



Mars Borough

Budget Meeting Minutes: **December 7, 2020**

**As of January 2020, visitors/speakers are limited to:
5 minutes during Council Meetings and 3 minutes during Agenda Meetings.
Council reserves the right to extend these time limits as they see fit.**

7:00 - Call to order with the Pledge of Allegiance.

ELECTED OFFICIALS ATTENDANCE (x indicates present)		
	Rob Bost	Council Vice President Administration, HR
x	Chris Clutter	Council Pro Tem Public Safety
x	Mike Fleming	Council President
	Rick Foster	Streets
x	Bill Lambert	Water
x	Brad Price	Budget, Finance
x	Julie Schultheis	Parks & Rec, Celebrations
tc	Gregg Hartung	Mayor

EMPLOYEE / PROVIDER ATTENDANCE (x indicates present)		
tc	Bonnie Forsythe	Secretary / Treasurer
	Patricia Madaffari	Assistant Secretary
	Ed Dorsey	Public Works Foreman
	Allen Russell	Code Enforcement
	Beau Sneddon	Officer in Charge
	Renea Pomeroy	Tax Collector
x	Chris Reese	Solicitor

REPORTS:	
Department	Report
Administration	
Budget & Finance	
Police	The Police Report was provided by OIC Beau Sneddon.
Public Works – Streets	
Public Works – Water	Bill Lambert reported that some computer issues have been resolved at Water Plant.
Parks / Recreation	
Mayor	The Childrens Museum has offered to do two sets of renderings for the potential Discovery Center. Cost will be \$5,000. Mars New Year Committee has agreed to pay half if Borough will pay the other half. Adams Twp. / Mars Santa “parade” will go around the area on 12/19/2020 from 11:00 AM to 4:00 PM. Municipalities included are Seven Fields, Callery, Valencia, Adams Township, and Mars Borough.
President	Adams Township asked if Mars Borough would participate in paying for the Personal Protective Equipment purchased by the Fire Department. Fleming suggested contributing \$3,000.
Secretary/Treasurer	Breakneck Creek Regional Authority Letter to reappoint Andrew Schultheis. Council reviewed additional items for 2021 Budget.
Code Enforcement	

ITEMS FOR DISCUSSION:	
Item	Discussion/Status
Suggested Resolution from the County	Price mentioned the County’s request to join in their messaging campaign to stop COVID campaign. He asked if the Borough needed to formally agree or refuse to participate. Schultheis and Fleming stated they didn’t see a need to respond at all unless the Borough wanted to approve the resolution or the statement of support the County asked for.

Board Vacancies	One (1) Planning Commission Vacancy & One (1) Zoning Hearing Board Vacancy
Meeting Schedule	Monday, December 7, 2020 – Regular Council Meeting Monday, December 14, 2020 – Budget Meeting Monday, December 21, 2020 – Agenda Meeting NOTE: An advertisement must be placed to allow the public to examine the budget for 10 days prior to the budget being approved. (If the budget is approved tonight, this will not be possible for the 12/14/2020 meeting.)
Olsen Craft Associates	Received letter (dated 11/18/2020) requesting to be considered for reappointment as the municipal engineer. Fleming stated Olsen was primarily working on MS4 permitting, not as the borough's engineer. If anyone would do MS4 work it would be KLH, the Borough's municipal engineer.

MOTIONS	FIRST	SECOND	ACTION
Motion to participate in Santa Parade with other municipalities on 12/19/2020, and to have one Public Works employee and a police officer participate.	Schultheis	Clutter	Carried
Motion to contribute \$3,000 to Adams Township for Personal Protective Equipment acquired by Adams Township earlier in the year.	Schultheis	Price	Carried
Motion to reappoint Andrew Schultheis for a five year term to represent Mars Borough on the Breakneck Sewer Authority Board	Price	Clutter	Carried (Schultheis abstained.)
Motion to approve expenditure of \$2,500 to the Children's Museum for the renderings for proposed Discovery Center and Library.	Schultheis	Clutter	Carried

CLOSING ACTIONS				
Motion		First	Second	Action
To go into Executive Session	Time: 8:06 PM	Lambert	Schultheis	Carried
To come out of Executive Session	Time: 8:44 PM	Clutter	Schultheis	Carried
Items discussed in Executive Session: potential legal and real estate issues				
To Adjourn		Lambert	Schultheis	Carried

REPORTS FILED	
Report	Date

Submitted by