



Mars Borough

Council Meeting Minutes: August 1, 2016

7:00 - Call to order with the Pledge of Allegiance.

Elected Officials Attendance x indicates present					
Name	Office/Committee		Name	Office/Committee	
Rob Bost	Vice President Administration & Finance Public Safety & Human Resources	X	Brad Price	Administration & Finance	
X	Chris Clutter Public Safety & Human Resources		X	Julie Schultheis Administration & Finance	
X	Mike Fleming President Public Works		X	Doug Weinrich Public Safety & Human Resources Public Works	
X	Rick Foster Chairman Pro Tem Public Works		X	Gregg Hartung Mayor	

Employee/Provider Attendance x indicates present					
Name	Position		Name	Position	
Ed Dorsey	Public Works Foreman		Cathy Talento	Secretary/Treasurer PT	
Greg Szypulski	Public Works		Leigh Anne Lord	Secretary PT	
Jim Louis	Public Works		Chris Reese	Solicitor	
Nathan Sergent	Public Works	X	Kevin Radford	Police Chief	
Richard Mannas	Code Enforcement		Don Lutz	Police Officer	

Visitors		
Name	Topic	Resolution
Karen Dwyer-re 102 Irvine Street	Anderson property-survey done-boundary line discrepancy-fence in question	No permit issued for grading/retaining wall issue-occupancy permits-zoning officer to issue letter-flooding out neighbors-borough cannot get inside neighbor dispute-Janet will have to initiate own civil dispute at magistrate level for remainder of issues
Bill Wolfe	Arch Street rental property/Donna Powers old house and other properties purchased by same new owner to possibly rent out	Letter sent by borough to advise about only single family unit (no double occupancy). Also check on zoning map on borough website-new one-has been revised for good use of zoning districts-penalty can be issued if non-compliance
		Copy of letter to resident to go to Mr. Wolfe and Mr. Lubbert
Bill Lubbert	closing alley near Church-has no final copy of approval to close since his garage is on the alley-borough did close but still listed as an alley	Bill will do some checking with the church to re-submit the request and Doug Weinrich stated that a public hearing would have to be done..but research first then council can help

		conclude. Research Butler Eagle ads to see if advertised-thanked Mike Fleming for presidential duties through the years along with his wife for July 4 th spear-heading-has not receive a bill for extra land as of yet		
Motion		First	Second	Action

Executive Session Needed?	
Yes/No	Requested By
Yes	Human resources committee

Correspondence				
Name	Topic	Resolution		
	None			
Motion		First	Second	Action

Minutes				
Minutes of:	Additions/Corrections/Motion	First	Second	Action
July 11, 2016	None	Rick	Julie	approved

Mayor: Gregg Hartung	
Report	Discussion/Follow-Up
Report was reviewed by Mayor EG&G-re-submitted all evidence to state again Mars revitalization summit-reached out to Pat Toomey-fall date Mars New Year-Science competition added to agenda Brew Fest-no to be held in fall-too many other events competing New lights in borough-shields can be added to some of them Slippery Rock Ordinance on nuisance houses	Permission to emergency hire of Michael Pearson and vote on at next regular meeting after all clearances are obtained. Has been with BC3-was prior police chief- council committee to interview
Parking/traffic for Applefest discussed	Insurance binder needed from entity holding event
Light bar replaced-lbstech gave good price for labor to install	
Future police vehicle-some were inspected by mayor and police chief	
Changes to police report—86 hours instead of 103 of OT	
Part timers-114.75 used-under budget	Thanked chief for keeping overtime low
Hired Dave Tresky-on schedule-working out good	
Brian Novacel-two times a month now	
Ammunition discussed	Council gave OK to get when price good-use borough credit card
Special ceremony when SIDS field is completed	

Motion	First	Second	Action

Solicitor: Chris Reese			
Report	Discussion/Follow-Up		
Draft of mandatory retirement ordinance-cannot have a clause to make any exceptions-cannot retire and come back as part time	Advertise for next month passage		
Motion	First	Second	Action
Motion to advertise mandatory retirement ordinance	Doug	Rick	Passed

