Second
		Action	

EXECUTIVE SESSION NEEDED?	
Yes/No	Requested By
Yes	Fleming

CORRESPONDENCE				
Name		Topic		Resolution
Luke D'Amato	1029 Norton Drive	Complaint over receiving Code Enforcement letters. Cox has talked to him and is working with him to get the property cleaned up.		
M.E.S.A.		PS4 Permit Approval		Acknowledged.
Lutheran SeniorLife		Emergency Information		Acknowledged.
John McCrayley		Football Game Problems		Schultheis will address the situation.
Motion			First	Second
				Action

MINUTES					
Minutes of:		Additions/Corrections/Motion	First	Second	Action
09/09/2019		Motion to approve.	Bost	Schultheis	Carried

MAYOR: GREGG HARTUNG				
Report		Discussion/Follow-Up		
Beau Sneddon		Officer-in-Charge candidate.		
RACP Grant Update	Has been talking with Woodland Valley Church pastor about looking at property for Discovery Center. Other discussions are on-going with different organizations to move forward. Also, in discussions with several other organizations for funding.			
Community Bulletin Board	Brian Cooper of Salvaged is interested in changing out the community bulletin board for an electric board. Mayor spoke with him and mentioned the Borough may be doing an electronic sign on Pittsburgh Street at Dutilh Church property, and there is a possibility of syncing them together.			
Article about working with Chatham University Students.				
Motion			First	Second
				Action

SOLICITOR: CHRIS REESE				
Report		Discussion/Follow-Up		
Dutilh Purchase Closing Date		Reese will attempt to schedule for October 24, 2019.		
Zoning along Crowe Avenue (Vision Child Care & LubePro)		On-going.		
MS4		Reese will discuss easements with M.E.S.A.		
Motion			First	Second
				Action

COUNCIL PRESIDENT: MIKE FLEMING				
Report		Discussion/Follow-Up		
Motion			First	Second
				Action

SECRETARY / TREASURER: BONNIE FORSYTHE				
Report		Discussion/Follow-Up		
PA Rural Water Billing Software Beta Testing		Bost requested more information.		
2020 Budget		Reminder: First Budget Meeting is October 28, 2019 at 7:00 PM.		
PA Municipal League Membership		Free membership through 2020.		
High Water Bill for one Resident	Dorsey investigated and found no indication that anything was wrong with meter. Bill will be revised to match average historical use until new meter is installed and diagnostics can be run.			
Motion			First	Second
Motion to bill Mangelonello an average, as a courtesy, until investigation can be completed.			Foster	Schulthies
				Action

ADMINISTRATION & FINANCE COMMITTEE: BOST, PRICE, SCHULTHEIS					
Main Office	Budget	Monthly Bills	Water Billing	Parks & Special Events	Public Relations
Report	Discussion/Follow-Up				
Parking behind Grand Avenue businesses.	Need to review lease agreements with property owners.				
Motion	First	Second	Action		
Motion to approve & pay bills in the amount of \$60,540.06.	Price	Clutter	Carried (Fleming abstained.)		
Motion to approve payroll & taxes in the amount of \$27,084.64.	Clutter	Bost	Carried		

PUBLIC WORKS: FOSTER, FLEMING, WEINRICH					
Streets	Water System	Equipment	Buildings	Field/Park Maintenance	Vehicles
Report	Discussion/Follow-Up				
Streetlight on Hazel Ave.	One-time charge from Penn Power to have streetlight installed.				
PennDOT Reimbursement	Submitted October 3, 2019.				
Clarks Lane	Fleming met with Dorsey, Adams Twp. Foreman, Adams Twp. Engineer, Leonhard to discuss water runoff from Seaton Crest development that is causing flooding along Clarks Lane. Leonhard stated they would sue the municipalities, HOA, and anyone else necessary if nothing was done because their house has repeatedly been flooded by runoff. Adams Twp. Engineer will be examining things.				
DEP Visit	Dorsey met with DEP representatives. Minimal suggestions for improvements.				
Leaf Pick-up	Will begin soon.				
Motion	First	Second	Action		
Motion to approve Penn Power Invoice for new streetlight on Hazel Ave.	Foster	Schultheis	Carried		

PUBLIC SAFETY & HUMAN RESOURCES: CLUTTER, WEINRICH, BOST					
Police	Code Enforcement	Pensions	Payroll	Human Resources	
Report	Discussion/Follow-Up				
CBA	To be discussed in executive session.				
Police Interviews	To be discussed in executive session.				
Motion	First	Second	Action		
Motion to hire Allen Russell of Harmony, PA as a conditional hire pending final background/reference check at the current applicable CBA rate.	Foster	Clutter	Carried		
Motion to hire Joseph Beachem of Evans City, PA at the current applicable CBA rate.	Clutter	Bost	Carried		
Motion to identify Beau Sneddon as Part Time Officer-in-Charge, beginning January 1, 2020.	Foster	Clutter	Carried		

CLOSING ACTIONS				
Motion	First	Second	Action	
To go into Executive Session	Time: 9:20 PM	Clutter	Bost	Carried
To come out of Executive Session	Time: 9:55 PM	Clutter	Schultheis	Carried
Items discussed in Executive Session	Personnel Issues			
To Adjourn	Clutter	Bost	Carried	

REPORTS FILED	
Report	Date
Mayor's Report	10/07/2019
Bills for Payment	09/09/2019
Police Chief	September 2019
Public Works Foreman	
Code Enforcement	September 2019
Budget Update	10/01/2019

Submitted by