



Mars Borough

Council Meeting Agenda: **May 8, 2017**

7:00 - Call to order with the Pledge of Allegiance.

Elected Officials Attendance <small>x indicates present</small>					
	Name	Office/Committee		Name	Office/Committee
x	Rob Bost	<i>Vice President</i> Administration & Finance Public Safety & Human Resources	x	Brad Price	Administration & Finance
x	Chris Clutter	Public Safety & Human Resources	x	Julie Schultheis	Administration & Finance
x	Mike Fleming	<i>President</i> Public Works	x	Doug Weinrich	Public Safety & Human Resources Public Works
	Rick Foster	<i>Chairman Pro Tem</i> Public Works	x	Gregg Hartung	Mayor

Employee/Provider Attendance <small>x indicates present</small>					
	Name	Position		Name	Position
	Ed Dorsey	Public Works Foreman	x	Bonnie Forsythe	Secretary/Treasurer
	Greg Szypulski	Public Works	x	Patricia Madaffari	Secretary
	Jim Louis	Public Works	x	Chris Reese	Solicitor
	Nathan Sergent	Public Works		Kevin Radford	Police Chief
	Richard Mannas	Code Enforcement			

Visitors					
Name	Topic		Resolution		
	Neighborhood Drug Watch				
Karen Dwyer	Proposed Community Garden	Proposed locations: open property across from Animal Depot, property Mike Fleming owns, or Garfield Park. Would like to form a committee first, look at options, see what's available. Probably will not be ready this summer.			
David Waldrop	Water issues at 211 Hook Street. Downspouts are funneling water towards his property.	Fleming believed the situation had been remedied, and will talk to Richard Mannas so they can look into the situation.			
Zach Fatigante Chris Grimes Murphy Tractor & Equipment	Murphy Tractor	Fleming and Ed Dorsey have looked at equipment. Looking at an excavator to aid in work on Lincoln and around the Borough. A new piece of equipment from them would utilize the same buckets/tamper/etc. that work on the backhoe.			
Jay & Linda Young	Water ponding and sink holes at property on Hazel Ave.	Weinrich examined the property and followed the pipes. Water originates at Marburger Field, goes under Arch, goes into an open drain and then into an old system of terracotta pipes. Water goes into a pipe under several properties. Breakneck Creek Regional Authority has been asked to come with a scope and see if they can see what's going on inside the pipes. Things are currently too wet to do anything, but once things dry out they're hoping to scope the pipes. From there, the Borough will assess the situation and move forward.			
Motion			First	Second	Action

Executive Session Needed?	
Yes/No	Requested By
No	

Correspondence				
Name	Topic		Resolution	
	Motion	First	Second	Action

Minutes				
Minutes of:	Additions/Corrections/Motion	First	Second	Action
March 6, 2017	Motion to approve March 6, 2017 and April 3, 2017 minutes as presented.	Weinrich	Price	Passed
April 3, 2017				

Mayor: Gregg Hartung				
Report		Discussion/Follow-Up		
Mars New Year	Weather wasn't good, but events went well. Meet the Mars Challenge gave away \$11,000 in scholarships. An additional \$1,000 will be split between Mars and Karns City Schools. Raised about \$70,000 and may end up with \$8,000 to \$10,000 for next event. NASA was impressed despite the lack of attendance due to weather.			
	Woman fell next to Laundromat, went to hospital. Mayor spoke to her mother. She's doing well.			
	Gary (Dance Studio Owner) complained that hooks were put in his building. Not done by MNY. Possibility a tenant put them in.			
	NASA and others recognized and appreciated the effort put forth for security.			
Revitalization Update	DCED is still making decisions on projects for funding.			
	Ben Levenger left CT Consulting but he's interested in working with the Borough in the future. CT Consulting is also interested.			
	Several investors are still interested in investing in Mars.			
	Andrew Grove, an Architecture student, would like time at next meeting to present how Mars could look after revitalization.			
CBA still being worked on by new Mars Police Association.		Review of CBA at Public Safety Committee meeting with Radford and Lutz.		
Hired Beau Sneddon and Andra Shmidd as emergency PT Officers.		The new hires will assist with keeping OT being utilized.		
Officer Lutz believes Curfew Ordinance needs reviewed.	Minors have recently done damage to different properties. Don charged several individuals with vandalism but was not able to charge them with a curfew violation because the language is no longer enforceable. Hartung asked Lutz to look for curfew ordinances that could work for Mars.			
Linda Anderson brought a pothole at Beaver & Stanton to Mayor's attention that needs fixed.		Will notify Public Works to repair.		
July 4 th – Draft of letter to send to prospective donors.		Pyrotechnics has given a quote. Previous year's letter to be sent to prospective sponsors.		
Draft of possible letter to residents as background on referendum that will be on the ballot.		Needs to be made to not read as either pro or con, only informational.		
Letter from Library	Letter implies municipalities would be part of the meeting, however Borough Council members were not notified of the meeting.			
	Motion	First	Second	Action
	Motion to mail all the residents of the Borough an informative letter (with revisions as discussed) on proposed referendum vote to sell alcohol in Borough.	Schultheis	Bost	Yes – 4 – Schultheis, Bost, Fleming, Price No – 2 – Weinrich, Clutter

Solicitor: Chris Reese	
Report	Discussion/Follow-Up
Proposed resolution concerning documentary Chris Reese is working on with Richard Kelly about local government.	Council supports the premise and agrees to be one of the first municipality profiled.

