



Mars Borough

Council Meeting Minutes: *February 4, 2019*

7:00 - Call to order with the Pledge of Allegiance.

ELECTED OFFICIALS ATTENDANCE (x indicates present)					
	Name	Office/Committee		Name	Office/Committee
x	Rob Bost	Vice President Administration & Finance Chair Public Safety & Human Resources	x	Brad Price	Administration & Finance
x	Chris Clutter	Public Safety & Human Resources Chair		Julie Schultheis	Chairman Pro Tem Administration & Finance
x	Mike Fleming	President Public Works	x	Doug Weinrich	Public Safety & Human Resources Public Works
x	Rick Foster	Public Works Chair		Gregg Hartung	Mayor

EMPLOYEE / PROVIDER ATTENDANCE (x indicates present)					
	Name	Position		Name	Position
	Ed Dorsey	Public Works Foreman	x	Bonnie Forsythe	Secretary/Treasurer
	Greg Szypulski	Public Works		Patricia Madaffari	Secretary
	Jim Louis	Public Works	x	Chris Reese	Solicitor
				Kevin Radford	Police Chief

VISITORS			
Name	Topic		Resolution
Jim	Pine Avenue Development Status	Fleming explained there was a meeting between the Borough, Alan Beechy (the developer's engineer), KLH (the Borough's engineer), Fleming, and Public Works Foreman Ed Dorsey. The topic of Fire service was brought up. KLH suggested a flow test. Beechy agreed they would pay for KLH to do these tests. Fleming also asked who would be managing the retention pond. The railroad also showed concern over the amount of water that could end up on the railroad.	
Melissa Midwestern Intermediate Unit 4	Wondering what will happen when/if Borough takes ownership of the Dutilh education building.		Fleming explained it will, likely, be several months before the Borough would take ownership, and there is no intent on Council's part to simply kick them out.
Alan Barbarczk	Was unable to attend the last Adams Township Planning Meeting (re: Pine Avenue Development). He wondered if anyone on Council had any information.		Fleming stated he had not been at the last Adams Township Planning meeting but reiterated that there had been no new contact regarding the plan or tests that are to happen.
David Waldrop	His property on Hook Street is still flooding.	Fleming said based on a conversation he had with a DEP representative he doesn't see that any ordinance has been broken and that it may be a civil matter. There is a question as to how water has been rerouted after an addition was put on the neighboring building years ago.	
Jan-Raye Gardner, Ed Gardner, David Gardner, Mars Centennial Lions Club	Plastic recycling is underway.		500 LBS of collected plastic will get the Borough a bench. They have collected 128.5 LBS so far.
	Rock Salt Container A suggestion was made that small containers with rock salt be put around town in areas that always seem to have hazardous patches.		Fleming stated that the areas Gardner suggested would be on private property and permission would need to be granted by the property owner.

Motion	First	Second	Action

EXECUTIVE SESSION NEEDED?	
Yes/No	Requested By
Yes	Price, Bost

CORRESPONDENCE			
Name	Topic	Resolution	
Motion	First	Second	Action

MINUTES				
Minutes of:	Additions/Corrections/Motion	First	Second	Action
12/03/2018	Motion to approve.	Clutter	Foster	Carried
01/07/2019	Motion to approve.	Clutter	Foster	Carried

MAYOR: GREGG HARTUNG			
Report	Discussion/Follow-Up		
See Mayor's Report.			
Motion	First	Second	Action
Motion to approve Resolution #25 regarding new RACP application.	Weinrich	Bost	Carried

SOLICITOR: CHRIS REESE			
Report	Discussion/Follow-Up		
Zoning on Crowe Avenue	Zoning amendment would be needed if Council wanted to move forward with making the corrections.		
Parking Ordinance			
Closing of Alley near St. John Church.			
Timeline for purchase of Dutilh properties.	DCED needs to approve the debt. An ordinance needs to be passed. Second ad needs placed to confirm sale of the note. Estimates need to be acquired, in writing, for any work that needs done to the buildings.		
Motion	First	Second	Action

COUNCIL PRESIDENT: MIKE FLEMING			
Report	Discussion/Follow-Up		
Motion	First	Second	Action

SECRETARY / TREASURER: BONNIE FORSYTHE	
Report	Discussion/Follow-Up
Walk through of Church needs to be scheduled. (see Gascoine's email)	Fleming & Price will likely do the walk-through

State Ethics Commission Statement of Financial Interest Forms			
Motion	First	Second	Action

ADMINISTRATION & FINANCE COMMITTEE: BOST, PRICE, SCHULTHEIS			
Main Office	Budget	Monthly Bills	Water Billing
Parks & Special Events		Public Relations	
Report		Discussion/Follow-Up	
Motion	First	Second	Action
Motion to approve & pay remaining 2018 bills in the amount of \$9,236.62.	Weinrich	Bost	Carried
Motion to approve & pay January 2019 bills in the amount of \$106,155.60. (Note: \$65,000 came from PLGIT Investment.)	Weinrich	Price	Carried
Motion to approve January 2019 payroll disbursements & payroll taxes in the amount of \$27,209.25.	Weinrich	Price	Carried

PUBLIC WORKS: FOSTER, FLEMING, WEINRICH			
Streets	Water System	Equipment	Buildings
Field/Park Maintenance		Vehicles	
Report		Discussion/Follow-Up	
MS4 Easements need to be secured.		Fleming reviewed the properties that would be ideal to get easements from to accomplish work. Reese to review what would be necessary.	
Truck Cap was purchased for truck so water break kits and tools can be stored and ready to go at a moment's notice.			
Water break on Norton on 02/04/2019.		The break was fixed quickly and the lines flushed.	
Motion	First	Second	Action

PUBLIC SAFETY & HUMAN RESOURCES: CLUTTER, WEINRICH, BOST			
Police	Code Enforcement	Pensions	Payroll
Human Resources			
Report		Discussion/Follow-Up	
Approval for 540 Pittsburgh Street	Structure is non-conforming. Letter needs to be sent notifying him that it is non-conforming & asking him to confirm whether it is one or two story and how the rainwater runoff and interior drain water will be handled.		
Police Vehicles (Municipal)	Bids were placed on 2 used vehicles. Neither was high enough to win either auction.		
Police Vehicle (New)	There may be one new vehicle available somewhere on the east coast, listed for \$29,000.		
Switching Police Phones back to Verizon	AT&T phone is dropping calls all the time.		
Motion	First	Second	Action
Motion to purchase 2019 Ford Explorer Interceptor for \$29,540.00 from TriStar. (NOTE: additional \$9,501.00 was added to TriStar quote for needed equipment, bringing the total up to \$39,046.00.)	Foster	Bost	Carried
Motion to switch Police Department to Verizon.	Clutter	Foster	Carried
Motion to contract with Code Red for emergency alerts.	Clutter	Weinrich	Carried

CLOSING ACTIONS			
Motion	First	Second	Action
To go into Executive Session	Time: 9:31 PM	Foster	Weinrich
To come out of Executive Session	Time: 10:45 PM	Weinrich	Bost
Items discussed in Executive Session	Personnel Issues.		
To Adjourn	Weinrich	Bost	Carried

REPORTS FILED	
Report	Date
Bills for Payment	
Police Chief	
Public Works Foreman	December 2018
Code Enforcement	
Quarterly Budget Update	01/31/2019 YTD Statement of Expenditures, Encumbrances, & Appropriations

Submitted by