



Mars Borough

Meeting Minutes

(Visitors/Speakers are asked to limit their presentations to 5 minutes during Public Meetings.)

Meeting Date: June 20, 2022

Call to Order: 7:00 PM, with the Pledge of Allegiance.

ELECTED OFFICIALS / EMPLOYEE / PROVIDER ATTENDANCE					
("x" indicates present) ("tc" indicates teleconference attendance)					
x	Rob Bost	Council Vice President Administration, HR	x	Bonnie Forsythe	Secretary / Treasurer
				Jamie Kochik	Assistant Sec. / Treas.
x	Chris Clutter	Council Pro Tem Public Safety		Amy Brown	Assistant Sec. / Treas.
x	Mike Fleming	Council President	x	Ed Dorsey	Public Works Foreman
x	Bill Lambert	Water		Allen Russell	Code Enforcement
x	John McWilliams	Streets		Mark Lint	Officer in Charge
x	Brad Price	Budget, Finance		Chris Reese	Solicitor
x	Julie Schultheis	Parks & Rec, Celebrations			
x	Gregg Hartung	Mayor		Renea Pomeroy	Elected Tax Collector

VISITORS:

Name(s) / Organization	Topic
Julia Maruca Butler Eagle	In attendance to observe.

PUBLIC COMMENT TO SPEAK ABOUT STORMWATER MS4 ISSUES:

Name(s) / Organization	Topic

MOTIONS

	FIRST	SECOND	ACTION
Motion to approve the revision to the 05/02/2022 meeting minutes to complete the paragraph regarding discussion on Mars Bank by Fritz Baehr's.	McWilliams	Clutter	Carried
Motion to have Mike Fleming sign the 902 Grant paperwork in order to receive the funds for the Leaf Vac Grant	Bost	Clutter	Carried
Motion to approve the wage increase of \$2.00/hour for Part Time Police starting June 27, 2022, pending the Collective Bargaining Unit's approval.	Price	Bost	Carried
Motion to establish a compensation package for a second Full Time Police Officer, to be outlined in a resolution or established as part of the Collective Bargaining Agreement.	Clutter	Price	Carried
Motion to approve the wage increase of \$2.00/hour for Officer-In-Charge Mark Lint starting June 27, 2022.	McWilliams	Bost	Carried

OLD / ON-GOING ITEMS FOR DISCUSSION:

Item	Submitted by:	Discussion / Status
Wireless Facilities Ordinance, Design Manual, and Fee Schedule	Clutter, Price, Schultheis	Tabled until July 18, 2022.

NEW ITEMS FOR DISCUSSION:		
Item	Submitted by:	Discussion / Status
Signage	Forsythe	Council reviewed information and asked questions. Forsythe to get further information before a vote is to be taken.

REPORTS:	
Department	Report
Mayor	<p>Hartung spoke to Jerry Oliver about possible locations of signage. He was thinking of two different locations. Potential locations discussed were in front of church property and close to Route 228.</p> <p>Hartung reported that Brewfest was held the previous Saturday. They believe between 1,100 and 1,200 people were in attendance. They raised over \$31,000. Hartung spoke to a representative of the Mars Farm Market regarding insurance for the market. Hartung stated he would talk with the bank regarding the chamber of commerce coverage, as well as two insurance brokers.</p> <p>Officer Pfeifer did an active shooter training at the Library earlier today for Library personnel.</p>
Police	--
Secretary / Treasurer	<p>Budget update provided to Council.</p> <p>Forsythe updated Council regarding the 902 Grant for a Leaf Vac Truck. Paperwork was received and a signatory needs to be designated. Council agreed Fleming could sign the agreement.</p>
Public Works	<p>Public Works report provided to Council.</p> <p>Golden Equipment Leaf Vac Truck was available for Council members to view. This is a different truck than the one that was used for the 902 grant application, however it is significantly larger but not significantly more expensive. Fleming felt the truck from Golden Equipment was a significant improvement over the one previously considered. One difference of note is the larger truck is that the driver(s) will need to have a CDL. Price asked if bids would be necessary. Fleming stated it would be COSTAR pricing, so quotes would not be necessary. Council agreed to go back to Stephenson Equipment to see if they had a similar truck. Fleming stated it would be good business to give them a chance to see if they could provide a similar truck for a similar price.</p> <p>Dorsey stated the blinking light at Pittsburgh St. and Crowe Ave. has been fixed. Dorsey detailed Beaver Street/Anderson Avenue water line issues that Public Works has been running into and that have delayed progress. He explained how he is putting everything in the ground and that it will ensure that these problems won't occur in the future if work needs done again.</p> <p>McWilliams asked how the hotbox is working. Dorsey explained there were some instructions missing but the instructions are coming and there will be in-person instruction to ensure all Public Works employees know how to use it.</p> <p>Dorsey shared output cards that were removed from the water plant. They are corroded. Dorsey presented Council with a \$7,700 quote for a stainless steel lid for recycle tank to help prevent the chorine gas from attacking the equipment. Fleming asked who built the tank. Dorsey said he would talk to KLH (engineer) to see if they know, and if there is a lid that could be purchased from the same source.</p> <p>Fleming asked about the low service pump. A new pump was ordered because the older motor was unbalanced, which caused issues. Dorsey stated they may not need to repair the motor to the tune of over \$600 because they have several backups.</p> <p>Dorsey also showed the touchscreen that ran the water plant. There was a power outage a few weeks ago that destroyed the unit. A replacement is arriving this week. Fleming asked if the old board would be covered by insurance.</p> <p>Dorsey suggested purchasing event picnic tables so that the tables in the parks can stay in the parks. He recommended that the picnic tables for events be folding tables that can be easily moved by one person. Having something that would fold and could be stored would be beneficial. Schultheis said she would look into finding pricing for folding event picnic tables.</p>

REPORTS (cont.):	
Department	Report
Public Works (cont.)	<p>McWilliams asked about road barriers. Dorsey said the water filled barriers were around \$400 each. He said that each intersection would need at least two barriers, so the Borough could purchase two or four to start and see if there were any additional barriers needed.</p> <p>McWilliams asked about the remaining funds left in the Liquid Fuels Fund not being used for paving. He asked if there was a reason it wasn't being used. Fleming discussed his opinion on when streets should be paved and that typically coincides with replacement of water lines under those roads. McWilliams also asked about the paving ordinance that Reese mentioned at the last meeting. Schultheis suggested forming an ordinance committee to go through ordinances and bring needed updates/additions to council. She also stated she would be interested in being part of this committee.</p>
Code Enforcement	--

EXECUTIVE SESSION:				
Requested by:	Topic(s):			
Schultheis	Borough Owned Property			
Hartung, Bost	Police Department Personnel			
Motion		First	Second	Action
To go into Executive Session	Time: 8:31 PM	Bost	Lambert	Carried
To come out of Executive Session	Time: 9:47 PM	Lambert	McWilliams	Carried
To go into Executive Session	Time: 10:10 PM	Schultheis	Lambert	Carried
To come out of Executive Session	Time: 10:21 PM	Bost	Schultheis	Carried

CLOSING ACTIONS:				
	Motion	First	Second	Action
To Adjourn	Time: 10:22 PM	Lambert	Bost	Carried

Submitted by: Bonnie Forsythe, Secretary/Treasurer