



Mars Borough

Meeting Agenda

(Visitors/Speakers are asked to limit their presentations to 5 minutes during Public Meetings.)

Meeting Date: July 10, 2023

Call to Order: 7:00 PM, with the Pledge of Allegiance.

ELECTED OFFICIALS / EMPLOYEE / PROVIDER ATTENDANCE						
("x" indicates present) ("tc" indicates teleconference attendance)						
x	Alan Boburczak	Parks & Rec, Celebrations		x	Bonnie Forsythe	Secretary / Treasurer
x	Rob Bost	Council Vice President Administration, HR		x	Amy Brown	Assistant Sec. / Treas.
x	Chris Clutter	Council Pro Tem Public Safety			Andrew Schultheis	Public Works Foreman
x	Mike Fleming	Council President			Mark Lint	Police Chief
x	Bill Lambert	Water			Brian Novosel	Police Sergeant Interim Code Enforcement
x	John McWilliams	Streets			Allen Russell	Code Enforcement
x	Brad Price	Budget, Finance		x	Chris Reese	Solicitor
x	Gregg Hartung	Mayor			Renea Pomeroy	Elected Tax Collector

VISITORS:	
Name(s) / Organization	Topic
Rick Rapp	In attendance to observe.
Logan Hammerschmitt	Church Presentation (see below).
Anna Hammerschmitt	Church Presentation.
Rock Charles	In attendance to observe. Charles provided pictures of street lights/decorations from his home town as a suggestion for something Mars Borough could do. Several council members stated there used to be something similar downtown and liked the images. Fleming discussed the possibility of Charles serving on the Zoning Hearing Board. Charles stated he would be interested.

PUBLIC COMMENT TO SPEAK ABOUT STORMWATER MS4 ISSUES:	
Name(s) / Organization	Topic

MOTIONS	FIRST	SECOND	ACTION
Motion to approve Ordinance 551, Stormwater Management Ordinance, to revise and replace any existing stormwater ordinances in Mars Borough.	Clutter	Bost	Carried
Motion to approve Meeting Minutes from June 5, 2023.	Lambert	McWilliams	Carried
Motion to approve Meeting Minutes from June 19, 2023.	Bost	McWilliams	Carried
Motion to approve Expenses through June 2023 in the amount of \$46,220.26.	Lambert	Clutter	Carried
Motion to approve Payroll Expenses for June 2023 in the amount of \$57,261.61.	McWilliams	Clutter	Carried
Motion to pay \$140,069.00 obtained through DEP grant to the principal balance on the Leaf Vac Truck Loan	Lambert	Bost	Carried
Motion to appoint Rock Charles to the Zoning Hearing Board.	Clutter	Price	Carried
Motion to adopt the football agreement as presented for the 2023 season.	Boburczak	Lambert	Carried
Motion to remove the existing sideline benches at Marburger Field prior to football season start.	Boburczak	Bost	Carried

NEW ITEMS FOR DISCUSSION:			
Item	Submitted by:	Date Added:	Discussion / Status
Parking Ordinance	Lambert	07/10/2023	Lambert stated he spoke to Chief Lint about a parking ordinance and was told a parking ordinance should be adopted each year. He also brought up snow plowing ordinance which permits the Borough to tow vehicles that do not comply. Reese will look into it.
Integrated Public Alert and Warning System	Forsythe	07/10/2023	For Council's information. Bost asked if Mars Borough could partner with Adams Township. Fleming felt it was worth looking into.
Military Banners	Brown	07/10/2023	Brown presented information about a military banner program, including ideas for how the program would run. Bost stated Brown should get permission from the electric company and Fleming suggested mocking up an application.
Benches at Marburger	Boburczak	07/10/2023	<p>Boburczak stated the benches are part of the entire contract for football at Marburger Field. He stated the biggest items that were addressed were access to items they store in the buildings (which included re-keying certain locks) and billing for police coverage (\$55/hour per hour per officer no matter the rank). Boburczak stated football is also willing to do a field cleanup on Sunday mornings to ensure the field is cleaned up. One big item football is concerned about is the removal of benches (which are cemented into the ground) for safety reasons. Fleming said if they are replacing them with free-standing benches, he would suggest putting them inside. Boburczak stated that they were simply concerned with removing the existing benches and they will bring their own benches.</p> <p>Boburczak also mentioned the fee has gone from \$3,000 last year to \$3,750 this year. And they requested the wooden part of the bleachers be repainted.</p> <p>Price had questions about the agreement.</p> <p>(1) The section stating that not paying for police within 10 days would result in loss of field usage. Boburczak stated Bob Ando from football did not have an issue with this.</p> <p>(2) The section stating the police would search if there was drinking or drug use. Boburczak stated this was to cover the Borough in an instance of one of these occurrences. Bost also stated the rules are to be shared with all the families, added to the football website, and shared with all visiting teams.</p> <p>(3) The section regarding temporary banners and a fine of \$100 if they're not removed by night. Bost stated this was a historical rule that was in place for many years.</p> <p>(4) The section describing when lights need to be turned off after practice is over. Bost stated he did not believe it would be an issue and Boburczak stated no one raised any objects, but that he believed it would be fine to change it from 8:15 PM to 8:30 PM.</p> <p>Price stated he felt the rules should be posted on the concession stand for any kid to read.</p> <p>Reese stated if rules are being posted for everyone who uses the park, an ordinance would be necessary.</p>

