



# Mars Borough

## Meeting Minutes

(Visitors/Speakers are asked to limit their presentations to 5 minutes during Public Meetings.)

**AT 6:30 PM a public hearing is scheduled to address the Wireless Facilities Ordinance (aka: 5G Small Wireless ordinance). Public comment is permitted during this hearing. Mars Borough Council will then vote on the ordinance during the regularly scheduled Council Meeting that follows at 7:00 PM.**

**Meeting Date:** April 3, 2023

**Call to Order:** 7:00 PM, with the Pledge of Allegiance.

ELECTED OFFICIALS / EMPLOYEE / PROVIDER ATTENDANCE						
("x" indicates present) ("tc" indicates teleconference attendance)						
x	Rob Bost	Council Vice President Administration, HR		Bonnie Forsythe	Secretary / Treasurer	
			x	Amy Brown	Assistant Sec. / Treas.	
x	Chris Clutter	Council Pro Tem Public Safety		Andrew Schultheis	Public Works Foreman	
x	Mike Fleming	Council President		Mark Lint	Police Chief	
x	Bill Lambert	Water		Brian Novosel	Police Sergeant Interim Code Enforcement	
x	John McWilliams	Streets		Allen Russell	Code Enforcement	
x	Brad Price	Budget, Finance		x	Chris Reese	Solicitor
	[vacant seat]	Parks & Rec, Celebrations		Renea Pomeroy	Elected Tax Collector	
x	Gregg Hartung	Mayor				

### VISITORS:

Name(s) / Organization	Topic
Bob Ando – Mars Youth Football and Cheer	Concerned with who is his point of contact since Schultheis resigned. Wanted to confirm he could contact Andy with maintenance issues. Has been storing equipment in the tower. Fleming advised no vehicles on the field while it's soft. Anticipated usage to start late July. McWilliams stated field is scheduled for maintenance. Ando stated bleachers on tower side need repainted. Planning spring clean up day. Someone in organization works in finance for Steelers and is looking at grant money. Fleming suggested Schultheis for maintenance and Forsythe for lease/organizational issues.

### PUBLIC COMMENT TO SPEAK ABOUT STORMWATER MS4 ISSUES:

Name(s) / Organization	Topic

### MOTIONS

MOTIONS	FIRST	SECOND	ACTION
Motion to approve meeting minutes from 03/06/2023.			
Price stated Novosel's resolution said at regular hourly rate. Motion from minutes states with compensation rate after consultation with auditor. Reese stated he gave Forsythe the exact language and verbally changed prior to approval of motion.	Bost	Lambert	Carried
Price requested Forsythe give him the new Mars Robotics lease and he will give it to Jeff Beckstead.			

<b>MOTIONS (cont.)</b>	<b>FIRST</b>	<b>SECOND</b>	<b>ACTION</b>
Motion to approve meeting minutes from 03/20/2023. (Note: Hartung's report was double printed under Schultheis' name.)	Price	Clutter	Carried
Motion to approve February 2023 expenses in the amount of \$83,217.41.	Lambert	Clutter	Carried
Motion to approve March 2023 expenses in the amount of \$57,874.32.	McWilliams	Lambert	Carried
Motion to approve February 2023 payroll expenses in the amount of \$37,979.02.	Lambert	Bost	Carried
Motion to approve March 2023 payroll expenses in the amount of \$52,929.65.	Lambert	McWilliams	Carried
Motion to approve Ordinance #551 regarding Small Wireless Facilities.	Bost	McWilliams	Carried
Motion to approve Resolution 29 pertaining to Small Wireless Facilities Fees.	Bost	Fleming	Carried
Motion to approve design manual pertaining to small wireless facilities.	Clutter	Price	Carried
Motion to have maintenance department acquire seed and fertilizer at cost of \$1462.82.	McWilliams	Clutter	Carried
Motion for acquisition of Aerator at a cost not to exceed \$1500.	McWilliams	Lambert	Carried
Motion to authorize secretaries to proceed with switch to use of FirstNet cell phone service on AT&T platform at a cost estimated to be \$5232 annually.	Bost	Clutter	Carried
Motion to ratify resolution for Brian Novosel as Code Enforcement Officer at \$7.25/hour with weighted overtime average.	Bost	Fleming	Carried

<b>NEW ITEMS FOR DISCUSSION:</b>			
Item	Submitted by:	Date Added:	Discussion / Status
Seven Fields Letter re: Police Coverage	Tom Smith	04/03/2023	Discussed in executive session.

