



Mars Borough

Council Meeting Minutes: *January 7, 2019*

7:00 - Call to order with the Pledge of Allegiance.

ELECTED OFFICIALS ATTENDANCE (x indicates present)					
	Name	Office/Committee		Name	Office/Committee
x	Rob Bost	Vice President Administration & Finance Chair Public Safety & Human Resources	x	Brad Price	Administration & Finance
x	Chris Clutter	Public Safety & Human Resources Chair	x	Julie Schultheis	Chairman Pro Tem Administration & Finance
x	Mike Fleming	President Public Works		Doug Weinrich	Public Safety & Human Resources Public Works
x	Rick Foster	Public Works Chair	x	Gregg Hartung	Mayor

EMPLOYEE / PROVIDER ATTENDANCE (x indicates present)					
	Name	Position		Name	Position
	Ed Dorsey	Public Works Foreman	x	Bonnie Forsythe	Secretary/Treasurer
	Greg Szypulski	Public Works		Patricia Madaffari	Secretary
	Jim Louis	Public Works	x	Chris Reese	Solicitor
	Nathan Sergent	Public Works		Kevin Radford	Police Chief
	Richard Mannas	Code Enforcement			

Mayor Hartung recognized Mars Kiwanis Club and all they've done in the community over their 80 years in Mars.

VISITORS		
Name	Topic	Resolution
Kiwanis Mary Jo Phillips, Shelly Watson		Mayor Hartung recognized the Mars Kiwanis for their service, over the last 80 years, to the Mars Community, including events for youth, participation in Applefest, and many, many more.
William "Wink" Robinson		In attendance to introduce himself as a candidate for Judge in Butler County.
John Wills Don Seaton Rev. Tom Parkinson	Dutilh United Methodist Church	Pastor Tom thanked the Borough for their kindness and consideration in the process. Fleming went over the highlights of the property and the possible uses the Borough is considering for the buildings (ie. moving Borough offices and meeting room, and police station to the education building). Reese stated there is a resolution that needs to be passed before a sales agreement can be signed. Once that happens the sales agreement can be signed on or before next Monday.
Alan Boburzack	Requested an update on the Howells Pine Avenue Development	Fleming met with Borough engineers and Alan Beechy (developer's engineer). Significant points that were discussed were the need to be able to provide water for fire services and the storm water situation, as well as any ongoing costs for maintaining these systems. The railroad has been notified of the additional water that will be dumped in the area. Property Owner / Developer has agreed to pay for engineering costs to determining these needs. Fleming reiterated the fact that the Borough is currently only in the discovery period of this whole thing and has not committed to anything. Haustovich pointed out that the Adams Water Authority is building a new building on Mars Evans City Road in proximity to Breakneck Creek Regional Authority and he believes this may impact future developments like this proposed development.

JR Ellis, Lou Ann Mattock, Paul Lubbert, Barb Sekel		In attendance to observe, re: Dutilh Church Property.		
Frank Haustovich	Mars Area Public Library	He stated he believes the Council understands the need to stay vigilant regarding the library. He believes it's the most valuable asset that the Borough has for the entire community. He hopes the Council and Mayor can do whatever it takes to keep the library in Mars. Fleming stated they saw what happens if they don't pay attention and it would be of value to pay attention to the library into the future.		
JW Johnson		In Attendance to observe for Butler Eagle		
Motion		First	Second	Action
Motion to approve Resolution 24 regarding the purchase of Dutilh United Methodist Church properties.		Price	Schultheis	Carried

EXECUTIVE SESSION NEEDED?	
Yes/No	Requested By
Yes	Chris Reese

CORRESPONDENCE			
Name	Topic	Resolution	
Motion	First	Second	Action

MINUTES				
Minutes of:	Additions/Corrections/Motion	First	Second	Action
12/03/2018	On Hold			
12/10/2018	Motion to approve with corrections	Clutter	Schultheis	Carried
12/20/2018	Motion to approve with corrections	Clutter	Schultheis	Carried

MAYOR: GREGG HARTUNG			
Report	Discussion/Follow-Up		
Mars 2018 Top 10 List			
Letter from Josh Zimmerman, expressing his desire to hold the Mars Artisan Dinner again in 2018.			
Progress on Grabble Foundation grant request & RACP submission.			
Possible revitalization meeting on January 23rd			
Report of Marriages performed in 2018.			
Discussion with Ed McCaul regarding possibly serving on Library Board.			
Motion	First	Second	Action

SOLICITOR: CHRIS REESE			
Report	Discussion/Follow-Up		
Tax Ordinance	Confirms the tax rates will remain the same. It is self-renewing on January 1 st of each year.		
PMRS Ordinance, PMRS Adoption Agreement, Separation Agreement			
Carried	First	Second	Action
Motion to pass 2019 Tax Ordinance	Clutter	Fleming	Carried
Motion to pass PMRS Ordinance #445.	Price	Foster	Carried
Motion to authorize Fleming to sign Adoption Agreement for PMRS Defined Benefit Plan (subject of Ordinance #445).	Price	Foster	Carried
Motion to sign Separation Agreement with Chief Kevin Radford.	Price	Schultheis	Carried