NEW ITEMS FOR DISCUSSION (cont.):			
Item	Submitted by:	Date Added:	Discussion / Status
Church Presentation	Forsythe & Brown	07/10/2023	(Forsythe and Brown both confirmed that they are not “on the clock” for this presentation as they are hoping to rent the church from the Borough for a private enterprise.) Forsythe, Brown, and Logan Hammerschmitt (a Borough resident) presented to Council.

OLD / ON-GOING ITEMS FOR DISCUSSION (cont.):			
Item	Submitted by / Responsible Party:	Date Added:	Discussion / Status:
Zoning Hearing Board Vacancy	Council	Discussed in 2021	One vacancy remains.
Revisions to Water Rules & Regulations	Dorsey	02/21/2022	No Update Available
Police Retirement/Pension	Price	06/20/2022	Price to provide update. Discussed in Executive Session.
Low Income Household Water Assistance Program (LIHWAP)	Council	08/01/2022	No Update Available
Event Packet/Permit	Forsythe / Brown	09/06/2022	No Update Available
Police Event Fees/Wages	Council	2023 Budget	No Update Available
Stormwater Ordinance	KLH	Late 2022	Ordinance 551 being voted on, 07/10/2023.
Reservoir Fencing	Schultheis	02/20/2023	No Update Available
IT/Network Security	Council	02/20/2023	No Update Available
Connoquenessing Watershed Conservancy	Hartung	03/06/2023	No Update Available
Personnel Manual Review	Bost	05/01/2023	No Update Available
Garfield Park Equipment Repair	Residents	05/01/2023	No Update Available
Planning Commission Vacancy	Council	05/01/2023	Removal of Joseph Squire so he could be appointed to Zoning Hearing Board left one seat empty.
Church Roof Repair Quote	McWilliams	05/15/2023	Obtaining additional Quotes for Roof Repairs. Fleming stated he did not want to put more money into the building until Council knew what they want to do with the building.
Church Window Frame Painting Quote	McWilliams	05/15/2023	Obtaining additional Quotes for work on Property.

REPORTS:	
Department/Official	Report
Administration	Budget update provided to Council. Letter from Commissioners & Letter from Pfeifer Hardware
Mayor Gregg Hartung	Mars New Year & Brewfest Update – Hartung state he would have a financial update to Council by the end of July or beginning of August. Brewfest also received a lot of positive feedback. Chief Lint’s Return to Work – Lint returned to work on July 3 rd . Sergeant Novosel oversaw public safety of the July 4 th event. Hartung reported that the police are working on some shift variability while Lint is on vacation. July 4 th Fireworks – One resident had some debris blow on to their property, but they enjoyed the fireworks. The total paid to Kellner’s was \$11,000, well under the bid threshold. MS4 Update – Hartung is still working on setting a meeting with Fritz Beahr.

REPORTS (cont.):	
Department/Official	Report
Alan Boburczak	Football Agreement (see above)
Bill Lambert	Lambert mentioned an electrician came in to the Water Plant and went over everything, including every fuse and every connection in the panel. He observed corrosion due to the chlorine, which is an on-going problem that Schultheis is attempting to work on with CWM Environmental.

EXECUTIVE SESSION:				
Requested by:	Topic(s):			
Bost	Fundraising			
Reese	Zoning Hearing Board			
Price	Personnel			
Motion		First	Second	Action
To go into Executive Session	Time: 9:15 PM	Clutter	Price	Carried
To come out of Executive Session	Time: Secretary asked to leave. No information provided.			

CLOSING ACTIONS:				
	Motion	First	Second	Action
To Adjourn	Time: Secretary asked to leave. No information provided.			

Submitted by: Bonnie Forsythe, Secretary/Treasurer

NOTE 1: Items in Blue brought to the attention of Secretary/Treasurer within 24 hours of meeting.

NOTE 2: Items in Green added to Agenda with a motion/vote.

NOTE 3: Items in Red not originally on the agenda and added without a vote.