



Mars Borough

Meeting Minutes

(Visitors/Speakers are asked to limit their presentations to 5 minutes during Public Meetings.)

Meeting Date: July 5, 2022
Call to Order: 7:00 PM, with the Pledge of Allegiance.

ELECTED OFFICIALS / EMPLOYEE / PROVIDER ATTENDANCE						
("x" indicates present) ("tc" indicates teleconference attendance)						
x	Rob Bost	Council Vice President Administration, HR		x	Bonnie Forsythe	Secretary / Treasurer
					Jamie Kochik	Assistant Sec. / Treas.
x	Chris Clutter	Council Pro Tem Public Safety			Amy Brown	Assistant Sec. / Treas.
x	Mike Fleming	Council President			Ed Dorsey	Public Works Foreman
x	Bill Lambert	Water			Allen Russell	Code Enforcement
	John McWilliams	Streets			Mark Lint	Officer in Charge
x	Brad Price	Budget, Finance			Brian Novosel	Police Officer
	Julie Schultheis	Parks & Rec, Celebrations			Chris Reese	Solicitor
x	Gregg Hartung	Mayor				
					Renea Pomeroy	Elected Tax Collector

VISITORS:	
Name(s) / Organization	Topic
Phil D'Amato	D'Amato is starting a local church. He is looking to rent the church building. Fleming explained the church currently has two tenants. Bost stated D'Amato had asked about sub-leasing it from the Narrative Church. Schultheis was supposed to talk to the Narrative Church to get their feedback on the idea. D'Amato stated he would be interested in using the church Sunday mornings and for a community meal sometime during the week, probably on the first and third Thursdays of the month. Price asked if the group was looking for a church or just space to meet. D'Amato stated they would be more interested in a church.

PUBLIC COMMENT TO SPEAK ABOUT STORMWATER MS4 ISSUES:	
Name(s) / Organization	Topic

MOTIONS	FIRST	SECOND	ACTION
Motion to approve meeting minutes from 06/06/2022 & 06/20/2022.	Tabled for 07/18/2022 meeting.		
Motion to approve June 2022 Expenses in the amount of \$60,275.86.	Clutter	Lambert	Carried Fleming abstained.

OLD / ON-GOING ITEMS FOR DISCUSSION:		
Item	Submitted by:	Discussion / Status
Wireless Facilities Ordinance, Design Manual, and Fee Schedule	Clutter, Price, Schultheis	Price stated the committee did not have a report or edits/changes to present to Council yet. He stated the committee would meet again. Bost stated he would like to be presented with all of their recommendations at one time so that everything could be clearly presented. Further discussion tabled for 07/18/2022 meeting.

NEW ITEMS FOR DISCUSSION:		
Item	Submitted by:	Discussion / Status
Officer Novosel	Hartung	Hartung presented Officer Brian Novosel to Council as the new full time Sergeant in the Mars Borough Police Department. He wanted Council to be able to meet Novosel so that they could welcome him and ask any questions they may have of him. Fleming stated Council was very pleased to have Novosel come on board as the second full time officer.
Borough Offices	Forsythe	Forsythe reported that the administration office has been moved to the building at 301 Arch Street.
Employee P&P Manual Revisions	Bost	Bost stated that prior to 2020 there had been discussion on revising the manual, however that didn't occur. He stated he'd like to get started making revisions. Bost said he and Clutter were going to work on it and that he would like to include McWilliams due to his experience owning a business and having employees. Bost also stated he would like to get feedback from employees as well. Hartung stated that OIC Lint recommended updating the Police P&P manual as well.
Parking for Football	Bost	Bost wants to make sure that the parking procedures are being followed. Schultheis gives information to the football teams and will be involved with ensuring the policies are established and followed. Hartung recommended OIC Lint be involved in the conversation as well. Fleming agreed the parking plan is necessary.
Signage	Forsythe	Tabled for 07/18/2022 meeting.

REPORTS:	
Department	Report
Mayor	Hartung reported that he and Fleming were still attempting to meet with Jerry Oliver to discuss signage in town. Hartung reported that Office Tresky was in charge of the July 4 th celebration, and everything went well. There was one incident where the fireworks were set off, one of the technicians had smoke inhalation. Quality Ambulance responded and helped him. He did not need to be transported to the hospital.
Police	Police report provided to Council.
Secretary / Treasurer	Budget update provided to Council.
Public Works	Lambert reported the water line that was installed on Anderson has been charged with water and now has to sit to disinfect.
Code Enforcement	Bost is going to meet with Russell to go over things later in the week.

EXECUTIVE SESSION:				
Requested by:		Topic(s):		
Motion		First	Second	Action
To go into Executive Session	Time:			
To come out of Executive Session	Time:			

CLOSING ACTIONS:				
Motion		First	Second	Action
To Adjourn	Time: 7:59 PM	Lambert	Bost	Carried

Submitted by: Bonnie Forsythe, Secretary/Treasurer