



Mars Borough

Meeting Minutes

(Visitors/Speakers are asked to limit their presentations to 5 minutes during Public Meetings.)

Meeting Date: February 6, 2023

Call to Order: 7:00 PM, with the Pledge of Allegiance.

ELECTED OFFICIALS / EMPLOYEE / PROVIDER ATTENDANCE (“x” indicates present) (“tc” indicates teleconference attendance)			
	Rob Bost	Council Vice President Administration, HR	
			x Bonnie Forsythe Secretary / Treasurer
			x Amy Brown Assistant Sec. / Treas.
x	Chris Clutter	Council Pro Tem Public Safety	Ed Dorsey Public Works Foreman
			Allen Russell Code Enforcement
x	Mike Fleming	Council President	Mark Lint Police Chief
	Bill Lambert	Water	Brian Novosel Police Sergeant
x	John McWilliams	Streets	
x	Brad Price	Budget, Finance	x Chris Reese Solicitor
x	Julie Schultheis	Parks & Rec, Celebrations	
x	Gregg Hartung	Mayor	Renea Pomeroy Elected Tax Collector

VISITORS:	
Name(s) / Organization	Topic
Emily Stumpner	Life Butler County. Presented short video on benefits of LIFE.
Lyn Sudak	Mars Robotics Lease. Asked council to reconsider rent increase. Presented various projects and accomplishments of Mars Robotics. Rent increase would negatively impact robotics and become 1/3 of their budget. After executive, council raised rent to \$600/month for remainder of 2023. Mars Robotics member suggested establishing borough grant for robotics.

PUBLIC COMMENT TO SPEAK ABOUT STORMWATER MS4 ISSUES:	
Name(s) / Organization	Topic

MOTIONS	FIRST	SECOND	ACTION
Motion to approve Meeting Minutes from 01/03/2023, as presented.	Clutter	McWilliams	Carried (Schultheis abstained)
Motion to approve Meeting Minutes from 01/16/2023, as presented.	Lambert	Clutter	Carried (Schultheis abstained)
Motion to approve additional Expenses through the end of 2022 in the amount of \$9,687.38.	McWilliams	Price	Carried (Schultheis abstained)
Motion to approve Expenses for January 2023 in the amount of \$43,879.73.	McWilliams	Price	Carried (Schultheis/Lambert abstained)
Motion to approve Quarterly Payroll Expenses through the end of 2022 in the amount of \$4,429.30.	Lambert	Price	Carried (Schultheis abstained)

MOTIONS (cont.)	FIRST	SECOND	ACTION
Motion to approve January 2023 Payroll Expenses in the amount of \$38,104.63.	McWilliams	Clutter	Carried (Schultheis abstained)
Motion to approve Amy's use of church for April 1st or 2nd for purpose of birthday party with Mary to vacate church by March 15th.	Lambert	Clutter	Carried

NEW ITEMS FOR DISCUSSION:			
Item	Submitted by:	Date Added:	Discussion / Status
Letter to Council, Mayor, and Solicitor from Julie Schultheis	Schultheis	02/06/2023	Tabled.
Code Enforcement / Leave of Absence	Bost / Russell	02/06/2023	Bost and Fleming met with Russell about hoarding house on Norton. Russell is taking leave of absence due to military obligations. Fleming wants Reese to take Norton Drive to magistrate for violations. Reese needs to gather information from Russell. Price requested more information on Russell's timesheet. Anything over an hour needs more detailed explanation. Brown presented Forsythe's idea of handling administrative tasks and Novosel handling magistrate/citations.

OLD / ON-GOING ITEMS FOR DISCUSSION:			
Item	Submitted by:	Date Added:	Discussion / Status:
Wireless Facilities Ordinance, Design Manual, & Fee Schedule	Clutter, Price, Schultheis	09/20/2021	Tabled – No Update. Fleming suggested Price follow up with Cohen Law. If more discussion is needed, invite Cohen to meeting to answer questions. Fleming stated his discomfort with being forced to pass an ordinance. Reese advised this could potentially force extensive and expensive litigation. Suggested clarifying with Cohen Law. Reese will handle advertising.
Paving Ordinance	Dorsey	04/04/2022	Tabled – Being Worked On. Reese met with McWilliams, Dorsey, and Forsythe. Needs to add signs to ordinance. Draft Ordinance & supporting document provided to Council (REV 02/06/2023)
Police Retirement/Pension	Bost	06/20/2022	Tabled – Being Worked On. Nelson is sending information for Novosel to review and choose an option to then be presented to council. Price stated reluctance to work with an individual instead of a company.
Low Income Household Water Assistance Program (LIHWAP)	Forsythe	08/01/2022	Tabled – No Update
Event Packet/Permit	Forsythe	09/06/2022	Tabled – Being Worked On. Business owner in Mars called Schultheis with concerns over charges for events. Mayor stated he met with Bost and Forsythe to set fee for police and public works services.

OLD / ON-GOING ITEMS FOR DISCUSSION (cont.):

Revisions to Water Rules & Regulations	Dorsey	02/21/2022	Tabled – No Update. Fleming will meet with Dorsey.
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REPORTS:

Department/Official		Report
DEPT.	Administration	No Agenda Items
	Code Enforcement	Code Enforcement Leave of Absence (see New Items for Discussion) Written report provided to Council.
	Parks & Rec / Celebrations	No Agenda Items Schultheis plans to start presenting monthly reports.
	Police	Written report provided to Council.
	Public Works	No Agenda Items McWilliams talked to Ed about new fence at reservoir. Bid was \$16,010. McWilliams requested more bids. Discussed options. PW staff is finishing new office. Trees were removed by Monster Tree Service.
OFFICIALS	Rob Bost	Code Enforcement (see New Items for Discussion)
	Chris Clutter	No Agenda Items
	Mike Fleming	No Agenda Items
	Bill Lambert	No Agenda Items
	John McWilliams	No Agenda Items
	Brad Price	No Agenda Items
	Julie Schultheis	Letter to Council, etc. (see New Items for Discussion)
	Mayor Gregg Hartung	No Agenda Items Complaints about post office parking lot. Asking manager to send letter to owner. Suggested borough send letter as well.

EXECUTIVE SESSION:

Requested by:	Topic(s):			
McWilliams	Public Works Personnel			
Price	Borough Properties/Leases			
Motion	Time:	First	Second	Action
To go into Executive Session	7:20 PM	McWilliams	Clutter	Carried
To come out of Executive Session	7:30 PM	Lambert	Schultheis	Carried
To go into Executive Session	9:05 PM	Clutter	McWilliams	Carried
To come out of Executive Session	9:26 PM	Lambert	Price	Carried

CLOSING ACTIONS:

Motion	Time:	First	Second	Action
To Adjourn	9:27 PM	Lambert	McWilliams	Carried

Submitted by: Amy Brown, Assistant Secretary/Treasurer

NOTE 1: Items in Blue brought to the attention of Secretary/Treasurer within 24 hours of meeting.

NOTE 2: Items in Green added to Agenda with a motion/vote.

NOTE 3: Items in Red not originally on the agenda and added without a vote.