



# Mars Borough

## Meeting Minutes

(Visitors/Speakers are asked to limit their presentations to 5 minutes during Public Meetings.)

**Meeting Date:** May 15, 2023

**Call to Order:** 7:00 PM, with the Pledge of Allegiance.

ELECTED OFFICIALS / EMPLOYEE / PROVIDER ATTENDANCE						
("x" indicates present) ("tc" indicates teleconference attendance)						
x	Alan Boburczak	Parks & Rec, Celebrations		x	Bonnie Forsythe	Secretary / Treasurer
x	Rob Bost	Council Vice President Administration, HR		x	Amy Brown	Assistant Sec. / Treas.
x	Chris Clutter	Council Pro Tem Public Safety		x	Andrew Schultheis	Public Works Foreman
					Mark Lint	Police Chief
x	Mike Fleming	Council President			Brian Novosel	Police Sergeant Interim Code Enforcement
x	Bill Lambert	Water			Allen Russell	Code Enforcement
x	John McWilliams	Streets			Chris Reese	Solicitor
	Brad Price	Budget, Finance			Renea Pomeroy	Elected Tax Collector
x	Gregg Hartung	Mayor				

Mayor Hartung asked for a moment of silence before the meeting started to recognize Police Memorial Day and to remember all of the police that have died in the line of duty.

### VISITORS:

Name(s) / Organization	Topic
Hannah Wilkins, Butler Eagle	In attendance to observe.

### PUBLIC COMMENT TO SPEAK ABOUT STORMWATER MS4 ISSUES:

Name(s) / Organization	Topic

### MOTIONS

	FIRST	SECOND	ACTION
Motion to allow Mars New Year to use church building as a location to have items shipped from NASA and other organizations for Mars New Year, being held on June 9 & 10, 2023.	Bost	Clutter	Carried
Motion to close Pittsburgh Street from Crowe Avenue to Grand Avenue (and potentially Grand Avenue from Marshall Way to Duncan Alley) for 2023 Mars Maker Markets on June 23 <sup>rd</sup> , July 28 <sup>th</sup> , August 25 <sup>th</sup> , and September 22 <sup>nd</sup> , from 2:30 PM to 9:00 PM, pending notifications to the businesses on Pittsburgh & Grand.	Boburczak	McWilliams	Carried
Motion to purchase ten (10) concrete barricades at a cost of \$60/barricade.	McWilliams	Bost	Carried
Motion to approve the purchase of crack seal for \$2,475.00, which includes rental of the crack sealer machine.	McWilliams	Lambert	Carried

### NEW ITEMS FOR DISCUSSION:

Item	Submitted by:	Date Added:	Discussion / Status
Use of Church building as a location for NASA to ship items for MNY.	Hartung	05/15/2023	Hartung stated they previously used the library but he would like to use the church building for shipments to be stored until Mars New Year.
Mars Maker Markets	Forsythe / Brown	05/15/2023	Local artisans, makers, food producers, etc. One of the few MARS150 events that Forsythe thinks can be salvaged for 2023.

<b>OLD / ON-GOING ITEMS FOR DISCUSSION:</b>			
Item	Submitted by / Responsible Party:	Date Added:	Discussion / Status:
Zoning Hearing Board Vacancy	Council	Discussed in 2021	Joseph Squire was appointed 05/01/2023. One vacancy remains due to the resignation of Denise Leonhard.
Revisions to Water Rules & Regulations	Dorsey	02/21/2022	No Update Available
Police Retirement/Pension	Price	06/20/2022	Foster & Foster discussions have taken place. They will reach out to PMRS and to Price.
Low Income Household Water Assistance Program (LIHWAP)	Council	08/01/2022	No Update Available
Event Packet/Permit	Forsythe / Brown	09/06/2022	No Update Available
Police Event Fees/Wages	Council	2023 Budget	No Update Available
Stormwater Ordinance	KLH	Late 2022	No Update Available
Reservoir Fencing	Schultheis	02/20/2023	No Update Available
IT/Network Security	Council	02/20/2023	No Update Available
Connoquenessing Watershed Conservancy	Hartung	03/06/2023	No Update Available
Anti-Nepotism Resolution	Price	04/03/2023	Resolution passed on 05/01/2023.
Personnel Manual Review	Bost	05/01/2023	No Update Available
Garfield Park Equipment Repair	Residents	05/01/2023	Boburczak reached out to Schultheis after the last meeting. Schultheis reported that missing and loose bolts were replaced/tightened.