COUNCIL PRESIDENT: MIKE FLEMING				
Report		Discussion/Follow-Up		
Motion		First	Second	Action

SECRETARY / TREASURER: BONNIE FORSYTHE				
Report		Discussion/Follow-Up		
Motion		First	Second	Action

ADMINISTRATION & FINANCE COMMITTEE: BOST, PRICE, SCHULTHEIS						
Main Office	Budget	Monthly Bills	Water Billing	Parks & Special Events	Public Relations	
Report				Discussion/Follow-Up		
Motion				First	Second	Action

PUBLIC WORKS: FOSTER, FLEMING, WEINRICH						
Streets	Water System	Equipment	Buildings	Field/Park Maintenance	Vehicles	
Report				Discussion/Follow-Up		
Dorsey will be looking at a cap for truck.						
Motion				First	Second	Action

PUBLIC SAFETY & HUMAN RESOURCES: CLUTTER, WEINRICH, BOST					
Police	Code Enforcement	Pensions	Payroll	Human Resources	
Report			Discussion/Follow-Up		
Felon who was living on Pittsburgh Street was picked up.					
Chief's ongoing concern over large truck access to grocery store.					
Need to work on transition after Richard Mannas's resignation.					
Motion			First	Second	Action

BOROUGH RESOLUTIONS - 2019			
Resolution	First	Second	Action
1 A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of the firm Lope, Casker and Casker with Christopher Reese as Solicitor for the Borough of Mars.	Schultheis	Clutter	Carried
2 A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of the firm Hosack, Specht, Meutzel and Wood, LLP, as auditor for the 2018 Borough audit and to provide other necessary accounting services.	Clutter	Schultheis	Carried
3 A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, establishing The Butler Eagle as the official newspaper of the Borough of Mars for the purpose of all legal notifications.	Clutter	Schultheis	Carried

4	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of Professional Code Services to the position of Building Inspector for the Borough of Mars.	Schultheis	Clutter	Carried
5	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of KLH Engineers to the position of Consulting Engineer for the Borough of Mars.	Clutter	Fleming	Carried
6	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of the Mars Bank, Mars, Butler County, PA as the depository for the Borough accounts.	Price	Fleming	Carried
7	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of Pennsylvania Local Government Investment Trust (PLGIT) as the depository for the Borough's money market and investment accounts for.	Price	Fleming	Carried
8	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of Pennsylvania Municipal Retirement Services (PMRS) as the depository for the Non-Uniform Pension Plan for Borough employees.	Price	Schultheis	Carried
9	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of the Brad Price to be the Chief Administrator for the Borough of Mars Police Pension Fund and Non-Uniform Pension Fund.	Fleming	Schultheis	Carried
10	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of Council President, Council Vice President, and Secretary/Treasurer as authorized signatories on all Mars Borough checking accounts.	Schultheis	Price	Carried
11	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of Kevin Radford to the position of Chief of Police for the Borough of Mars.	Schultheis	Foster	Carried
12	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of Part Time Police Officers for the Borough of Mars.	Clutter	Foster	Carried
13	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of Edward Dorsey to the position of Foreman of the Public Works Department of the Borough of Mars.	Foster	Schultheis	Carried
14	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of Staff for the Public Works Department of the Borough of Mars.	Foster	Clutter	Carried
15	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of Bonnie Forsythe to the position of Secretary/Treasurer for the Borough of Mars.	Foster	Clutter	Carried
16	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of an Assistant Secretary for the Borough of Mars.	Price	Clutter	Carried
17	A resolution of the council of the Borough of Mars, Butler County, Pennsylvania, providing for the duties and pay rate for the water treatment plant monitor.	Price	Clutter	Carried
18	A Resolution of the Borough of Mars, County of Butler, Pennsylvania, establishing rates for Water and Municipal No-Lien Letters supplied by the Borough or Elected Tax Collector.	Fleming	Foster	Carried
19	A Resolution of the Borough of Mars, County of Butler, Pennsylvania, establishing a schedule of water rates to charge consumers of water supplied by the Borough.	Price	Clutter	Carried

20	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the establishment of a per card commission and penalty for delinquent taxes for the Borough of Mars.	Schultheis	Fleming	Carried
21	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the support of the Mars New Year STEAM Education events.	Foster	Clutter	Carried
22	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of Pennsylvania Municipal Retirement Services (PMRS) as the depository for the Uniform Pension Plan for Borough police officers.	Schultheis	Price	Carried
23	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the participation of and voting by council members by telecommunication devices.	Schultheis	Fleming	Carried

CLOSING ACTIONS				
Motion		First	Second	Action
To go into Executive Session	Time: 9:11 PM	Schultheis	Clutter	Carried
To come out of Executive Session	Time: 9:37 PM	Schultheis	Bost	Carried
Items discussed in Executive Session	Personnel Issues			
To Adjourn		Foster	Bost	Carried

REPORTS FILED	
Report	Date
Bills for Payment	
Police Chief	December 2018
Public Works Foreman	
Code Enforcement	
Quarterly Budget Update	

Submitted by