



Mars Borough

Meeting Minutes: **February 15, 2021**

(As of January 2020, visitors/speakers are limited to 5 minutes during Council Meetings and 3 minutes during Agenda Meetings. Council reserves the right to extend these time limits as they see fit.)

7:00 - Call to order with the Pledge of Allegiance.

ELECTED OFFICIALS ATTENDANCE ("x" indicates present) ("tc" indicates teleconference attendance)		
	Rob Bost	Council Vice President Administration, HR
tc	Chris Clutter	Council Pro Tem Public Safety
x	Mike Fleming	Council President
tc	Rick Foster	Streets
x	Bill Lambert	Water
x	Brad Price	Budget, Finance
x	Julie Schultheis	Parks & Rec, Celebrations
x	Gregg Hartung	Mayor

EMPLOYEE / PROVIDER ATTENDANCE ("x" indicates present) ("tc" indicates teleconference attendance)		
tc	Bonnie Forsythe	Secretary / Treasurer
tc	Patricia Madaffari	Assistant Secretary
x	Ed Dorsey	Public Works Foreman
	Allen Russell	Code Enforcement
	Beau Sneddon	Officer in Charge
	Renea Pomeroy	Tax Collector
	Chris Reese	Solicitor

OMNIBUS MOTION:	FIRST	SECOND	ACTION

OLD BUSINESS:

- Tax Collector Fees & Commission Ordinance & Resolution for review.
- Review meeting minutes from: 10/05/2020, 10/19/2020, 10/26/2020, 11/02/2020, 12/03/2020, 12/07/2020, 12/14/2020, 12/21/2020, 12/28/2020, 01/04/2021, and 01/18/2021.
- Library meeting (01/18/2021 at 6:00 PM at Adams Township Building & via Zoom)
Two library board members from Mars Borough in attendance to establish Mars Borough Council's perspective on the Library and the Discovery Center.
- MS4
Students from Chatham University are willing to work to help draft ideas and find direction for the needed work along the streambed.
- Expenses & Payroll Approval
Expenses, Payroll, Payroll Taxes, Quarterly Taxes, and Pension Contributions for November & December 2020 reviewed by Council.
- Review of 2019 Audit – TABLED

NEW BUSINESS:

- Secretary/Treasurer
Forsythe will keep Borough cell phone during transition period.
Council will investigate policies on remote working.
- Upgrading accounting software
Forsythe explained there is a need for upgraded software.
- Plow
Older plow on blue dump truck needs repairs. It may make it through this current winter, but repairs should be made if a new truck and plow isn't going to be ordered.

NEW BUSINESS (cont.):

- Public Works Report
Dorsey reported on activity at water plant to finish generator hut, as well as pumps, backwash, recycling, and chemicals. Bucket truck needs approximately \$3,500 worth of work. There were several water breaks at the beginning of the year.
- Andrew Schultheis Wages
Discussion was had by Council, previously, to increase wages.
- Mars New Year
Committee has set a date for MNY 2021. Mayor would like a resolution to be passed to show Borough support.
- Mars Trails
Schultheis said she would be willing to participate in the planning committee.

MOTIONS	FIRST	SECOND	ACTION
Motion to approve the upgrade of QuickBooks Online in the amount of \$900.	Price	Lambert	Carried
Motion to approve Ordinance 448, amending the Tax Certification Fees charged by the Tax Collector from \$25 total to \$15 per year.	Schultheis	Clutter	Carried
Motion to approve Resolution 23, amending the Duplicate Bill Fee charged by the Tax Collector from \$10 to \$15.	Lambert	Schultheis	Carried
Motion to approve meeting Minutes from 10/05/2020, 10/19/2020, 10/26/2020, 11/02/2020, 12/03/2020, 12/07/2020, 12/14/2020, 12/21/2020, 12/28/2020, 01/04/2021, and 01/18/2021.	Tabled until 03/01/2021		
Motion to approve Expenses from November & December 2020 in the amount of \$94,396.15.	Price	Lambert	Carried
Motion to approve Payroll Expenses for October, November & December 2020, as well as Quarter Four Payroll Expenses in the amount of \$95,833.18.	Price	Clutter	Carried
Motion to increase the part time wages of Andrew Schultheis by \$2.00 per hour, from \$15.84 to \$17.84, effective in the current payroll.	Price	Foster	Clutter – yes Foster – yes Fleming – yes Lambert – No Price – Yes (Schultheis abstained)

CLOSING ACTIONS

Motion	First	Second	Action
To go into Executive Session	Time: 9:24 PM	Schultheis	Price Carried
To come out of Executive Session	Time: 9:37 PM	Schultheis	Price Carried
Items discussed in Executive Session: Personnel Issues.			
To Adjourn	Time: 9:37 PM	Schultheis	Clutter Carried

Submitted by