Emergency Services...district attorney's office ...Police...mutual aid agreement?	Responsibility still resides with Borough for compensation. Also holds them harmless. It is a request, not a mandate. TABLED UNTIL NEXT MEETING.		
Pending Zoning Ordinance	Process of amending zoning ordinance for commercial zoning ordinance, concerning parking, locations and establishments able to sell alcohol. Liquor control board would like a "Memorandum of Understanding" between Borough and someone bringing in a liquor establishment.		
Motion	First	Second	Action
Motion to approve Resolution 24 regarding local government documentary.	Price	Schultheis	Passed
Motion to adopt Resolution 25 (effective 05/08/2017) regarding the consideration of ordinance adjustments regarding the sale of alcohol within the borough limits as it relates to parking, location, and other appropriate changes, possible Memorandum of Understanding.	Weinrich	Schultheis	Passed

Council President: Mike Fleming			
Report	Discussion/Follow-Up		
Motion	First	Second	Action

Secretary: Bonnie Forsythe			
Report	Discussion/Follow-Up		
State Ethics Commission Statement of Financial Interests forms were due May 1 st .			
Motion	First	Second	Action

Administration & Finance Committee: Bost, Price, Schultheis						
Main Office	Budget	Monthly Bills	Water Billing	Parks & Special Events	Public Relations	
Report				Discussion/Follow-Up		
New copier installed April 19, 2017.				For informational purposes.		
Search for new office furniture is ongoing.						
New Pt Secretary, Tricia Madafarri, began work 05/08/2017.						
Unauthorized credit card charges have been refunded to account.						
P-Card (credit card replacement) Application is almost ready to be submitted. Details for Administrators, Card Holders, and Credit Limits have been established. Cards to be locked in office at all times. Cards can be signed out by cardholders to make approved purchases. Admin Office will use cards to pay bills, and place online orders.						
Code Forms are being revised by Richard Mannas and Bonnie Forsythe.						
Some Borough forms will be made available on the website, using Google Forms. (PDF versions will also be available.)						
Permit Applications for Parks are under review.						
Welcome Packet for new residents.						
New Overtime Form has been created to go along with new OT Policy.						
Motion				First	Second	Action
Motion to Pay bills in the amount of \$46,891.68.				Weinrich	Price	Passed

Public Works: Foster, Fleming, Weinrich			
Streets	Beaver Street Project	Water System	Equipment Buildings Field/Park Maintenance Vehicles
Report		Discussion/Follow-Up	
Fleming set up a meeting on Wednesday with Carla from PennDOT.		Engineering estimate cost by engineer & PennDOT...PennDOT argues Pittsburgh Street was a public right of way and the Borough is responsible for expense, Borough has proof water lines preexist PennDOT taking over road.	
Schultheis requested that when an incident happens at a park that the Police notify her.			
Clay Ave Park Grass needs addressed.		Schultheis mentioned specific grass had been spec'ed but it's grown much higher than what was spec'ed. She will look into the paperwork and see what was supposed to go in, but Maintenance will have to do something to the grass as it exists now.	
Motion		First	Second
Action			

Public Safety & Human Resources: Clutter, Weinrich, Bost			
Police	Code Enforcement	Pensions	Payroll Human Resources
Report		Discussion/Follow-Up	
Greg Szypulski has returned to work.		Lifting limitations: 50 lbs. to waist, 20 lbs. over shoulder.	
Summer hires.		Waiting to see if additional help will be necessary & what tasks they would do.	
New PT Secretary.		New Pt Secretary, Tricia Madaffari, began work 05/08/2017.	
Fire Dept. Workers Comp will remain with the Borough for the time being.			
Motion		First	Second
Motion to adopt Resolution 23 to hire Patricia Madaffari.		Bost	Clutter
Action		Passed	

Closing Actions			
Motion	First	Second	Action
To go into executive session	n/a	n/a	n/a
To come out of executive session	n/a	n/a	n/a
Items discussion in Executive Session: n/a			
To Adjourn	Weinrich	Clutter	Passed

Submitted by

Reports Filed	
Report	Date
Bills for Payment	05/08/2017
Police Chief	March 2017
Public Works Foreman	February/March 2017
Code Enforcement	
Administration Committee	
Public Works Committee	
Finance Committee	