Council President: Mike Fleming			
Report	Discussion/Follow-Up		
Dirt pushed around at Kaye building being leveled and fences can come down when Applefest comes near and possibly use for parking-working on ground water to go to drains			
Motion	First	Second	Action

Secretary:			
Report	Discussion/Follow-Up		
none			
Motion	First	Second	Action

Administration & Finance Committee: Bost, Price, Schulthels						
Main Office	Budget	Monthly Bills	Water Billing	Parks & Special Events	Public Relations	
Report				Discussion/Follow-Up		
SIDS field getting completed-railling ordered for ramp to field				Discussion held regarding new roof for picnic pavilion at SIDS field		
Pension fund discussion will be held in September and contributions						
Motion				First	Second	Action
Approve bills payable list for total of \$55,122.52 adding PMRS defined contribution benefit of \$2,000 and environmental design of \$250 and previously paid UC comp payment \$307.86 paid in February				Julie	Brad	All in favor

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Public Works: Foster, Fleming, Weinrich			
Streets	Beaver Street Project	Water System	Equipment Buildings Field/Park Maintenance Vehicles
Report		Discussion/Follow-Up	
New roof on borough building-10 hours of labor -five laborers			
Finish top part of Lincoln then binder coat-far less costly—bidding other paving work to other problem areas in borough—fixing North Grand Avenue by Agway and also on Clark/Clay/North Streets but review streets first and then contact Dick Napco. Curbs were discussed also		Get committee together with Ed to review and get calculations and if all fits in budget have Dick Napco write budget...done by possibly end of season	
Alley comes into Lincoln was also discussed-alley on left where tom lowry has garage...to possibly pave-get measurement \$55,000 or \$60,000 available for all projects			
Water plant-software issue—got two pieces needed—hopefully by next meeting better conclusion to problem			
Sidewalk bad across from Woodland Valley Church		Have Richard look at for safety issues	
Another resident wants to fix their sidewalk-borough may be involved to do handicap ramp as part of her project-			
Trash barrels up on main street-new game Pokey Man Go—bringing more people into borough—more trash—five or six sites in borough-police keeping eye on players—curfew also discussed as being at 10 pm in summer—will check to see of website and still an ordinance.		Have Ed check into and Brad will look into prices for permanent ones buy one a year maybe...Check on Craig's list less than \$300 maybe-Julie will check with father in law to see if some can be made-has to be sturdy...will get proposal	
Try to have other martian items in town—street names or something placed in the borough—Mayor said that Martian New Year next year will possibly get some of those items in the borough			
Motion		First	Second Action

Public Safety & Human Resources: Clutter, Weinrich, Bost			
Police	Code Enforcement	Pensions	Payroll Human Resources
Report		Discussion/Follow-Up	
Ad in Butler Eagle and Craig's list for secretary positions-2 positions emptied—web site and job description and application for position in council package—applications by August 19 and then interviews...		Committee will interview and if other council members want to interview separate interviews will be held—possibly emergency hire since LeighAnn left suddenly and Cathy going at some point-pay scale discussed	
Richard's report available			
Police Chief report available			
Cleaning of offices problems with getting bids-more discussion later			
Police schedule—month of August a couple flex shifts will be done-after hours to change			
Codification books...try to get old books back from old council members to give to new councilmembers		Try to get old books back to borough office-Dave, Barb, Joanne-Julie to ask Dave..	
Motion		First	Second Action

<i>Closing Actions</i>			
<i>Motion</i>	<i>First</i>	<i>Second</i>	<i>Action</i>
<i>To go into executive session</i>			
<i>To come out of executive session</i>			
<i>Items discussion in Executive Session:</i>			
<i>To Adjourn</i>	<i>Doug</i>	<i>Julie</i>	<i>All in favor</i>

Submitted by

<i>Reports Filed</i>	
<i>Report</i>	<i>Date</i>
<i>Bills for Payment</i>	
<i>Police Chief</i>	
<i>Public Works Foreman</i>	
<i>Code Enforcement</i>	
<i>Administration Committee</i>	
<i>Public Works Committee</i>	
<i>Finance Committee</i>	