



Mars Borough

Meeting Minutes

(Visitors/Speakers are asked to limit their presentations to 5 minutes during Public Meetings.)

Meeting Date: November 7, 2022

Call to Order: 7:00 PM, with the Pledge of Allegiance.

ELECTED OFFICIALS / EMPLOYEE / PROVIDER ATTENDANCE						
("x" indicates present) ("tc" indicates teleconference attendance)						
x	Rob Bost	Council Vice President Administration, HR		x	Bonnie Forsythe	Secretary / Treasurer
					Amy Brown	Assistant Sec. / Treas.
x	Chris Clutter	Council Pro Tem Public Safety			Ed Dorsey	Public Works Foreman
x	Mike Fleming	Council President			Allen Russell	Code Enforcement
x	Bill Lambert	Water			Mark Lint	Police Officer in Charge
x	John McWilliams	Streets			Brian Novosel	Police Sergeant
x	Brad Price	Budget, Finance		x	Chris Reese	Solicitor
x	Julie Schultheis	Parks & Rec, Celebrations				
x	Gregg Hartung	Mayor			Renea Pomeroy	Elected Tax Collector

VISITORS:	
Name(s) / Organization	Topic
Connor Dodd	In attendance to observe.
Julia Maruca, Cranberry Eagle	In attendance to observe.
Robert Vigue	Running for State Representative.
Lavaugh Molnar Kay Snyder	Yvonne has questions about work being done to at the electric substation on Clay Avenue. Hartung stated that he, Public Works, and the Police were notified that there would be work done, however they were not given any indication of the extent of the work being done. Fleming asked Reese to look into it. Fleming also stated that a meeting should be held with PennPower. Hartung stated that Robi Lombardo would be the person he could reach out to, and he did text Lombardo during the conversation and will wait to hear back.
Shawna Padilla & Gabby Spuntak Mars Space Pioneers 4-H Club (STEAM Club)	In attendance to highlight what Mars Space Pioneers does in the community. Requested use of the church building to get ready for the State Farm Show which is January 7-14, 2023. Last year, the club used the church space which helped with having space to work with all of the kids. They would like to use the space from "now" until the State Farm Show in January. Fleming stated that the Borough would need some kind of insurance. Price spoke to Mary Elizabeth Snow (who leads the group) and she stated she would get a letter form 4-H to show proof of insurance. Gabby & Shawna stated they meet every other week. Fleming stated Council would be discussing the property in executive session and they would discuss this as one of the options for the property.

PUBLIC COMMENT TO SPEAK ABOUT STORMWATER MS4 ISSUES:	
Name(s) / Organization	Topic

MOTIONS	FIRST	SECOND	ACTION
Motion to approve meeting minutes from 10/03/2022.	Bost	Price	Carried
Motion to approve meeting minutes from 10/17/2022.			
Motion to approve meeting minutes from 10/24/2022.			
Motion to approve September expenses in the amount of \$69,878.57.	Clutter	McWilliams	Carried
Motion to approve October expenses in the amount of \$66,083.67.	Tabled		
Motion to approve September Payroll in the amount of \$37,086.64.	Lambert	Bost	Carried (Schultheis abstained)
Motion to approve October Payroll in the amount of \$37,760.36.			
Motion to approve Resolution (#TBD) pertaining to Act 57 of 2022 Property Tax Penalty Waiver Provisions, with draft to be revised to pertain to Mars Borough.	Schultheis	Price	Carried
Motion to transfer \$104,161.94 from Liquid Fuels for payment to Shields Paving.	McWilliams	Lambert	Carried
Motion to allow Mars Space Pioneers 4-H Club to use the church property to prepare for the State Farm Show through 01/14/2023.	Price	Schultheis	Carried
Motion to compensate William Lambert as an independent contractor for ride-along coverage pertaining to CDL licensing at a cost of \$18/hour with an estimated 60 hours of time	Price	McWilliams	Carried
Motion to create advertising for rental of church property with a proposed rate of \$3,000/month for a minimum period of one year.	Price	Bost	Carried

