



Mars Borough

Meeting Agenda

(Visitors/Speakers are asked to limit their presentations to 5 minutes during Public Meetings.)

Meeting Date: January 2, 2024

Call to Order: 7:00 PM, with the Pledge of Allegiance.

ELECTED OFFICIALS / EMPLOYEE / PROVIDER ATTENDANCE ("x" indicates present) ("tc" indicates teleconference attendance)

	Alan Boburczak			Bonnie Forsythe	Secretary / Treasurer
	Rob Bost			Amy Brown	Assistant Sec. / Treas.
	Chris Clutter			Andrew Schultheis	Public Works Foreman
	Mike Fleming			Mark Lint	Police Chief
	Bill Lambert			Brian Novosel	Police Sergeant
	John McWilliams			Allen Russell	Code Enforcement
	Brad Price			Chris Reese	Solicitor
	Gregg Hartung	Mayor		Renea Pomeroy	Elected Tax Collector

COUNCIL REORGANIZATION – Mayor Gregg Hartung

Action	Result
Swearing in of newly elected council members: William Lambert, John McWilliams, and Bradford Price	
Election of Council President, Term: January 2024 to December 2025	
Election of Council Vice President, Term: January 2024 to December 2025	
Election of Chairman Pro Tem, Term: January 2024 to December 2025	

COUNCIL REORGANIZATION – Council President

Motion	First	Second	Action
Establishment of borough committees/chairpersons.			

VISITORS:

Name(s) / Organization	Topic

PUBLIC COMMENT TO SPEAK ABOUT STORMWATER MS4 ISSUES:

Name(s) / Organization	Topic

MOTIONS

	FIRST	SECOND	ACTION
Motion to approve meeting minutes from 12/04/2023.			
Motion to approve meeting minutes from 12/18/2023.			

OLD / ON-GOING ITEMS FOR DISCUSSION:

Item	Submitted by / Responsible Party:	Date Added:	Discussion / Status:
Revisions to Water Rules & Regulations	Dorsey	02/21/2022	No Update Available
Pittsburgh & Crowe Curb	Hanovick	04/18/2022	No Update Available
Police Retirement/Pension	Price	06/20/2022	No Update Available
Low Income Household Water Assistance Program (LIHWAP)	Council	08/01/2022	No Update Available
Event Packet/Permit	Forsythe / Brown	09/06/2022	No Update Available

OLD / ON-GOING ITEMS FOR DISCUSSION (cont.):

Item	Submitted by / Responsible Party:	Date Added:	Discussion / Status:
IT/Network Security	Council	02/20/2023	No Update Available
Connoquenessing Watershed Conservancy	Hartung	03/06/2023	No Update Available
Personnel Manual Review	Bost	05/01/2023	No Update Available
Garfield Park Equip Repair	Residents	05/01/2023	No Update Available
Church Roof Repair Quote	McWilliams	05/15/2023	McWilliams to provide update.
Church Window Frame Painting Quote	McWilliams	05/15/2023	McWilliams to provide update.
Parking Ordinance	Lambert	07/10/2023	No Update Available
TextMyGov Proposal	Forsythe	07/24/2023	No Update Available. (CodeRed exp 02/18/24)
Quality EMS	Clutter	07/24/2023	No Update Available
2024 Budget	Forsythe	08/28/2023	Budget passed at 12/18/2023 meeting. Council may reopen budget if they so choose.
Mars UP Church Zoning Hearing Board Settlement	Reese	09/05/2023	Agreement approved pending changes to be made by Phil Lope.
Dupont Class Action Settlement (re: PFAs)	Forsythe	10/02/2023	No Update Available
Freedom to Breathe Res.	Price	10/02/2023	No Update Available
Need for New Solicitor	Forsythe	10/23/2023	No Update Available
Use of borough building and conference rooms	Bost	11/20/2023	No Update Available
Code Enforcement Agency Proposal for 3 rd Party UCC Services	Forsythe	12/04/2023	Code Enforcement Agency chosen at 12/18/2023 meeting. Craig McVicker is new UCC BCO as of 01/01/2024.
Tax Ordinance	Forsythe	12/04/2023	Motion passed at 12/18/2023 meeting.

NEW ITEMS FOR DISCUSSION:

Item	Submitted by:	Discussion / Status

BOROUGH RESOLUTIONS - 2024

Resolution	First	Second	Action
1 A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of Christopher Reese as Solicitor for 2024.			
2 A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of the firm Hosack, Specht, Meutzel and Wood, LLP, as auditor for the 2023 Borough audit and to provide other necessary accounting services.			
3 A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, establishing The Butler Eagle as the official newspaper of the Borough of Mars for the purpose of all legal notifications in 2024.			
4 A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of Professional Code Services to the position of Building Inspector for the Borough of Mars for 2024.			
5 A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of KLH Engineers to the position of Consulting Engineer for the Borough of Mars for 2024.			

BOROUGH RESOLUTIONS – 2024 (cont.)				
Resolution		First	Second	Action
6	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of the Mars Bank, Mars, Butler County, PA as the depository for the Borough accounts for 2024.			
7	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of Pennsylvania Local Government Investment Trust (PLGIT) as the depository for the Borough's money market and investment accounts for 2024.			
8	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of Pennsylvania Municipal Retirement Services (PMRS) as the depository for Non-Uniform Pension Plans for Borough employees for 2024.			
9	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of Brad Price as Chief Administrator for the Borough of Mars Non-Uniform Pension Fund for 2024.			
10	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of authorized signatories on all Mars Borough and Armco Credit Union checking accounts for 2024.			
11	A Resolution of the Borough of Mars, County of Butler, Pennsylvania, establishing a schedule of water rates to charge consumers of water supplied by the Borough in 2024.			
12	A Resolution of the Borough of Mars, County of Butler, Pennsylvania, establishing rates for Water and Municipal No-Lien Letters supplied by the Borough or Elected Tax Collector in 2024.			
13	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the establishment of a per card commission and penalty for delinquent taxes for the Borough of Mars for 2024.			
14	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of Mark Lint to the position of Police Chief for the Borough of Mars for 2024.			
15	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of Brian Novosel to the position of Police Sergeant for the Borough of Mars for 2024.			
16	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of Part Time Police Officers for the Borough of Mars for 2024.			
17	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of Andrew Schultheis to the position of Foreman of the Public Works Department of the Borough of Mars for 2024.			
18	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of Full Time Staff for the Public Works Department of the Borough of Mars for 2024.			
19	A resolution of the council of the Borough of Mars, Butler County, Pennsylvania, providing for the duties and pay rate for the water treatment plant monitor for 2024.			

BOROUGH RESOLUTIONS – 2024 (cont.)				
Resolution		First	Second	Action
20	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of Bonnie Forsythe to the position of Secretary/Treasurer for the Borough of Mars for 2024.			
21	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of Amy Brown to the position of Assistant Secretary/Treasurer for the Borough of Mars for 2024.			
22	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the creation of a Zoning and Code Enforcement Department, and appointment of Zoning and Code Enforcement Officials for the Borough of Mars for 2024.			
23	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, to recognize and work with event coordinators for the purpose of holding events in the Borough of Mars in 2024.			

REPORTS:	
Department	Report

EXECUTIVE SESSION				
Requested by:		Topic(s):		
Motion		First	Second	Action
To go into Executive Session		Time:		
To come out of Executive Session		Time:		

CLOSING ACTIONS				
Motion		First	Second	Action
To Adjourn		Time:		

Submitted by: