



# Mars Borough

## Meeting Minutes

(As of January 2020, visitors/speakers are limited to 5 minutes during Council Meetings and 3 minutes during Agenda Meetings. Council reserves the right to extend these time limits as they see fit.)

**Meeting Date:** June 7, 2021

**Call to Order:** 7:00 PM, with the Pledge of Allegiance.

ELECTED OFFICIALS ATTENDANCE ("x" indicates present) ("tc" indicates teleconference attendance)		
x	Rob Bost	Council Vice President Administration, HR
x	Chris Clutter	Council Pro Tem Public Safety
x	Mike Fleming	Council President
	Rick Foster	Streets
x	Bill Lambert	Water
x	Brad Price	Budget, Finance
x	Julie Schultheis	Parks & Rec, Celebrations
x	Gregg Hartung	Mayor

EMPLOYEE / PROVIDER ATTENDANCE ("x" indicates present) ("tc" indicates teleconference attendance)		
x	Bonnie Forsythe	Secretary / Treasurer
x	Patricia Madaffari	Assistant Secretary
x	Jamie Kochik	Assistant Sec. / Treas.
	Ed Dorsey	Public Works Foreman
	Allen Russell	Code Enforcement
	Beau Sneddon	Officer in Charge
	Renea Pomeroy	Tax Collector
x	Chris Reese	Solicitor

VISITORS:	
Name(s) / Organization	Topic
Alex Weidenhof, The Cranberry Eagle	In attendance to observe

PUBLIC COMMENT TO SPEAK ABOUT STORMWATER MS4 ISSUES:	
Name(s) / Organization	Topic

MINUTES	
05/03/2021	Council reviewed minutes. No Discussion.

ITEMS FOR DISCUSSION:	
Item	Discussion/Status
Storm Drain Work	Only one of the two property owners where work is to be done has signed easement paperwork, the other does not want to sign the easement but prefers to give permission verbally.
Education Building Update	Discussion over use of the first floor of Education Building and proposed layouts. Continued discussion tabled until June 21, 2021 meeting. Volunteers painted several walls on first floor on June 6, 2021.
ARPA Funds/Grant App.	Forsythe reported that efforts are being made to apply for funds but it is slow going because all other municipalities are doing the same and clogging the various websites needed for registrations and application.
Re-Opening Budget	Fleming and Price to examine proposed budget changes due to hiring an additional employee and needing funds for Water Plant.
Code Enforcement	Allen Russell, Code Enforcement Officer, gave a report and asked Council if they would continue to back his efforts to improve conditions around the Borough.

Payroll Service	Payroll service is unable to accommodate budgetary requirements of payroll for the Borough, therefore it is Forsythe's recommendation to have the payroll service finish out the second quarter and then return to doing payroll "in house."		
Marburger Field	Schultheis outlined offer made by Mars Youth Football to have a building built at Marburger Field. Schultheis is to coordinate with Solicitor Chris Reese for wording for an agreement between the group and the Borough to outline ownership of the building since the group will be paying for a majority of the expenses. Additionally, the Borough would be responsible for some costs due to needing an ADA parking lot. Fleming asked what the minimum requirement by law would be for the parking lot. Schultheis is looking at multiple types of paving and is waiting on quotes. Additional discussion was held over various details of the proposed construction. General agreement was reached that \$2,000 to \$2,500 for the retaining wall was reasonable.		
Mayor Gregg's Report	Met with KLH on MS4 progress. Next food truck event is coming up next Friday. Schultheis to coordinate with Officer Greenlee for organization from now on. Joint Municipal Meeting. Discussions about various items, including the Discovery Center. "Resounding" response was to "go for it." Discussion with realtor will happen soon. Mayor to meet with the Buzz Aldrin Foundation to have Mars be the first location of a display of a map of Mars and the Moon. Mars School District to be involved. Butler County Tourism Guide provided for members of Council to see how Mars is highlighted.		
July 4 <sup>th</sup> Celebration	Schultheis discussed plans for July 4 <sup>th</sup> parade and fireworks. Renea Pomeroy expressed interest in helping. Chris Clutter also volunteered to help. Proposed Dessert Contest. Details to come.		
Gas Company replacing lines.	Lambert noted work that the gas company is proposing.		
Leaf Vac & 90% Grant	Public Works Foreman Ed Dorsey found information on a new Leaf Vac truck and the availability of a 90% grant that would help pay for the truck. SEI is able to help with the grant and has been in contact with Forsythe.		
Trash Cans for Downtown	Schultheis has a quote for heavy-duty garbage cans for on Grand Avenue. Generally, everyone liked the design and felt they should be purchased.		
Potential Property Exchange	Reese looked into the legality of exchanging property. Borough Code (Title 8) allows for the exchange of Real Property, however any property the Borough would obtain would have to be equal or greater in value to the property being exchanged. Fleming suggested getting an updated appraisal from Nicholas King and a new appraisal for the other property.		
Midwestern Intermediate Unit Contract	Signature is needed.		
BCRA Representatives	Price suggested presenting a plaque to the two residents that left the Breakneck Creek Regional Authority board in the last year or so to show appreciation and recognition of service.		
<b>MOTIONS</b>	<b>FIRST</b>	<b>SECOND</b>	<b>ACTION</b>
Motion to approve meeting minutes from 05/03/2021.	Lambert	Bost	Carried
Motion to finish Q2-2021 with payroll service and then end service.	Clutter	Schultheis	Carried
Motion to approve up to \$2,500 for supplies for a retaining wall at Marburger Field.	Price	Lambert	Carried
Motion to order four trash cans for downtown area at the cost of \$650/each from Bowers Industrial Enterprise.	Schultheis	Price	Carried
Motion to approve Expenses in the amount of \$121,156.44.	Bost	Clutter	Carried
Motion to get updated appraisal for Church Street Property.	Bost	Schultheis	Carried

<b>REPORTS:</b>	
Department	Report
Mayor	See above.
Secretary/Treasurer	Administration Schedule provided.
Public Safety – Police	Police Department Report
Public Safety – Code	See above.
Public Works – Streets	
Public Works – Water	Public Works Schedule provided.
Parks / Recreation	See above.

<b>EXECUTIVE SESSION</b>	
Requested by:	Topic(s):
Mayor Gregg Hartung	Police Personnel Issues

<b>CLOSING ACTIONS</b>				
Motion		First	Second	Action
To go into Executive Session	Time: 9:13 PM	Lambert	Schultheis	Carried
To come out of Executive Session	Time: 10:04 PM	Price	Clutter	Carried
Items discussed in Executive Session: Personnel Issues.				
To Adjourn	Time: 10:04 PM	Clutter	Schultheis	Carried

Submitted by Bonnie Forsythe, Secretary/Treasurer