



# Mars Borough

## Meeting Minutes

(Visitors/Speakers are asked to limit their presentations to 5 minutes during Public Meetings.)

**Meeting Date:** May 1, 2023  
**Call to Order:** 7:00 PM, with the Pledge of Allegiance.

ELECTED OFFICIALS / EMPLOYEE / PROVIDER ATTENDANCE ("x" indicates present) ("tc" indicates teleconference attendance)						
x	Alan Boburczak	Parks & Rec, Celebrations		x	Bonnie Forsythe	Secretary / Treasurer
x	Rob Bost	Council Vice President Administration, HR			Amy Brown	Assistant Sec. / Treas.
x	Chris Clutter	Council Pro Tem Public Safety			Andrew Schultheis	Public Works Foreman
x	Mike Fleming	Council President			Mark Lint	Police Chief
x	Bill Lambert	Water			Brian Novosel	Police Sergeant Interim Code Enforcement
x	John McWilliams	Streets			Allen Russell	Code Enforcement
x	Brad Price	Budget, Finance		x	Chris Reese	Solicitor
x	Gregg Hartung	Mayor			Renea Pomeroy	Elected Tax Collector

### SWEARING IN OF NEWLY APPOINTED OFFICIALS:

Swearing in of newly appointed Council Member Alan Boburczak.

### VISITORS:

Name(s) / Organization	Topic
Hannah, Cranberry Eagle	In attendance to observe.
Harmony & Alan Hodges	In attendance to raise concerns about the condition of the equipment in Garfield Park. Boburczak stated he also had children and understood their reasons for concern. He stated he would do what he could to improve things. Harmony Hodges stated she was a professional fundraiser and is willing to help with a fundraising plan to help cover costs of improvements. Fleming stated the Borough has had some challenges at the beginning of the year, but between Boburczak and Public Works the Borough would do what it could do.
Amy Brown, The Church on Pittsburgh	Presented Council with a draft of a lease proposal for the church property on Pittsburgh Street. Price stated he believed Council should discuss it in Executive Session prior to making any public comment.
Mayor Hartung spoke for Ed McCaul (Pine Avenue) who he believed would be in attendance.	Hartung spoke for Ed McCaul who had an issue with his sewer line being backed up. He spoke with Breakneck Creek Regional Authority and was told that no blockages were on their lines, however it was determined his line runs behind his house and then down the alley way to Stanton instead of going to Pine. The question of who would be responsible for a line in the alley.

### PUBLIC COMMENT TO SPEAK ABOUT STORMWATER MS4 ISSUES:

Name(s) / Organization	Topic

<b>MOTIONS</b>	<b>FIRST</b>	<b>SECOND</b>	<b>ACTION</b>
Motion to approve meeting minutes from 04/03/2023.	Bost	Price	Carried
Motion to approve meeting minutes from 04/17/2023			
Motion to approve April 2023 Expenses in the amount of \$45,114.83, pending clarification on KLH bill for MS4 work.	McWilliams	Bost	Carried
Motion to approve April 2023 Payroll Expenses in the amount of \$36,193.87.	Lambert	Clutter	Carried
Motion to approve First Quarter 2023 Payroll Taxes and Expenses in the amount of \$7,152.18.	Bost	McWilliams	Carried
Motion to Transfer \$37,880.00 from the PLGIT Reserve Fund to the Contingent General Fund for the purpose of purchasing a new Police Vehicle (note: does not include upfitting costs).	Lambert	Price	Carried
Motion to approve Resolution #30, establishing an Anti-Nepotism policy for Mars Borough Elected Officials and Employees.	Price	Bost	Price – Yes McWilliams – No Clutter – Yes Fleming – Yes Lambert – No Bost – Yes Boburczak – Yes
Motion to remove Joseph Squire from Planning Commission and appoint him to the Zoning Hearing Board effective 05/01/2023.	Bost	Clutter	Carried

<b>NEW ITEMS FOR DISCUSSION:</b>			
Item	Submitted by:	Date Added:	Discussion / Status
Personnel Manual Review	Bost, Clutter, McWilliams	05/01/2023	Bost, Clutter, and McWilliams met to begin revisions to Personnel Manual.

