



Mars Borough

Council Meeting Minutes: *January 2, 2018* 2018 Reorganization Meeting

7:00 - Call to order with the Pledge of Allegiance.

ELECTED OFFICIALS ATTENDANCE (x indicates present)					
	Name	Office/Committee		Name	Office/Committee
x	Rob Bost		x	Brad Price	
x	Chris Clutter		x	Julie Schultheis	
x	Mike Fleming			Doug Weinrich	
	Rick Foster		x	Gregg Hartung	Mayor

EMPLOYEE / PROVIDER ATTENDANCE (x indicates present)					
	Name	Position		Name	Position
	Ed Dorsey	Public Works Foreman	x	Bonnie Forsythe	Secretary/Treasurer
	Greg Szypulski	Public Works		Patricia Madaffari	Secretary
	Jim Louis	Public Works	x	Chris Reese	Solicitor
	Nathan Sergent	Public Works		Kevin Radford	Police Chief
	Richard Mannas	Code Enforcement	x	Renea Pomeroy	Tax Collector

COUNCIL REORGANIZATION – Mayor Gregg Hartung	
Action	Result
Swearing in of newly elected council members: Robert Bost, Jr.; Christine Clutter; G. Michael Fleming; Julia Schultheis	
Swearing in of newly elected tax collector: Renea Pomeroy	
Election of Council President, Term: January 2018 to January 2020	G. Micheal Fleming
Election of Council Vice President, Term: January 2018 to January 2020	Robert Bost, Jr.
Election of Chairman Pro Tem, Term: January 2018 to January 2020	Julia Schultheis

COUNCIL REORGANIZATION – Council President			
Motion	First	Second	Action
Establishment of borough committees.	Bost	Clutter	Carried
Establishment of borough meeting calendar for 2018.	Clutter	Bost	Carried

VISITORS			
Name	Topic	Resolution	
J. W. Johnson Cranberry Eagle	In attendance to observe.		
Renea Pomeroy	New Tax Collector. Would like to appoint Shirley Lawther as Deputy Tax Collector.		
David Waldrop	Hook Street property that was being flooded.	Fleming discussed the meeting with other property owner, and the method by which the situation may be rectified.	
Motion	First	Second	Action
Motion to appoint Shirley Lawther as Deputy Tax Collector.	Clutter	Bost	Carried

BOROUGH RESOLUTIONS - 2018				
	Resolution	First	Second	Action
1	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of the firm Lope, Casker and Casker with Christopher Reese as Solicitor for the Borough of Mars for 2018.	Clutter	Price	Carried
2	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of the firm Hosack, Specht, Meutzel and Wood, LLP, as auditor for the 2018 Borough audit and to provide other necessary accounting services.	Schultheis	Clutter	Carried
3	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of Richard Mannas to the part-time position of Zoning and Code Enforcement Officer for the Borough of Mars for 2018.	Clutter	Bost	Chris-Y Brad-N Mike-Y Rob-Y Julie-Y
4	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of Professional Code Services to the position of Building Inspector for the Borough of Mars for 2018.			
5	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of KLH Engineers to the position of Consulting Engineer for the Borough of Mars for 2018.	Schultheis	Clutter	Carried
6	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, establishing The Butler Eagle as the official newspaper of the Borough of Mars for the purpose of all legal notifications in 2018.	Price	Schultheis	Carried
7	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of the Mars National Bank, Mars, Butler County, PA as the depository for the Borough accounts for 2018.	Price	Bost	Carried
8	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of Pennsylvania Local Government Investment Trust (PLGIT) as the depository for the Borough's money market and investment accounts for 2018.	Price	Schultheis	Carried
9	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of Pennsylvania Municipal Retirement Services (PMRS) as the depository for Uniform and Non-Uniform Pension Plans for Borough employees for 2018.	Price	Schultheis	Carried
10	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of the Brad Price to be the Chief Administrator for the Borough of Mars Police Pension Fund and Non-Uniform Pension Fund.	Clutter	Schultheis	Carried
11	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of Council President and Council Vice President as authorized signatories on all Mars Borough checking accounts.	Clutter	Schultheis	Carried
12	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of Kevin Radford to the position of Chief of Police for the Borough of Mars for 2018.	Bost	Clutter	Carried
13	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of the following individuals as Police Officers for the Borough of Mars for 2018.	Clutter	Price	Clutter

