



Mars Borough

Agenda Meeting Minutes: **June 15, 2020**

**As of January 2020, visitors/speakers are limited to:
5 minutes during Council Meetings and 3 minutes during Agenda Meetings.
Council reserves the right to extend these time limits as they see fit.**

7:00 - Call to order with the Pledge of Allegiance.

ELECTED OFFICIALS ATTENDANCE (x indicates present)		
	Rob Bost	Council Vice President Administration, HR
x	Chris Clutter	Council Pro Tem Public Safety
x	Mike Fleming	Council President
	Rick Foster	Streets
	Bill Lambert	Water
x	Brad Price	Budget, Finance
x	Julie Schultheis	Parks & Rec, Celebrations
x	Gregg Hartung	Mayor

EMPLOYEE / PROVIDER ATTENDANCE (x indicates present)		
x	Bonnie Forsythe	Secretary / Treasurer
	Patricia Madaffari	Assistant Secretary
	Ed Dorsey	Public Works Foreman
	[vacant]	Code Enforcement
x	Beau Sneddon	Officer in Charge
	Renea Pomeroy	Tax Collector
	Chris Reese	Solicitor

ON-GOING ITEMS FOR DISCUSSION:	
Item	Status
Code Enforcement Officer	Job opening posted on website & Indeed.com.
Borough-owned Property Evaluations	Review Industrial Appraisal contract.
Borough Forms	Revisions being made.
Rental Property Inspections	Tabled
Water Billing along Clay Avenue (GA Industries/Woodings)	n/a

OMNIBUS MOTION TO APPROVE THE FOLLOWING ITEMS PREVIOUSLY BROUGHT BEFORE COUNCIL AND DISCUSSED AT PUBLIC MEETINGS:			
Motion	First	Second	Action

VISITORS		
Name	Topic	Resolution
Brian Cooper, Tracy Rittle, Karen Dwyer, Laura Glatz, John Podlack, Steve Cousins, Nicki [unknown], [unknown], Jim Lasher, Mary Ann [unknown], Dave Smolensky	Concern regarding conflicting advertisements on Facebook. Is it a prayer vigil or a protest?	Business Owners expressed concerns over the intentions of the planners of the vigil and questioned whether the event would remain a peaceful event. Council clarified that they did not issue a permit or officially approve of the event. Officer-in-Charge Sneddon assured everyone extra precautions were being taken in case a situation developed, but he did not believe it would be anything more than a prayer vigil, as advertised.
Brian Cooper (Salvaged PGH)	What can be done to bring more visitors into Mars?	Business owners asked that the Borough do more to draw people into town. Items like a sign at the intersection of Irvine Street and Route 228, as well as revitalizing the town were discussed.
Samantha Beal (Cranberry Eagle)	In attendance to observe	n/a

Motion	First	Second	Action

EXECUTIVE SESSION NEEDED?	
Yes/No	Requested By
Yes	Fleming

CORRESPONDENCE			
Name	Topic	Resolution	
n/a			
Motion	First	Second	Action

MINUTES				
Minutes of:	Additions/Corrections/Motion	First	Second	Action
n/a				

MAYOR: GREGG HARTUNG				
Report	Discussion/Follow-Up			
Prayer Vigil on Wednesday, June 17, 2020 at 12:00 PM.	See visitor section.			
NASA	Original plan was to take 25 people to the next launch, however the number has been cut to 5, or maybe none.			
LCB	Hartung has begun	conversation as to whether there is the possibility of a revitalization license.		
Police walking through neighborhoods	Officer-in-Charge Sneddon has walked through a few areas of town to talk to residents and has found it to be a very positive experience. He has asked other officers to do the same to get to know residents.			
Motion	First	Second	Action	

SOLICITOR: CHRIS REESE			
Report	Discussion/Follow-Up		
n/a			
Motion	First	Second	Action

COUNCIL PRESIDENT: MIKE FLEMING			
Report	Discussion/Follow-Up		
n/a			
Motion	First	Second	Action

SECRETARY / TREASURER: BONNIE FORSYTHE			
Report	Discussion/Follow-Up		
n/a			
Motion	First	Second	Action

ADMINISTRATION & HR: ROB BOST				
Main Office	Water Billing	Public Relations	Payroll	Human Resources
Report	Discussion/Follow-Up			
n/a				
Motion	First	Second	Action	

BUDGET & FINANCE: BRAD PRICE					
		Budget	Monthly Bills	Pensions	
Report	Discussion/Follow-Up				
Fireworks	Council felt fireworks would be an encouraging thing for the community. Several donations will be pursued, and if individuals or businesses would like to contribute the donations will gladly be accepted.				
A resident complained about a train horn blasting late at night that woke them up.	They are required to blare the horn. There is the potential to create a quiet zone, but it would take a lot of time to do this and it would not stop the trains from blasting their horns if they needed to.				
Motion			First	Second	Action
Motion to proceed with fireworks and to add music accompaniment.			Price	Clutter	Carried

PARKS & RECREATION / CELEBRATIONS: JULIE SCHULTHEIS					
		Fields & Parks	Field & Park Maintenance	Special Events	
Report	Discussion/Follow-Up				
Garfield Park	Two new basketball hoops are being installed.				
Marburger Field	Old concession stand has been taken down. Football will begin practice.				
Food Truck Night	Schultheis will contact the planner to see if things will move forward.				
Motion			First	Second	Action

PUBLIC SAFETY: CHRISTINE CLUTTER							
		Police	CBA	Emergency Management	Zoning	Code Enforcement	Building Permits
Report	Discussion/Follow-Up						
190 Crowe Avenue Shed Permit	Forsythe to follow up with property owners.						
700 Pine Avenue Shed Permit							
608 Stanton Avenue Deck Permit							
338 Clay Avenue Fence Permit (replacement)							
Resident on Norton who is potentially putting a second driveway on his property without a permit.	Sneddon to contact property owner.						
Motion			First	Second	Action		
Motion to approve Shed Permit for 190 Crowe Avenue.			n/a	n/a	n/a		
Motion to approve Shed Permit for 700 Pine Avenue.			n/a	n/a	n/a		
Motion to approve Deck Permit for 608 Stanton Avenue.			n/a	n/a	n/a		
Motion to approve Fence Permit for 338 Clay Avenue.			n/a	n/a	n/a		

STREETS: RICK FOSTER					
		Streets	Vehicles & Equipment	Buildings	
Report	Discussion/Follow-Up				
Paving Parking Lots	Discussion on the potential of paving the parking lot behind businesses on Grand Avenue and the lot next to the hardware store.				
Motion			First	Second	Action

WATER: BILL LAMBERT					
		Water System & Infrastructure	Water Plant	Reservoirs	
Report	Discussion/Follow-Up				
Water Plant	Plant has been painted and cleaned up.				
Telemetry	Electricity has been installed to allow for telemetry to be installed at the reservoir.				
Motion			First	Second	Action

CLOSING ACTIONS				
Motion		First	Second	Action
To go into Executive Session	Time: 10:45 PM	Clutter	Schultheis	Carried
To come out of Executive Session	Time: 11:14	Clutter	Price	Carried
Items discussed in Executive Session: Potential litigation.				
To Adjourn		Schultheis	Clutter	Carried

REPORTS FILED	
Report	Date
Bills for Payment	
Police Report	
Public Works Foreman Report	
Code Enforcement Report	
Administration & Finance Committee	
Public Safety Committee	
Public Works Committee	
Quarterly Budget Update	

Submitted by