<b>OLD / ON-GOING ITEMS FOR DISCUSSION:</b>			
Item	Submitted by / Responsible Party:	Date Added:	Discussion / Status:
Zoning Hearing Board Vacancy	Council	Discussed in 2021	Council was presented with a resignation letter from Denise Leonhard. Joseph Squire, who was appointed to Planning Commission, agreed he would be interested in stepping down from the Planning Commission and serving on the Zoning Hearing Board.
Revisions to Water Rules & Regulations	Dorsey	02/21/2022	No Update Available
Police Retirement/Pension	Price	06/20/2022	No Update Available
Low Income Household Water Assistance Program (LIHWAP)	Council	08/01/2022	No Update Available
Event Packet/Permit	Forsythe / Brown	09/06/2022	No Update Available
Police Event Fees/Wages	Council	2023 Budget	No Update Available
Stormwater Ordinance	KLH	Late 2022	No Update Available
Reservoir Fencing	Schultheis	02/20/2023	No Update Available
IT/Network Security	Council	02/20/2023	No Update Available
Connoquenessing Watershed Conservancy	Hartung	03/06/2023	No Update Available
Vacant Council Seat	Council	03/20/2023	Council appointed Alan Boburczak 04/17/2023.
Anti-Nepotism Resolution	Price	04/03/2023	Revisions by Reese provided to Council for a vote on 05/01/2023.

REPORTS:	
Department/Official	Report
Administration	Budget update provided to Council.
Bill Lambert	Water Plant Operator(s) – Lambert reported that Council needs better clarification for additional charges and how things are being handled with CWM.
Mike Fleming	Fleming stated there have been some revisions to the budget to help balance it. He suggested adding something to water revenue. Fleming also stated Schultheis may have a less expensive solution for the fence at the water plant.
Mayor Gregg Hartung	Update on Police SUV – Hartung stated the new vehicle is at the upfitter waiting on equipment and artwork for the exterior. Fleming explained there was a mix-up with the Police SUV. A black one arrived even though a white one had been ordered. Lint found a white one at another dealership. It was a fast deal and Fleming signed paperwork and a check was written for \$37,880.00. He then requested the same amount be transferred from the Reserve Fund. Mars New Year 2023 – Mars New Year final planning is underway for the event on June 9 <sup>th</sup> & 10 <sup>th</sup> . Mars Water is also a bit hit and is being shared around the County and will be sold as a fundraiser during Mars New Year. A second run is being planned. Hartung stated he was also going to talk with Butler County Airport to see how they can be involved. Astrobotic was to have a launch to send a payload from Pittsburgh to the Moon but that has been delayed. Brewfest 2023 – Tickets are now on sale for Brewfest, to be held on June 17 <sup>th</sup> . Initial Meeting of Mars Area Business Group – An informal meeting was held with the Chamber of Commerce. Originally it was meant to be a much smaller meeting, but many more showed up. On May 17 <sup>th</sup> there will be a mixer at Dented Keg Brewing. The idea to gather business owners is to emulate the satellite chamber group in Slippery Rock, and to include the whole Mars Area. Another business breakfast will be held on June 23 <sup>rd</sup> . Fireworks for July 4 <sup>th</sup> – Pyrotecnico is charging \$15,000 minimum for July 4 <sup>th</sup> fireworks. The Borough previously has paid just under \$10,000. Hartung wants to see if he can negotiate something in between. He also suggested approaching Adams Township for some assistance.

EXECUTIVE SESSION:					
Requested by:	Topic(s):				
Council	Borough Real Estate				
Motion	Time:	First	Second	Action	
To go into Executive Session	8:30 PM	Bost	Clutter	Carried	
To come out of Executive Session	9:40 PM	Bost	McWilliams	Carried	

CLOSING ACTIONS:				
Motion	Time:	First	Second	Action
To Adjourn	9:40 PM	Boburczak	Clutter	Carried

Submitted by: Bonnie Forsythe, Secretary/Treasurer

NOTE 1: Items in Blue brought to the attention of Secretary/Treasurer within 24 hours of meeting.

NOTE 2: Items in Green added to Agenda with a motion/vote.

NOTE 3: Items in Red not originally on the agenda and added without a vote.