



Mars Borough

Council Meeting Minutes: **May 6, 2019**

7:00 - Call to order with the Pledge of Allegiance.

ELECTED OFFICIALS ATTENDANCE (x indicates present)					
	Name	Office/Committee		Name	Office/Committee
x	Rob Bost	Vice President Administration & Finance Chair Public Safety & Human Resources	x	Brad Price	Administration & Finance
x	Chris Clutter	Public Safety & Human Resources Chair	x	Julie Schultheis	Chairman Pro Tem Administration & Finance
x	Mike Fleming	President Public Works	tc	Doug Weinrich	Public Safety & Human Resources Public Works
x	Rick Foster	Public Works Chair	x	Gregg Hartung	Mayor

EMPLOYEE / PROVIDER ATTENDANCE (x indicates present)					
	Name	Position		Name	Position
x	Ed Dorsey	Public Works Foreman	x	Bonnie Forsythe	Secretary/Treasurer
	Greg Szypulski	Public Works		Patricia Madaffari	Secretary
	Jim Louis	Public Works	x	Chris Reese	Solicitor
				Kevin Radford	Police Chief

VISITORS		
Name	Topic	Resolution
Bill Lambert	In attendance to observe.	
David Farr	Prior Borough Secretary, Denise Smiley, passed away.	Fleming acknowledged how important she was during the transition after prior Secretary, Cookie Wolfe, left, and how tremendous her service to the Borough was.
Jennifer Vanasdale	Candidate for Judge in Butler County	Introduced herself and outlined her qualifications.
Eric O'Brien	Requesting amendment to Borough Zoning Code to allow 4-foot fences around swimming pool rather than 6-foot fence.	Reese stated it would likely not fall under a variance. To adopt any zoning changes the Borough would have to go through the zoning amendment process. Fleming stated the amendment process could be a 2- to 3-month process, if undertaken. Schultheis suggested checking with insurance carrier to see if there is a impact on liability. (NOTE: The Borough can have a stricter ordinance than what is required by the state.)
Russ Howells	Water to Pine Avenue Development	Fleming stated flow tests were done to make sure there was enough pressure to provide fire service to the new development. Based on that information, the developer is supposed to provide a plan to the Borough so KLH can review it to make sure it meets Borough engineering requirements. Then it can to the DEP for approval for burden on the system.

Ed Pfeifer	Parking near hardware store and brewery.	Pfeifer stated parking has gotten bad, and there is no logic to the parkin in the lot beside his building on the weekends when people park to go to the brewery. (No organized parking.) He believes he brings 55,000 people in to his store and into the Borough. People can't get in and out of his store on the weekends due to the way others are parking. There have been several accients with the way people have parked and he believes emergency vehicles cannot get through. Suggestions were made to: (1) temporarily stripe the gravel parking lot, however rain will wash it away, (2) to pave the lot and only patch the lot behind the bank/laundromat this year and then finish paving the larger lot next year. Flemin stated this topic will be an on-going agenda item.		
Motion		First	Second	Action

EXECUTIVE SESSION NEEDED?	
Yes/No	Requested By
Yes	Schultheis

CORRESPONDENCE			
Name	Topic	Resolution	
Eric O'Brien	Fence height around pools; requesting adoption of "PA Building Code" that would lower height from 6- to 4-feet.	See above.	
Russ & Melissa Howells	Requesting a formal response regarding water service to their proposed development.	See above.	
Motion		First	Second

MINUTES				
Minutes of:	Additions/Corrections/Motion	First	Second	Action
04/01/2019	Motion to approve.	Bost	Foster	Carried

MAYOR: GREGG HARTUNG			
Report	Discussion/Follow-Up		
See Mayor's Report.			
Motion		First	Second

SOLICITOR: CHRIS REESE			
Report	Discussion/Follow-Up		
Motion		First	Second

COUNCIL PRESIDENT: MIKE FLEMING			
Report	Discussion/Follow-Up		
Water Plant			
Motion		First	Second

SECRETARY / TREASURER: BONNIE FORSYTHE			
Report		Discussion/Follow-Up	
Church Street Property Appraisal		Available for review. No action taken at tonight's meeting.	
Recommendations for Library Board (2)		Bost proposed adding a post to Borough's website and sharing it on social media to see if anyone "applies" or is interested.	
QuickBooks Update		Copy purchased. Working on adding budget info.	
Motion		First	Second

ADMINISTRATION & FINANCE COMMITTEE: BOST, PRICE, SCHULTHEIS						
Main Office	Budget	Monthly Bills	Water Billing	Parks & Special Events	Public Relations	
Report			Discussion/Follow-Up			
Dutilh Church - PNC Update			Price is confident with progress.			
Motion			First	Second	Action	
Motion to approve & pay bills in the amount of \$18,956.25.			Foster	Price	Carried	
Motion to approve payroll disbursements & payroll taxes for April 2019 in the amount of \$26,135.53.			Clutter	Schultheis	Carried	

PUBLIC WORKS: FOSTER, FLEMING, WEINRICH						
Streets	Water System	Equipment	Buildings	Field/Park Maintenance	Vehicles	
Report			Discussion/Follow-Up			
Water Plant			In February, Dorsey noticed increased Iron and Manganese in water test samples. Levels are minute and not dangerous. An investigation determined the media in the filters needs to be replaced. Switched over from Filter A to Filter B to help improve situation. System is functioning, but new media needs installed. Cost ranging from \$90,000 to \$150,000 for media, installation of media, cleaning & inspection of filters/tanks and piping, and purchasing water from Adams Water during installation process. Fleming went through quotes for media and necessary work.			
Pittsburgh Street Water Line (PennDOT)			Dorsey gave an update on work to be done on Pittsburgh Street. PennDOT authorized the Borough to begin work. Traffic patters will be changed on 05/06/2019. Possible issues with man-power due to lack of summer help. Fleming stated he intended to be there during the work done at night and has someone he can call to help if it is needed.			
Motion			First	Second	Action	
Motion to approve expenses associated with upgrading Water Plant, estimated at approximately \$91,000.00.			Weinrich	Bost	Carried	

PUBLIC SAFETY & HUMAN RESOURCES: CLUTTER, WEINRICH, BOST					
Police	Code Enforcement	Pensions	Payroll	Human Resources	
Report			Discussion/Follow-Up		
Code Enforcement Officer (Sandra Cox)			Forsythe spoke to office staff at Connoquenessing Township. Cox came recommended by Connoquenessing Borough. Both are impressed with her work and recommended her.		
1-2 Part Time Public Works Employees			Discussion on ad wording.		
Magness Lot Line Revision Approval			All agreed to approve.		

Motion	First	Second	Action
Motion to hire Sandra Cox as Code Enforcement Officer at \$22.00/hour, plus mileage.	Clutter	Bost	Carried
Motion to place ads for two part time Public Works Employees, as presented to Council.	Foster	Bost	Carried
Motion to approve Magness lot line revision.	Bost	Clutter	Carried

CLOSING ACTIONS				
Motion		First	Second	Action
To go into Executive Session	Time: 9:24 PM	Price	Schultheis	Carried
To come out of Executive Session	Time: 10:33 PM	Bost	Foster	Carried
Items discussed in Executive Session	Legal matters.			
To Adjourn		Clutter	Schultheis	Carried

REPORTS FILED	
Report	Date
Mayor's Report	05/06/2019
Bills for Payment	05/06/2019
Police Chief	
Public Works Foreman	
Code Enforcement	
Budget Update	

Submitted by