



Mars Borough

Meeting Minutes

(Visitors/Speakers are asked to limit their presentations to 5 minutes during Public Meetings.)

Meeting Date: June 21, 2021

Call to Order: 7:00 PM, with the Pledge of Allegiance.

ELECTED OFFICIALS ATTENDANCE ("x" indicates present) ("tc" indicates teleconference attendance)		
x	Rob Bost	Council Vice President Administration, HR
x	Chris Clutter	Council Pro Tem Public Safety
x	Mike Fleming	Council President
	Rick Foster	Streets
x	Bill Lambert	Water
x	Brad Price	Budget, Finance
x	Julie Schultheis	Parks & Rec, Celebrations
x	Gregg Hartung	Mayor

EMPLOYEE / PROVIDER ATTENDANCE ("x" indicates present) ("tc" indicates teleconference attendance)		
x	Bonnie Forsythe	Secretary / Treasurer
x	Patricia Madaffari	Assistant Secretary
x	Jamie Kochik	Assistant Sec. / Treas.
x	Ed Dorsey	Public Works Foreman
	Allen Russell	Code Enforcement
	Beau Sneddon	Officer in Charge
	Renea Pomeroy	Tax Collector
	Chris Reese	Solicitor

VISITORS:	
Name(s) / Organization	Topic
Julia Maruca Cranberry Eagle	In Attendance to Observe
Kyle Ostermann (623 Stanton)	Oesterman attended to speak to Council regarding his high bills. Two bills had extremely high usage amounts. Ostermann requested lowering amount and monitoring future usage. Dorsey stated meter was changed & a profile extraction performed. Consensus was that more data is needed.
Roy Schmitt	Requested update on Storm Water work.
Christian Harsch Chester Harsch	In attendance to observe for Scout Merit Badge.

PUBLIC COMMENT TO SPEAK ABOUT STORMWATER MS4 ISSUES:	
Name(s) / Organization	Topic

OMNIBUS MOTION TO APPROVE THE FOLLOWING ITEMS PREVIOUSLY BROUGHT BEFORE COUNCIL AND DISCUSSED AT PUBLIC MEETINGS:			
MOTION	FIRST	SECOND	ACTION

MINUTES			
05/17/2021			
06/07/2021	Price requested the addition of "a group of volunteers painted part of the first floor of the education building on June 6, 2021."		
MOTIONS	FIRST	SECOND	ACTION
Motion to approve meeting minutes from 05/17/2021 & 06/07/2021 (with changes).	Schultheis	Lambert	Carried

ITEMS FOR DISCUSSION:				
Item	Discussion/Status			
Appointment of Breakneck Creek Regional Authority Board member	Fleming stated the vote had been taken in March or April. Forsythe will check minutes from when she was gone.			
KLH Quote	KLH provided a quote to complete a permit to the Butler County Conservation District to restore part of the streambed on Borough Property.			
Ed. Bldg. Layout (1 st floor)	Two potential layouts were presented to Council, one from early 2020 and one more recent from 2021. Options were discussed. Fleming and Price preferred an older option which includes adding a bullet proof window in a block wall near the front door. Bost and Schultheis preferred a newer version which would see the administration office moved in sooner and would cost less. No decision was made. Further discussions / information needed.			
MOTIONS		FIRST	SECOND	ACTION
Motion to appoint Keith Magness to Breakneck Creek Regional Authority Board to replace Paul Smith				
Motion to approve KLH quote up to \$5,000 for submission of a permit to Butler County Conservation District to restore stream bed on Borough property on Spring Avenue.		Clutter	Schultheis	Carried
Motion to approve purchase of desktop computer and monitor for Administration Office.		Clutter	Schultheis	Carried
Motion to accept agreement prepared by Mars Borough Solicitor Chris Reese for Mars Athletic Field Concession Stand between Mars Borough, Mars Youth Football, and contractor.		Schultheis	Clutter	Carried
Motion to approve securing Builders Risk Insurance for Concession Stand for duration of Construction, in the amount of \$150,000 from Spectrum Insurance.		Clutter	Schultheis	Carried

