



Mars Borough

Meeting Minutes

(Visitors/Speakers are asked to limit their presentations to 5 minutes during Public Meetings.)

Meeting Date: October 4, 2021

Call to Order: 7:00 PM, with the Pledge of Allegiance.

ELECTED OFFICIALS ATTENDANCE ("x" indicates present) ("tc" indicates teleconference attendance)		
	Rob Bost	Council Vice President Administration, HR
x	Chris Clutter	Council Pro Tem Public Safety
x	Mike Fleming	Council President
	Rick Foster	Streets
x	Bill Lambert	Water
x	Brad Price	Budget, Finance
	Julie Schultheis	Parks & Rec, Celebrations
x	Gregg Hartung	Mayor

EMPLOYEE / PROVIDER ATTENDANCE ("x" indicates present) ("tc" indicates teleconference attendance)		
x	Bonnie Forsythe	Secretary / Treasurer
x	Jamie Kochik	Assistant Sec. / Treas.
tc	Ed Dorsey	Public Works Foreman
	Allen Russell	Code Enforcement
x	Beau Sneddon	Officer in Charge
	Renea Pomeroy	Tax Collector
x	Chris Reese	Solicitor

VISITORS:	
Name(s) / Organization	Topic & Discussion
Pastor David Mars Narrative Church	Church is interested in renting the church through the end of the year for weekend services. Price indicated he had spoken to Pastor David and lease agreement would be for \$1,000/month, inclusive of utilities. He also reminded Council that the Mars Robotics Team was renting the basement of the church. Hartung indicated he had spoke to leader of the Robotics Team and they did not see an issue with someone using the upstairs floor. Pastor David stated he would like to help the Borough be good hosts for the building. Fleming stated Council was looking at adding a sign that would display community messages. Fleming stated
Collette Miller	Sewer line for 101 Douthett Street. Dorsey provided options, including an option that is preferred by the Borough and Sewer Authority because it would mean a manhole would be installed and an 8-inch line that would extend to the main line on Lincoln Avenue, and this new manhole and line would be maintained by Breakneck Creek Sewer Authority. Reese questioned whether putting in a private line was something the Sewer Authority would do. Miller stated the Sewer Authority had issued her the permit to allow her to put in the pipe. Fleming asked if the Sewer Authority could issue a permit on a right-of-way that belonged to the Borough. Reese clarified that the Sewer Authority could not grant an easement through Borough property. Fleming stated he would like to see a meeting between the Borough, the Sewer Authority, and Miller on-site. Reese will research what position the Borough can take and how the Borough can direct the installation.
Mark Tuminello	Sewer line for 101 Douthett Street. In attendance because one of the potential options for the sewer line went through his property. Tuminello stated he wanted to put in a cement driveway and would advocate for the grinder pump option if he had to choose between that and having another property's sewer line run under his driveway. He said he would leave it to the Borough's discretion but would appreciate the Borough taking into account his position in the situation. Fleming stated an option may be to install a piece of larger conduit that the private sewer line could be installed inside.
Julia Maruca, Cranberry Eagle	In attendance to observe.

PUBLIC COMMENT TO SPEAK ABOUT STORMWATER MS4 ISSUES:

Name(s) / Organization	Topic

MOTIONS	FIRST	SECOND	ACTION
Motion to approve meeting minutes from 09/07/2021 & 09/20/2021.	Price	Clutter	Carried
Motion to approve expenses in the amount of \$86,225.25.	Lambert	Clutter	Carried (Fleming abstained.)
Motion to approve re-opened Budget, with revenue adjusted from \$1,138,594.20 to \$1,244,990.69 and expenses adjusted from \$1,139,890.56 to \$1,223,337.41.	Price	Clutter	Carried
Motion to move forward with a preparation of a lease agreement for the church property with Pastor David's church for \$1,000.00/month, inclusive of utilities.	Fleming	Price	Carried
Motion to hire Carly Ursida as a Part Time Patrol Officer at the rate consistent with the CBA, not to exceed 32 hours per week.	Clutter	Lambert	Carried
Motion to pay employees their regular rate for regularly scheduled shifts if they contract COVID-19 and must be quarantined, up to 10 days.	Clutter	Fleming	Carried
Motion to hire Amy Brown as Part Time Secretary / Treasurer at the rate of \$16.00/hour, not to exceed 32 hours per week.	Price	Clutter	Carried
Motion to close Defined Benefit Police (Uniform) Pension Plan to any new participants.	Price	Fleming	Carried

NEW ITEMS FOR DISCUSSION:

Item	Submitted by:	Discussion / Status
Police Department Structure for 2022+	Hartung	
Church Rental	Price	See discussion (above).
Curb on Crowe at McDonald & Aeberli	Dorsey	Lambert stated a meeting was scheduled to talk with PennDOT to get the specifications necessary.
Marburger Field Parking	Schultheis	Schultheis provided Council with a written description of what was currently occurring and what the football organization is willing to do in the future to help improve the situation.

OLD / UNADDRESSED ITEMS FOR DISCUSSION:

Item	Submitted by:	Discussion / Status
Small Wireless Facilitites Act	Clutter	Conference call to be scheduled with Cohen Law.

REPORTS:

Department	Report
Mayor	Written Mayor's report provided to Council. Chatham University had a table at Applefest. Discussions with elementary school students that will become part of educating the public on MS4. They offered Josh Clement (who has previously worked with Mars Borough Water) a two-year opportunity to work with Mars Borough on MS4 and the Breakneck Creek stormwater information.
Administration	Budget Update provided to Council.

EXECUTIVE SESSION				
Requested by:		Topic(s):		
Clutter, Price, Schultheis		Recommendation for PT Administrative Staff		
Hartung		Police Personnel		
Forsythe		COVID Paid Time Off		
Motion		First	Second	Action
To go into Executive Session	Time: 8:32 PM	Clutter	Lambert	Carried
To come out of Executive Session	Time: 10:23 PM	Lambert	Clutter	Carried

CLOSING ACTIONS				
Motion		First	Second	Action
To Adjourn	Time: 10:27 PM	Lambert	Fleming	Carried

Submitted by: Bonnie Forsythe, Secretary / Treasurer