<b>OLD / ON-GOING ITEMS FOR DISCUSSION:</b>			
Item	Submitted by:	Date Added:	Discussion / Status:
Wireless Facilities Ordinance, Design Manual, & Fee Schedule	Clutter, Price, Schultheis	09/20/2021	Public Hearing scheduled for 04/03/2023 at 6:30 PM (just prior to the public meeting).
Revisions to Water Rules & Regulations	Dorsey	02/21/2022	No Update. Bost wanted Dorsey changed to Schultheis.
Police Retirement/Pension	Bost/Price	06/20/2022	Information sent for evaluation.
Low Income Household Water Assistance Program (LIHWAP)	Forsythe	08/01/2022	No Update
Event Packet/Permit	Forsythe	09/06/2022	No Update
Police Event Fees/Wages	Council	2023 Budget	No Update. Hartung presented problem with officer working football making more than officer on duty. Fleming suggested Lint or Novosel give up weekday shift and work Saturday shift. Bost asked if football can hire their own police.
Stormwater Ordinance	KLH	Late 2022	No Update
Reservoir Fencing	Dorsey	02/20/2023	No Update
IT/Network Security	Forsythe	02/20/2023	Acquiring other quotes.
Connoquenessing Watershed Conservancy	Hartung	03/06/2023	Information being shared/gathered.

<b>OLD / ON-GOING ITEMS FOR DISCUSSION (cont.):</b>			
Item	Submitted by:	Date Added:	Discussion / Status:
Vacant Council Seat	Forsythe	03/20/2023	Council, acting as the Vacancy Board, has until April 19, 2023 to fill the vacant seat. Reese advised importance of that date. Council discussed anyone who might be interested. Reese stated if not filled, resident is added to vacancy board and additional 15 days. Then Court of Common Pleas appoints someone.

<b>REPORTS:</b>		
Department/Official	Report	
DEPT.	Administration	Budget report provided to Council. FIRSTNET Leaf Truck Grant Update
	Code Enforcement	No Agenda Items
	Parks & Rec / Celebrations	No Agenda Items
	Police	Police Report provided to Council.
	Public Works	No Agenda Items
OFFICIALS	Rob Bost	No Agenda Items
	Chris Clutter	No Agenda Items
	Mike Fleming	St. John Interconnect. Fleming had meeting with Dave and Rocco. Wants updated cost. Fleming met with Andy, Ed, Kevin at potential interconnect site. Proposed that Borough build and install, then hand over to Adams Water. Fleming discussed advantages of interconnect. Kevin is facilitating cost update.
	Bill Lambert	No Agenda Items
	John McWilliams	Update on water meter costs. Meter estimates provided to Council. National Road selling bodies only for \$63/each. Fleming stated he does not think that is enough of a discount. Fleming brought up St. John's \$40,000 bill. \$80,000/revenue for four quarters should be added to budget. Council stated 20-25% off would be better deal for meters.  McWilliams asked for approval to rent aerator. Fleming stated it would be more cost effective to purchase one. Budget of \$1500.
	Brad Price	Proposed nepotism resolution presented to Council for discussion. Reese stated it is legal not to hire someone who is a council member's family. He stated it should be clarified what happens if a current employee has a family member who wins a seat on council. Price stated he does not think an employee should be fired if their family member wins a seat on council. Reese advised Fleming on when it would be appropriate for family member to abstain from vote or leave room. Reese will review and rewrite.
	[vacant seat]	No Agenda Items
	Mayor Gregg Hartung	No Agenda Items

<b>EXECUTIVE SESSION:</b>				
Requested by:	Topic(s):			
Forsythe	Personnel/Payroll			
McWilliams	Public Works Personnel			
Motion	Time:	First	Second	Action
To go into Executive Session	9:11 PM	Clutter	Bost	Carried
To come out of Executive Session	9:47	Lambert	Clutter	Carried

<b>CLOSING ACTIONS:</b>				
Motion		First	Second	Action
To Adjourn	Time: 9:48	Lambert	Clutter	Carried

Submitted by: Amy Brown, Assistant Secretary/Treasurer

NOTE 1: Items in Blue brought to the attention of Secretary/Treasurer within 24 hours of meeting.

NOTE 2: Items in Green added to Agenda with a motion/vote.

NOTE 3: Items in Red not originally on the agenda and added without a vote.