



Borough of Mars

301 Arch Street
Mars, PA 16046
(724) 625-1858

www.marsborough.com

COMMERCIAL UCC BUILDING PERMIT APPLICATION

Date of Application: _____

Name of Applicant: _____

Location of Property: _____

Municipality: _____

Subdivision: _____ Lot # _____

Zoning District: _____ Tax Map # _____

Name of Owner: _____

Name of Business: _____

Address: _____

Phone / Cell # () _____ Email: _____

Pennsylvania Registered Design Information:

Architect or Engineer Name: _____

Address: _____

_____ Phone# () _____

PA License# _____

Contractor or Sub Contractor Information:

Contractor Name: _____

Address: _____

Phone / Cell () _____ E:mail _____

Contractor's Workman's Compensation Policy: _____ Y / N
Policy # _____ Effective Date: _____ (Provide Sheet)

Waiver of W/C: Pennsylvania requires proof of valid Workman's Compensation or a notarized waiver of Workman's Compensation. (Attached: Notarized Copy)

Owner or Responsible Party must submit to CEA Code Enforcement Agency, a list of all known Contractors and Sub-Contractors who will be associated with the above application.

In addition, CEA Code Enforcement Agency will require a certificate or proof of Workman's Compensation for all workers outside sole proprietors, general liability certificate and certificate or proof of State of Pennsylvania Home Improvement Contractor registration prior to issuing any Building Permit.

Applicant's Certification

As the owner or the authorized agent for the project which this application is filed, I certify that:

1. The description of use, estimated construction coast and all others information provided as part of this application for a building permit is correct.
2. The building or structure described in this application will not be occupied until all known code violations are corrected and a Certificate of Occupancy has been received from the municipality.
3. This project will be constructed in accordance with the approved drawings and specifications (including any required non-design changes) and the Uniform Construction Code standards as specified in 34 PA Code Chapters 401-405.
4. Any changes to the approved documents will be filed with CEA Code Enforcement Agency.
5. If the licensed architect or engineer in responsible charge of this construction should change, written notice of the change will be provided to CEA Code Enforcement Agency.
6. No error or omission in either the drawings and specifications or application, whether approved or not, shall permit or relieve me from constructing the work in any manner other than provided for in 34 PA Code Chapters 401-405.
7. If signed by someone other than the construction owner, this work has been authorized by the owner of record and I have been authorized by the owner to complete this application on his behalf.

Construction Information

Building Type: _____ IBC Code Volume _____ Sprinklered? _____

No of Stories: _____ Construction Type: _____ Occupant Load _____

Other: _____

Existing Structure: _____ Year Built: _____ Last Certificate of Occupancy _____

Accessibility Review (required) _____ 20% _____

IEBC Plan Review Method: Prescriptive / Performance Other: _____

Type of Renovation / Alteration Level: I II III IV

GFA: Gross Footage Area: _____ **Estimated Costs:** _____

Permits Required: Building Permit Electrical Permit Mechanical Permit

Fire Permit Demolition Energy Permit Accessibility Permit

Estimated Construction Time: _____

Description of Project: _____

The permit applicant shall submit construction documents in a format approved by the building code official. Construction documents shall be clear, indicate the location, nature and extent of the work proposed, and show in detail that the work will conform to the Uniform Construction Code.

2018 International Building Code (IBC) Commercial Code requires (2 sets) of designed drawings be sealed by a Pennsylvania Architect or Engineer prior to submission of application. A copy of Commercial Plans Examination Guidelines is available at the Building Department.

All Applicants must have COMcheck performed and attached for Energy Compliance.

COMMERCIAL APPLICATIONS require a review with **(30)** thirty business days of the accepted application. (Excluding any local Zoning Approval)

ALL plan review information of this application shall be in writing from CEA Code Enforcement Agency to the responsible party of this application. Failure to provide all information required by the PA UCC shall delay the process in receiving a UCC Permit.

THIS APPLICATION IS A LEGAL DOCUMENT: Any changes or additional information recorded on this application must be made by the applicant, agent or responsible party that signed the application. All requested areas of information within this application shall be completed before acceptance of the application at the Building Department.

I will be acting on behalf of the owner as:

___ Architect ___ Engineer ___ Contractor ___ Agent ___ Owner

___ Other: _____

Signature of Applicant: _____ Date _____

Municipal Information

Jurisdiction Acceptance Date: _____ Time: _____.

By: _____

Application Requirements: Land Survey Site Plan Plot Plan (Attached)

Zoning / Planning / Engineering Approval

Commercial: 2-Sets of Design Drawings by: PA Registered Architect or Engineer.

Workman's Compensation information sheet / Notarized Waiver of W/C .