14	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of Edward Dorsey to the position of Foreman of the Public Works Department of the Borough of Mars.	Schultheis	Clutter	Carried
15	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of Staff for the Public Works Department of the Borough of Mars for 2018.	Price	Clutter	Carried
16	A resolution of the council of the Borough of Mars, Butler County, Pennsylvania, providing for the duties and pay rate for the water treatment plant monitor.	Schultheis	Clutter	Carried
17	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of Secretary/Treasurer for the Borough of Mars for 2018.	Clutter	Schultheis	Carried
18	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of an Assistant Secretary for the Borough of Mars for 2018.	Clutter	Schultheis	Carried
19	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the establishment of a per card commission and penalty for delinquent taxes for the Borough of Mars for 2018.	Schulthies	Price	Carried
20	A Resolution of the Borough of Mars, County of Butler, Pennsylvania, establishing a schedule of water rates to charge consumers of water supplied by the Borough.	Bost	Schultheis	Carried
21	A Resolution of the Borough of Mars, County of Butler, Pennsylvania, establishing rates for Water and Municipal No-Lien Letters supplied by the Borough or Elected Tax Collector.	Clutter	Schultheis	Carried

EXECUTIVE SESSION NEEDED?

Yes/No	Requested By
Yes	Mayor Gregg Hartung

CORRESPONDENCE

Name	Topic	Resolution		
Motion		First	Second	Action

MINUTES

Minutes of:	Additions/Corrections/Motion	First	Second	Action
12/04/2017	Correct Title	Clutter	Bost	Carried
12/11/2017 Budget Mtg.	Correct Title	Clutter	Bost	Carried
12/21/2017 Budget Mtg.	Correct Title	Clutter	Bost	Carried

MAYOR: GREGG HARTUNG

Report	Discussion/Follow-Up
Working on letter to nonprofits.	Meeting with St. John.
My School Preschool possibly leaving Mars.	Arranging meeting with pastors.
Facade meeting with Senator Hutchinson on Thursday, January 11th @ 2PM.	

Mars Revitalization meeting for January needs scheduled.				
Visit Mars Committee to be formed. (Tourism.)				
Mars New Year Committee to meet to begin 2019 planning.				
Marriages report for 2017.		Quite a few unique weddings, including one at the Lemieux Center and the first wedding at Fort Pitt.		
Thank you from Dave Aberlie's family (Funeral Home).				
Top 12 List for Mars 2017.				
Police schedule for January.				
Motion		First	Second	Action

SOLICITOR: CHRIS REESE				
Report		Discussion/Follow-Up		
Non-binding referendum. Is it allowed? What would the wording need to be and how would it be determined?		Legally speaking, there is no such thing as a non-binding referendum.		
Motion		First	Second	Action

COUNCIL PRESIDENT: MIKE FLEMING				
Report		Discussion/Follow-Up		
Accident with one of the trucks at Reservoir. No one was hurt. Only truck was damaged. Approximately \$3,000 damage.		Debate on whether or not to file a claim or simply fix it. Preference is to not file a claim.		
Motion		First	Second	Action

SECRETARY / TREASURER: BONNIE FORSYTHE				
Report		Discussion/Follow-Up		
Motion		First	Second	Action

ADMINISTRATION & FINANCE COMMITTEE: BOST, PRICE, SCHULTHEIS						
Main Office	Budget	Monthly Bills	Water Billing	Parks & Special Events	Public Relations	
Report					Discussion/Follow-Up	
Motion			First	Second	Action	
Motion to pay bills in the amount of \$22,667.45.			Price	Clutter	Carried	

PUBLIC WORKS: FOSTER, FLEMING, WEINRICH						
Streets	Water System	Equipment	Buildings	Field/Park Maintenance	Vehicles	
Report				Discussion/Follow-Up		
Chris Clutter noticed Ed Pfeifer was plowing parking lot.				Lot belongs to Borough. We should be plowing it.		
Motion			First	Second	Action	

PUBLIC SAFETY & HUMAN RESOURCES: CLUTTER, WEINRICH, BOST			
Police		Code Enforcement	Pensions
Payroll		Human Resources	
Report		Discussion/Follow-Up	
Motion	First	Second	Action

CLOSING ACTIONS			
Motion	First	Second	Action
To go into Executive Session @ 8:16 PM	Clutter	Schultheis	Carried
To come out of Executive Session @ 9:16 PM	Bost	Clutter	Carried
Items discussed in Executive Session: Personnel Issues			
To Adjourn	Bost	Clutter	Carried

Submitted by

REPORTS FILED	
Report	Date
Bills for Payment	01/02/2018
Police Chief	
Public Works Foreman	
Code Enforcement	
Administration Committee	
Public Works Committee	
Finance Committee	
Quarterly Budget Update	