



Mars Borough

Meeting Minutes

(Visitors/Speakers are asked to limit their presentations to 5 minutes during Public Meetings.)

Meeting Date: October 3, 2022

Call to Order: 7:00 PM, with the Pledge of Allegiance.

ELECTED OFFICIALS / EMPLOYEE / PROVIDER ATTENDANCE					
("x" indicates present) ("tc" indicates teleconference attendance)					
	Rob Bost	Council Vice President Administration, HR		Bonnie Forsythe	Secretary / Treasurer
				Amy Brown	Assistant Sec. / Treas.
x	Chris Clutter	Council Pro Tem Public Safety		Ed Dorsey	Public Works Foreman
x	Mike Fleming	Council President		Allen Russell	Code Enforcement
	Bill Lambert	Water		Mark Lint	Police Officer in Charge
x	John McWilliams	Streets		Brian Novosel	Police Sergeant
x	Brad Price	Budget, Finance			
x	Julie Schultheis	Parks & Rec, Celebrations	x	Chris Reese	Solicitor
x	Gregg Hartung	Mayor			
				Renea Pomeroy	Elected Tax Collector

VISITORS:	
Name(s) / Organization	Topic
Ed McCaul Mars Area Public Library	McCaul wanted thank the Borough for our continued support of the library. He spoke of recent updates/improvements to library building...new sidewalks, misc. exterior and interior upgrades, additional employees. They are working on future improvements such as shutters and flower boxes for exterior of their bldg. They plan to raise their sign up 2 feet to make room for an additional LED message board that they can control remotely (from inside the building). He also spoke of having many more new library members, they would like to double their memberships. They held a successful fundraiser at the Dented Keg and are planning a silent online auction for the upcoming holidays. They will be talking with Adams Twp. to help them obtain a keystone grant in 2023 as they are still in need of more square footage and are looking into adding a second story to their building (cost est. \$750,000 +/-).
Connor Dodd	In attendance to observe.

PUBLIC COMMENT TO SPEAK ABOUT STORMWATER MS4 ISSUES:	
Name(s) / Organization	Topic

MOTIONS	FIRST	SECOND	ACTION
Motion to approve Meeting Minutes from 09/06/2022.	Schultheis	Price	Carried
Motion to approve Meeting Minutes from 09/19/2022.	McWilliams	Price	Carried (Schultheis abstained)
Motion to approve Meeting Minutes from 09/26/2022.	Schultheis	Clutter	Carried
Motion to approve Light Up Mars event, including the Tree Lighting, Holiday Market, and Parade of Lights for November 26, 2022 from 4:00 PM to 8:00 PM, and to shut down streets starting at 2:00 PM until approximately 9:00 PM.	Clutter	Schultheis	Carried

OLD / ON-GOING ITEMS FOR DISCUSSION:		
Item	Submitted by:	Discussion / Status
Wireless Facilities Ordinance, Design Manual, and Fee Schedule	Clutter, Price, Schultheis	Schultheis, Price, and Clutter are to meet on 10/04/2022 at 7:00 PM to finalize recommendations to Council so they can present their information at the 10/17/2022 meeting.
Paving Ordinance	Dorsey	Tabled until further notice.

NEW ITEMS FOR DISCUSSION:		
Item	Submitted by:	Discussion / Status
Parking Ordinance	McWilliams	Tabled until further notice.
Light Up Mars	Schultheis	Schultheis reported this event is in the planning stages and is hoping to grow the event this year with the additional of a holiday market with vendors and food trucks.

REPORTS:	
Department	Report
Mayor	Verbal report provided to Council.
Police	
Secretary / Treasurer	Budget update provided to Council.
Public Works	McWilliams spoke with John Hanovic (McDonald Aeberli Funeral Home) about the ongoing sidewalk/curb issues along Pittsburgh Street/Crowe Avenue. Public Works painted the exposed rebar orange, but a hole still remains. McWilliams will speak with Dorsey this week about patching that, even if it only holds temporarily. Price asked for clarity as to who was responsible for what. Fleming responded that the state is responsible for the streets (Pittsburgh and Crowe), the property owner(s) is responsible for sidewalk, and (according to the state, about 10 years ago,) the Borough is responsible for the curbs. Fleming stated that just recently the state replaced curbs along Pittsburgh Street though. Schultheis commented that it would be a good idea to contact the state again for "updated" confirmation of who is responsible for these curbs because of the high cost of replacement/repairs. Fleming thinks this is a good idea as it creates a hardship for the Borough and the state plow trucks create most of the damage to these curbs. McWilliams said that he will personally visit Darryl Metcalfe's office to discuss this issue and will report back to council.
Code Enforcement	Hartung stated the owner of Salvaged (Brian) reached out to him again to discuss digital signage. Price is concerned that our ordinances may not protect the borough from anyone placing billboard type signs in the borough, He wants to research our current ordinances concerning signage. Reese suggested looking at Penn Twp. Ordinance for guidance. McWilliams would like to find out who the property owner is of the post office property because of maintenance/lot issues. He will contact Russell to discuss.
Parks/Rec & Celebrations	

EXECUTIVE SESSION:				
Requested by:		Topic(s):		
Motion		First	Second	Action
To go into Executive Session	Time:			
To come out of Executive Session	Time:			

CLOSING ACTIONS:				
Motion		First	Second	Action
To Adjourn	Time: 8:10 PM	McWilliams	Clutter	Carried

Submitted by: Bonnie Forsythe, Secretary/Treasurer
(notes provided by Schultheis & Clutter)