



Mars Borough

Meeting Agenda

(Visitors/Speakers are asked to limit their presentations to 5 minutes during Public Meetings.)

Meeting Date: January 3, 2023
Call to Order: 7:00 PM, with the Pledge of Allegiance.

ELECTED OFFICIALS / EMPLOYEE / PROVIDER ATTENDANCE ("x" indicates present) ("tc" indicates teleconference attendance)						
x	Rob Bost	Council Vice President Administration, HR		x	Bonnie Forsythe	Secretary / Treasurer
				x	Amy Brown	Assistant Sec. / Treas.
x	Chris Clutter	Council Pro Tem Public Safety			Ed Dorsey	Public Works Foreman
x	Mike Fleming	Council President			Allen Russell	Code Enforcement
x	Bill Lambert	Water			Mark Lint	Police Officer in Charge
x	John McWilliams	Streets			Brian Novosel	Police Sergeant
	Brad Price	Budget, Finance				
	Julie Schultheis	Parks & Rec, Celebrations		x	Chris Reese	Solicitor
x	Gregg Hartung	Mayor			Renea Pomeroy	Elected Tax Collector

VISITORS:	
Name(s) / Organization	Topic

PUBLIC COMMENT TO SPEAK ABOUT STORMWATER MS4 ISSUES:	
Name(s) / Organization	Topic

MOTIONS	FIRST	SECOND	ACTION
Motion to approve Meeting Minutes from 12/05/2022 & 12/19/2022.	McWilliams	Price	Carried (Bost abstained)
Fleming asked to comment on the 12/19/2022 minutes. He stated that Schultheis referenced a Facebook video and insinuated that Fleming made a false statement. Fleming produced minutes from Adams Township's September 12, 2022 meeting where it states Mike Gallagher, the Adams Township Solicitor, is noted as stating he responded to a "PA Water" request for a meeting. Fleming stated he did not reach out to PA American Water. Price also wished to comment on the matter. He stated to his knowledge, Mars Borough and/or Adams Township did not reach out to PA American Water.			
Motion to approve Expenses from December 2022 in the amount of \$30,363.00.	Lambert	Bost	Carried (Clutter abstained)
Motion to approve Payroll Expenses and Tax Payments from December 2022 in the amount of \$57,476.43.	McWilliams	Bost	Carried
Motion to donate up to 1,000 gallons of water to Stick City for bottling/canning purposes to be used as a fundraiser for Mars New Year and MARS150.	McWilliams	Clutter	Carried

OLD / ON-GOING ITEMS FOR DISCUSSION:		
Item	Submitted by:	Discussion / Status
Tree near Magness Property	McWilliams	McWilliams asked if further progress has been made to take down trees near Magness property. Fleming asked him to get together with Dorsey to see if quote was still valid.
Mars Robotics Lease	Price	Price asked if a new lease had been signed with Mars Robotics. He indicated rent should go up to \$1,000/month. Fleming stated it would be nice to rent the church building, as a whole, for \$3,000/month.
Parking Lease	Lambert	Lambert asked for status of unsigned leases. Fleming stated he would work with Forsythe to look at wording.

NEW ITEMS FOR DISCUSSION:		
Item	Submitted by:	Discussion / Status
Keith Magness Breakneck Creek Second Letter	Fleming/Price	Fleming and Price stated Keith Magness requested a new letter be issued with different wording.

2023 RESOLUTIONS				
#	Resolution	First	Second	Action
1	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of the firm Lope, Casker and Casker with Christopher Reese as Solicitor for the Borough of Mars.	Clutter	Price	Carried
2	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of the firm Hosack, Specht, Meutzel and Wood, LLP, as auditor for the 2023 Borough audit and to provide other necessary accounting services.	Bost	McWilliams	Carried
3	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, establishing The Butler Eagle as the official newspaper of the Borough of Mars for the purpose of all legal notifications.	Clutter	Price	Carried
4	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of Professional Code Services to the position of Building Inspector for the Borough of Mars.	Lambert	Bost	Carried
5	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of KLH Engineers to the position of Consulting Engineer for the Borough of Mars.	Bost	Clutter	Carried
6	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of the Mars Bank, Mars, Butler County, PA as the depository for the Borough accounts.	Price	Clutter	Carried
7	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of Pennsylvania Local Government Investment Trust (PLGIT) as the depository for the Borough's money market and investment accounts for 2023.	Price	Clutter	Carried
8	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of Pennsylvania Municipal Retirement Services (PMRS) as the depository for the Non-Uniform Pension Plan for Borough employees.	Price	Bost	Carried