OLD / ON-GOING ITEMS FOR DISCUSSION:		
Item	Submitted by:	Discussion / Status

NEW ITEMS FOR DISCUSSION:		
Item	Submitted by:	Discussion / Status
Act 57 of 2022	Reese	Reese presented a draft of a resolution for Council to consider regarding Act 57 of 2022 pertaining to Property Tax Penalty Waiver Provisions. Reese clarified that the bill is for individuals who did not receive a tax bill after purchasing a property. McWilliams wondered if this should be handled during a closing. Reese stated there is a list of requirements an individual would have to meet.
Shields Paving Bill	Forsythe	Forsythe reviewed the charges from Shields Paving. The original estimate was \$103,706.00 and the final bill was \$170,941.94. \$104,161.94 is Liquid Fuels eligible. \$2,380.00 is billable to Pfeifer Hardware. \$9,480.00 is for paving Marburger Field Parking Lot, which needs to come from the General Fund. \$54,920.00 is billable to St. Killian's Church. Fleming asked about how much the total was for all of the damage done to storm grates/boxes, valve covers, etc. but that information was not yet available. Schultheis and Lambert mentioned that the pavers were told about the areas they couldn't drive/pave over even though they were marked with orange paint, and they were notified multiple times. Fleming suggested making sure someone is there, even if it's not an employee, to make sure that the pavers don't damage items. McWilliams stated that Shields did replace some valve covers. Fleming wondered what damage happened below the surface to the water line if the cap/covers were damaged.

NEW ITEMS FOR DISCUSSION (cont.):		
Item	Submitted by:	Discussion / Status
Shields Paving Bill (cont.)	Forsythe	Schultheis pointed out that the PennDOT estimates were lower than the final amounts and wondered if it could be because it has been so long since Borough streets were paved, and they need more/deeper foundations. Fleming stated that, in his experience, it's a good idea to factor in an additional 20% to estimates. Lambert stated tonnage slips could be obtained.
Liquid Fuels Transfer	Forsythe	Forsythe asked for clarification on how Council would like to pay the total amount due for paving – if they'd like to pay the total amount or have St. Killian's and Pfeifer Hardware pay their own portion. Council agreed to have St. Killian's pay their amount directly to Shields, but Pfeifer's portion could be paid by the Borough and reimbursed by Pfeifer's. This would not require a Reserve Fund transfer. Council agreed to transfer \$104,161.94 from Liquid Fuels.
MAPL Support Letter	Serena Rizza	Council reviewed the letter. Fleming stated the Borough would continue to support the library.
Police Ad for Officers	Lint	Hartung discussed the need for additional part time officers. Lint is requesting a provision for less experience (three years rather than five years). Fleming suggested extending the probationary period. Hartung mentioned that Lint had suggested requiring a number of hours of experience versus years of experience.
CDL Ride-along Exp.	Forsythe	To be discussed in Executive Session.

REPORTS:	
Department	Report
Mayor	Hartung reported that Lint was injured, he slammed his hand in the door of the police SUV. He was released to go back to work with no restrictions. Hartung stated the CAD system is back up and running. Hartung stated there is a potential Saxonburg police officer who is interested in working part time. Hartung will be having lunch at the bank to discuss Mars New Year and Mars150, and how the bank would like to participate.
Police	Written report provided to Council. Hartung stated Lint is organizing a Toys for Tots Stuff the Cruiser event on December 3, 2022.
Secretary / Treasurer	Price provided an update on Spectrum Insurance renewal which included an increase in umbrella coverage.
Public Works	Lambert stated a water leak was found on Clay Avenue near GA Industries. He stated they believe there is another leak, but he was not sure on the exact location. Lambert stated Public Works needs a new Ground Mic which he believes will be \$5,000 and should be included in the 2023 budget. Lambert stated the new Leaf Vac Truck is back at Stephenson Equipment for additional work that has been a problem since receiving the truck. Fleming suggested having several Public Works employees go to get the truck and drive it around, but before bringing it back to drive around a bit.
Code Enforcement	Written report provided to Council. McWilliams brought up the state of the Post Office parking lot and stated Code Enforcement should send a Certified Letter to address issues.
Parks/Rec & Celebrations	Football has had their last game at Marburger Field. A resident reached out to use the field for flag football.

EXECUTIVE SESSION:				
Requested by:		Topic(s):		
Fleming		Public Works Personnel, Real Estate		
Motion		First	Second	Action
To go into Executive Session		Time: 8:48 PM	Lambert	Price
To come out of Executive Session		Time: 10:20 PM	Bost	McWilliams
				Carried

CLOSING ACTIONS:				
Motion		First	Second	Action
To Adjourn		Time: 10:24 PM	Lambert	Clutter
				Carried

Submitted by: Bonnie Forsythe, Secretary/Treasurer