<b>REPORTS:</b>	
Department/Official	Report
Administration	Budget update provided to Council. Mars Maker Market & July 4 <sup>th</sup> . Fleming stated it's been tradition to have the 4 <sup>th</sup> on the 4 <sup>th</sup> . Hartung has reached out to Pyrotecnico for information on fireworks. They are trying to accommodate the Borough's budget and being able to set off the fireworks on July 4 <sup>th</sup> .
Public Works	Written report provided to Council. Concrete barricades. Schultheis stated they would be \$60 for a 2' x 2' x 6' barricade. He thinks Public Works would need ten (10) barricades for events. He also believes they can be used in other ways in between events for storage of gravel and other items at the Public Works Building. Paving materials for West Arch repair. Schultheis stated he got some figures for paving materials that he intends to purchase as needed for the road repairs. Schultheis stated Public Works would work on the paving, then do crack sealing on Pittsburgh Street and other streets prior to Mars New Year, and then move back to paving where necessary. Chlorine injectors have been installed at the Water Plant. Schultheis also reported on how reservoir inspections and potential cleaning would occur. Schultheis reported all Public Works employees have passed their tests and have their CDL licenses. McWilliams asked how Schultheis feels about CWM's performance. Schultheis stated he is happy with the main operator, Aaron, who is there at least once per week. He hasn't worked with the other operators enough to have an opinion.
Police	Written report provided to Council. Hartung read through the report for Council's benefit and review.

<b>REPORTS (cont.):</b>	
Department/Official	Report
Mayor Gregg Hartung	<p>Mars New Year update. Hartung provided Council with a copy of the press release that was sent out, along with the flyers they're using for Mars New Year and Brewfest. He stated NASA is sending three extra exhibits. Astrobotic and the Moon Shot Museum is participating. He also detailed a new exhibit where people will be able to experience the sounds and sights of Mars. They'll also have some solar power to power some of the exhibits rather than plugging in to the Borough's electricity.</p> <p>Mars STEAM Challenge. 48 students have submitted projects. They are currently being judged by NASA scientists and engineers, and the winners will be announced at Mars New Year.</p> <p>Rocket Launch at Clay Avenue Field on June 9 &amp; 10, 2023. Launches are scheduled every two hours at the field by a Pittsburgh Rocket Club. Hartung asked how the Borough would like this to be handled. Hartung stated it would be good for people to watch from the road level rather than down on the field where the rockets will be set off. Fleming stated roping the field off to keep the public farther back might be a good idea.</p> <p>Price asked when street closures will happen. Hartung stated there would be rolling closures to allow some traffic to keep going through as much as possible. Picnic tables will be placed in spaceship area for extra seating. Schultheis stated he thinks Public Works has nine or ten picnic tables. Hartung stated he would coordinate with Schultheis.</p> <p>Electric boxes downtown will also need to be placed.</p> <p>Costume Contest on June 10, 2023.</p> <p>July 4<sup>th</sup> Fireworks. Hartung is talking with Pyrotecnico about possibilities.</p> <p>COVID Emergency declared over in USA on Thursday, May 11, 2023.</p>
Mike Fleming	<p>Interconnect estimate. Fleming was not able to reach out to KLH.</p> <p>Fleming asked Schultheis about access to line behind Breakneck Tavern. There is concern over access to the line if something breaks/goes wrong.</p>
John McWilliams	<p>Crack Sealer (\$2,475 includes 3-day rental of machine)</p> <p>McWilliams stated he was thinking more about the church building. He does not believe it will take that much to get it fixed up to get it usable. He stated the biggest repairs would likely be the roof.</p> <p>Forsythe and Brown have done some research with an Architect, Contractor, and Developer. Bost suggested forming a committee of Council members to look at research. McWilliams and Lambert stated they were interested in being on the committee.</p> <p>Church Roof Quote and Church Window Painting Quote.</p>

<b>EXECUTIVE SESSION:</b>				
Requested by:		Topic(s):		
Motion		First	Second	Action
To go into Executive Session	Time:			
To come out of Executive Session	Time:			

<b>CLOSING ACTIONS:</b>				
Motion		First	Second	Action
To Adjourn	Time: 8:18 PM	Lambert	Clutter	Carried

Submitted by: Bonnie Forsythe, Secretary/Treasurer

NOTE 1: Items in Blue brought to the attention of Secretary/Treasurer within 24 hours of meeting.

NOTE 2: Items in Green added to Agenda with a motion/vote.

NOTE 3: Items in Red not originally on the agenda and added without a vote.