REPORTS:	
Department	Report
Mayor	Mayor is working with a youth group from South Carolina who wants to come to town this weekend to receive the Town Key.
	Met with Buzz Aldrin Foundation. They have two maps of Mars that kids can play on, and Mars School District will be the hub for these maps, then they will be sent out to other school districts and then returned to Mars. Additional discussion about involvement with Mars New Year & Discover Center.
	Mayor Hartung, along with Fleming and Clutter, met with other police departments about how small police departments have to operate these days. Clutter stated she felt it was a good exchange for OIC Sneddon to help get him information that could help with some of the larger events being planned/held in Mars Borough. Fleming stated there was a lot of experience in the room that day, and that it became clear that the rules of engagement change when events go from several hundred people to several thousand people the way they have in Mars, and that it is important to have strategic emergency plans in place for those large events. Some of what was discussed was municipalities being willing to assist each other for large events.
	Hartung suggested having similar quarterly (or every six months) meetings for the cooperating departments.
Secretary/Treasurer	A Budget vs. Actual Report was given to Council as an update on progress of getting caught up in the office/records.
	Investment Fund (PLGIT) Update. Borough is getting 0.01% and 0.02% interest on Reserve and Liquid Fuels Investment Funds. Armco Credit Union can give a much higher percentage.
Administration	No Report.

Public Safety – Police	Hartung stated a potential PT Officer is being interviewed.
Public Safety – Code	No Report.
Public Works – Maintenance	See below
Public Works – Stormwater	Stormwater run-off work near property on West St. still needs one of the residents to sign easement, however the resident does not want to sign paperwork. Dorsey will attempt to speak to him again to explain why it is necessary for Borough to do work on his property.
	KLH Proposal for stream bank restoration at current Borough Building. Dorsey spoke to Butler County Conservation about how to fix the area of the stream that is quickly wearing away land on Borough property. They instructed him to get the Borough's engineer to work on a permit. Dorsey asked KLH for a proposal for work and believes the work would be applicable to the work needed for the MS4 permit.
Public Works – Streets	Paving information provided by PennDOT. Dorsey explained his discussions with PennDOT rep, and that the quote is broken down into smaller projects and not necessarily meant to be taken as one whole lump sum.
	Bucket truck is being worked on.
	Leaf-Vac Truck Grant still being worked on.
	Dorsey reported on dump truck progress. It should be finished with SEI within the next week or two.
	All lights in town have been converted to LED bulbs. Price confirmed they are much brighter.
Public Works – Water	Dorsey received a quote for trees to replace dead tree(s) on Grand Avenue. They are approximately \$400/tree. Dorsey would like to replace it before Applefest if it happens this year.
	Needed part for generator (sensor) at Water Plant has been installed. Significant water leak found on service line on Oakland St. Repairs made.
	Dorsey mentioned the meter that is used to monitor water pumped into town may need replaced soon. He stated if the meter breaks, he'll have to order a new one, but there is a lead time of 12 weeks. Fleming stated he'd like to wait and budget for it next year.
	Telemetry for Reservoir is working ideally.
Parks / Recreation	Adjustments have been made to improve readings at water plant. Dorsey is satisfied with the improvements and will continue to monitor things to see if any additional improvements can be made.
	Field at Marburger Athletic Complex has been sprayed for weeds/clover. Dorsey will coordinate with Football to spray a second time.
	Dorsey recommended reseeding the field and putting fertilizer down.
	Schultheis gave an update on the Mars Athletic Field Concession Stand agreement. She is waiting for insurance information.

EXECUTIVE SESSION	
Requested by:	Topic(s):
Ed Dorsey	Personnel

CLOSING ACTIONS				
Motion	Time	First	Second	Action
To go into Executive Session	9:10 PM	Clutter	Bost	Carried
To come out of Executive Session	9:30 PM	Lambert	Bost	Carried
Items discussed in Executive Session: Personnel Issues pertaining to the Water Department				
To Adjourn	9:30 PM	Clutter	Schultheis	Carried

Submitted by: Bonnie Forsythe, Secretary / Treasurer