CODE ENFORCEMENT AGENCY
1633 Route 51, Suite 100, Jefferson Hills, PA 15025
1-866-410-4952 www.cea-code.com

CEA ELECTRICAL INSPECTION APPLICATION

Date

Jurisdiction

RESIDENTIAL (<400A)
(Single Family, Duplex & Townhouse)

COMMERCIAL
(All other)

Utility / Power Company Name: _____

Name of Applicant: _____

Address of Permit: _____

Contact # () _____ Email: _____

Work Order # _____ Date Issued: _____

Electrician Information:

Name: _____ Contact # () _____

License# _____

Company Name: _____ Contact# () _____

Type of Inspection: Single Phase 3 Phase 120/240v 480v (+)

New Service D/C & R/C Upgrade Damaged Panel/Service

Underground Generator Overhead Transformer Solar (PV)

Other: _____

Signature of Requestor

CEA – Electrical Department
1-866-410-4952
electrical@cea-code.com



CODE ENFORCEMENT AGENCY

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Policy E20-003-CEA

Effective September 1, 2014, all Commercial Electric permits issued by CEA will need to begin with an Application submitted by an Architect, Engineer, Licensed Electrical Contractor, General Contractor or Electrician to the main offices of CEA located at 1633 Route 51, Jefferson Hills, PA 15025. Application for Commercial Electrical Permit may also be faxed into CEA offices at (412) 405-9756 or emailed to CEA offices at: electrical@cea-code.com.

Applications are available by fax, mail or online at: www.cea-code.com

The Commercial Application will be reviewed by CEA Electrical Department and upon approval and payment an ELECTRICAL PLACARD will be issued by the Chief Electrical Inspector. This placard must be remain in a visible area during all phases of electrical work or until “Final Inspection” is approved. Pennsylvania Uniform Construction Code (UCC) under Act 45 of 2004 permits up to 30 days for review and approval.

Any additional information requested by the Chief Electrical Inspector or Electrical Plans Examiner is the sole responsibility of the APPLICANT.

Any changes or change orders approved by the Architect or Engineer after a placard has been issued must be approved by the Chief Electrical Inspector or by the Electrical Plans Examiner prior to proceeding forward.

Payments due to CEA for Electrical Permit or Plans Examination are due PRIOR to the issuance of the placard. No inspections or final inspection shall be made until permit fees are paid in full. All additional payments for change orders or additions to original application must also be paid in full prior to any request for “final inspection”.

All inspections requested of the Electrical Inspector must be submitted a minimum of 24-hours in advance of the request.

All cut card requests for power companies or certificate of electrical compliance requests must be submitted to CEA at least 5 days prior to any final inspection request.

Failure to comply with any portion of the Uniform Construction Code (UCC) or the current version of the NEC National Electrical Code may result in permit being suspended or withdrawn and the Building Code Official being notified for a “Stop Work Order” or Citation.



CODE ENFORCEMENT AGENCY

1633 Route 51, Suite 100, Jefferson Hills, PA 15025

1-866-410-4952

www.cea-code.com

PA L&I A191

Permit# _____

APPLICATION & PERMIT FOR ELECTRICAL INSPECTION

Applicant must complete required sections for issuance of certificate of compliance; no certificate will be issued on an incomplete application.

Municipality _____

County, State _____

Address _____

Lot # _____ Development _____

Owner _____

Occupant _____

Owner Telephone _____

Use of Structure _____

Utility Company _____

Pole/Trans# _____ Meter# _____

Directions _____

Type of Inspection: Service Entrance Rough Final Temp. Service Survey Other _____

	Qty.		Qty.		Qty.
Service Equip. Amp		Receptacles		Oven KW/Amp	
Service Equip. Amp		Switches		Range KW/Amp	
Service Equip. Amp		Fixtures		Cooktop KW/Amp	
No. of Meters		Ceiling Fans		Dryer KW/Amp	
Sub Panels Amp		Air Cond. Hp/Amp		Pump Hp/Amp	
Sub Panels Amp		Dishwasher Hp/Amp		Whirlpool/Spa	
Sub Panels Amp		Disposal Hp/Amp		Hot Tub	
Sub Panels Amp		Hood/Vent Fans		240 Volt Receptacle	

Type of Work: New Rewire Emergency

	Qty.										Qty.						
Heat Pump																	
Water Heater KW/Amp																	
Feeders																	
Feeders																	
Transformers KVA																	
Transformers KVA																	
Transformers KVA																	
Smoke Alarms																	
Motors: Qty	1/20	1/12	1/10	1/8	1/6	1/4	1/3	1/2	3/4	1	1 1/2	2					
Motors: Qty	3	5	7 1/2	10	15	10	15	20	25	30	40	50	75	100			
Electric Heat: Qty	500	750	1000	1250	1500	1750	2000	2250	2500	2750	3000						

INVOICE for ELECTRICAL SERVICES – PAYABLE to CEA.

Applicant _____ Address _____

Business Name _____ City, State, Zip _____

Applicants Signature _____ Telephone _____ Fax _____

Email _____

Fee Due at time of Application\$ _____

No Inspection will be Finalized until payment is made.

Inspector Signature: _____ Date: _____