2023 RESOLUTIONS (cont.)				
#	Resolution	First	Second	Action
9	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of the Brad Price to be the Chief Administrator for the Borough of Mars Police Pension Fund and Non-Uniform Pension Fund.	Bost	Clutter	Carried
10	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of Council President, Council Vice President, and Secretary/Treasurer as authorized signatories on all Mars Borough checking accounts.	Clutter	McWilliams	Carried
11	A Resolution of the Council of the Borough of Mars, County of Butler, Pennsylvania, establishing a schedule of water rates to charge consumers of water supplied by the Borough in 2023.	Bost	Lambert	Carried
12	A Resolution of the Council of the Borough of Mars, County of Butler, Pennsylvania, establishing rates for Water and Municipal No-Lien Letters supplied by the Borough in 2023.	Clutter	McWilliams	Carried
13	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the establishment of a per card commission and penalty for delinquent taxes for the Borough of Mars for 2023.	McWilliams	Bost	Carried
14	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of Mark Lint to the position of Chief for the Borough of Mars Police Department for 2023.	Bost	Clutter	Carried
15	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of Brian Novosel to the position of Sergeant for the Borough of Mars Police Department for 2023.	McWilliams	Clutter	Carried
16	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of Part Time Police Officers for the Borough of Mars Police Department for 2023.	Price	Clutter	Carried
17	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of Edward Dorsey to the position of Foreman of the Public Works Department of the Borough of Mars for 2023.	Lambert	Bost	Carried
18	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of Full-Time Staff for the Public Works Department of the Borough of Mars for 2023.	Lambert	McWilliams	Carried
19	A resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of Part Time Staff for the Public Works Department of the Borough of Mars for 2023.	Price	Clutter	Carried
20	A resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the duties and pay rate for the water treatment plant monitor for 2023.	Lambert	Clutter	Carried
21	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of Bonnie Forsythe to the position of Secretary/Treasurer for the Borough of Mars for 2023.	McWilliams	Clutter	Carried
22	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of Amy Brown to the Full-Time position of Assistant Secretary for the Borough of Mars for 2023.	Bost	Lambert	Carried

2023 RESOLUTIONS (cont.)				
#	Resolution	First	Second	Action
23	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of Allen Russell to the part-time position of Zoning and Code Enforcement Officer for the Borough of Mars for 2023.	Bost	Clutter	Carried

REPORTS:	
Department	Report
Mayor	<p>Verbal report provided to Council.</p> <p>Hartung met with Stick City to arrange for testing for canned water. Request for the first 250 gallons of water to be donated toward the effort as a fundraiser for Mars New Year and MARS150. Stick City will donate time and effort to can the water.</p> <p>Hartung also met with Lint to wrap up items in the CBA regarding the potential hiring of a new officer.</p> <p>Hartung also asked for clarification on the status of pensions for Lint and Novosel, and what he could communicate back to them from Council.</p>
Police	Written report provided to Council.
Secretary / Treasurer	
Public Works	
Code Enforcement	
Parks/Rec & Celebrations	

EXECUTIVE SESSION:				
Requested by:		Topic(s):		
Motion		First	Second	Action
To go into Executive Session	Time:			
To come out of Executive Session	Time:			

CLOSING ACTIONS:				
	Motion	First	Second	Action
To Adjourn	Time: 8:50 PM	Lambert	McWilliams	Carried

Submitted by: Bonnie Forsythe, Secretary/Treasurer

NOTE: Items in Blue brought to the attention of Secretary/Treasurer within 24 hours of meeting.

NOTE: Items in Red not originally on the agenda and added without a vote.