



Mars Borough

Meeting Minutes

(Visitors/Speakers are asked to limit their presentations to 5 minutes during Public Meetings.)

Meeting Date: April 18, 2022

Call to Order: 7:00 PM, with the Pledge of Allegiance.

ELECTED OFFICIALS ATTENDANCE ("x" indicates present) ("tc" indicates teleconference attendance)		
x	Rob Bost	Council Vice President Administration, HR
x	Chris Clutter	Council Pro Tem Public Safety
x	Mike Fleming	Council President
	[vacant]	Streets
x	Bill Lambert	Water
x	Brad Price	Budget, Finance
x	Julie Schultheis	Parks & Rec, Celebrations
x	Gregg Hartung	Mayor

EMPLOYEE / PROVIDER ATTENDANCE ("x" indicates present) ("tc" indicates teleconference attendance)		
x	Bonnie Forsythe	Secretary / Treasurer
	Jamie Kochik	Assistant Sec. / Treas.
	Amy Brown	Assistant Sec. / Treas.
x	Ed Dorsey	Public Works Foreman
	Allen Russell	Code Enforcement
	Mark Lint	Officer in Charge
x	Chris Reese	Solicitor
	Renea Pomeroy	Elected Tax Collector

VISITORS:	
Name(s) / Organization	Topic
Julia Maruca, Cranberry Eagle	In attendance to observe.
Greg Semel	Running for State Representative. In attendance to introduce himself to Council. Semel currently serves on Zelenople Borough Council. Fleming complimented him on the revitalization efforts Zelenople has made to the downtown area.
Harmony Hodges	Asked if there are plans to replace the trees that were taken down in Garfield Park. She has experience with parks and believes the trees are vital to the park. Hodges said she is willing to help fundraise to help pay for new trees. Schultheis agreed that the trees should be replaced and that there are lots of other plants that could be added, along with some fencing. Fleming stated there are zelkova trees that are at the Borough building on Spring Avenue that are relatively mature (the same trees that are in town) and it may be possible to use them, but equipment may need rented to lift them out of the ground. Schultheis stated she would be interested to meet with Hodges to discuss things further.
Anastasia (Ellis) Nelson	She is interested in helping with all parks and would like to work with Hodges and Schultheis to help improve all parks. She also mentioned graffiti and other vandalism at Clay Avenue Park and Garfield Avenue Park.
John McWilliams	In attendance to introduce himself to Council. He has been a resident of the Borough since 1976 and is interested in learning more about the vacant seat on Council and what being part of Council would entail. He provided a letter of interest to Council during the meeting to be considered for the vacant council seat.

PUBLIC COMMENT TO SPEAK ABOUT STORMWATER MS4 ISSUES:	
Name(s) / Organization	Topic

MOTIONS	FIRST	SECOND	ACTION
Motion to accept Shields Paving's bid for \$103,706.00, contingent on final review of bid packages.	Bost	Schultheis	Carried
Motion to appoint John McWilliams to the council seat made vacant by James "Rick" Foster's resignation for the remainder of the term, expiring December 2023.	Bost	Schultheis	Bost – Yes Clutter – Yes Fleming – Yes Lambert – No Price – Yes Schultheis – Yes

OLD / ON-GOING ITEMS FOR DISCUSSION:		
Item	Submitted by:	Discussion / Status
Wireless Facilities Ordinance, Design Manual, and Fee Schedule		Tabled. Committee has yet to meet to review proposed ordinance. Committee will meet and topic will be discussed at a future meeting.
Bids for Paving	Dorsey	Three bids were received. Wiest Asphalt Products & Paving – \$108,344.46 Holbein, Inc. – \$189,340.95 Shields Paving – \$103,706.00 Fleming stated all three companies were good companies.
Vacant Council Seat	Forsythe	One resident, Sarah Trugan, submitted a letter of intent. John McWilliams was in attendance at the meeting and stated he would hand-write a letter of intent to be considered to fill the position.
Curb on Crowe Avenue	Forsythe	John Hanovick emailed the Borough to ask if Council would be fixing the curb at the intersection of Crowe Avenue and Pittsburgh Street. He would like to fix the sidewalks but cannot do so until the Borough fixes the curb. Dorsey will get measurements to determine how much needs replaced and will contact PennDOT to see if they will help with writing a bid package to get quotes.
Education Building	Bost	Bost reported that he met with Schultheis and Fleming several weeks prior. He supplied a floorplan and task list for moving the Administration office to the Education Building. Bost stated moving the Administration office to the new location will allow Public Works to move into the old Administration office on Spring Avenue and free up additional space to put more equipment in the garage. Fleming stated putting this in motion would help get better use out of the Spring Avenue building. Price stated he felt the water/reception office should be across the hall. Fleming stated that by using the other side of the hallway for offices, it would allow construction to occur at any point in the future on the other side of the hallway without disturbing work and residents' accessibility to the administrative office. Bost also clarified that there was not enough room on the first floor to move both administration and the police department. Fleming agreed this would be a good first step to getting administration employees moved so the Borough can finally start using the building at a very minimal cost.
134 Grand Avenue Water Account	Forsythe	Tabled for Executive Session

NEW ITEMS FOR DISCUSSION:		
Item	Submitted by:	Discussion / Status

REPORTS:	
Department	Report
Mayor	Hartung referenced OIC Lint's police report. Lint sent Council members two quotes for computer related hardware upgrades and a potential new server. Fleming suggested getting additional quotes for a server. Continued work with Chatham University. A graduate student has been assigned to work with the Borough in the Fall in order to work on MS4. Hartung to swear in new Council member, John McWilliams, at next meeting.
Police	Police report provided to Council.
Secretary / Treasurer	Budget update provided to Council. Fleming asked if there was anything notable and Forsythe reported that tax revenue is coming in regularly. Price requested clarification on several revenue budget items pertaining to potential grant monies.
Public Works	Public Works report provided to Council. Dorsey mentioned that there have been a few issues at the Water Plant. Armstrong will be installing fiberoptic cable to help improve reliability. Kevin Creagh would like to meet with Dorsey, Fleming, and Lambert to go over ideas to help improve things. Fleming discussed potential paving to occur at Grand Avenue Commons with Dorsey and a request for the Borough to help clear out sediment for drainage purposes. Fleming stated the Borough would only do this one time. Fleming also asked for an anticipated start time for work to begin on Anderson. Dorsey stated with the rain and work to be done on storm drains, it will be next month before work can begin. Fleming asked if Dorsey had the pipe for the work, and Dorsey confirmed he did. Fleming also asked about the storm drain work and Dorsey briefly explained the process he would use to complete the work. Fleming then asked about storm drain work done near Marburger field because he wanted to make sure nothing would be disturbed by heavy trucks after paving occurred. A discussion regarding the paving to take place at Marburger field ensued.
Code Enforcement	Bost reported he was planning to meet with Russell and asked anyone who noticed anything around town to let him know so he could address it with Russell.

EXECUTIVE SESSION:				
Requested by:	Topic(s):			
Schultheis	Property/Real Estate			
Fleming	Potential Litigation			
Hartung	Police Personnel			
Motion		First	Second	Action
To go into Executive Session	Time: 8:43 PM	Lambert	Bost	Carried
To come out of Executive Session	Time: 10:55 PM	Clutter	Schultheis	Carried

CLOSING ACTIONS:				
Motion		First	Second	Action
To Adjourn	Time: 10:55 PM	Lambert	Schultheis	Carried

Submitted by: Bonnie Forsythe, Secretary/Treasurer