



# Mars Borough

Council Meeting Minutes: **May 4, 2020**

**As of January 2020, visitors/speakers are limited to:  
5 minutes during Council Meetings and 3 minutes during Agenda Meetings.  
Council reserves the right to extend these time limits as they see fit.**

7:00 - Call to order with the Pledge of Allegiance.

ELECTED OFFICIALS ATTENDANCE (x indicates present)		
x	Rob Bost	Council Vice President Administration, HR
x	Chris Clutter	Council Pro Tem Public Safety
x	Mike Fleming	Council President
	Rick Foster	Streets
x	Bill Lambert	Water
x	Brad Price	Budget, Finance
x	Julie Schultheis	Parks & Rec, Celebrations
x	Gregg Hartung	Mayor

EMPLOYEE / PROVIDER ATTENDANCE (x indicates present)		
x	Bonnie Forsythe	Secretary / Treasurer
x	Patricia Madaffari	Assistant Secretary
	Ed Dorsey	Public Works Foreman
	[vacant]	Code Enforcement
	Beau Sneddon	Officer in Charge
x	Renea Pomeroy	Tax Collector
x	Chris Reese	Solicitor

VISITORS			
Name	Topic	Resolution	
Samantha Beal	Cranberry Eagle	In Attendance to Observe	
	Motion	First	Second
			Action

EXECUTIVE SESSION NEEDED?	
Yes/No	Requested By
Yes	

FOR APPROVAL			
Report	Discussion/Follow-Up		
Approval of Expenses	n/a		
Approval of Payroll	n/a		
Meeting Minutes	n/a		
	Motion	First	Second
			Action
	Motion to approve expenses in the amount of \$34,390.63.	Schultheis	Price
			Carried
	Motion to approve payroll for April 2020 and Q1 2020 Quarterly taxes in the amount of \$22,982.40.	Lambert	Price
			Carried
	Motion to approve Meeting Minutes from 03/02/2020, 03/31/2020, and 04/06/2020.	Lambert	Schultheis
			Carried

FOR DISCUSSION	
Report	Discussion/Follow-Up
Real Estate Tax (see Butler County Resolution)	County is extending face value due date to November 30, 2020. Council asked Pomeroy for her input and determined it would be appropriate for the Borough to also pass a similar resolution.
COVID-19 Phased Reopening map	For Council's information.
Emergency Declaration	Borough is covered under State declaration.

Geyer Wall & Borough Sign	Schultheis questioned reason behind Borough's participation and did not want it to look like the Borough was doing work for a property owner that it wouldn't do for other residents. Fleming stated the request was for the Borough to help with demolition of wall that is crumbling and Geyer would be solely responsible for all expenses to rebuild wall even though it acts as a curb for that side of the street.			
Letter from Clutter re: property on Irvine Street	Clutter requested clarity on existence of paper alley that runs parallel to Irvine Street. Fleming stated he believed the end of the alley was closed when Cooper built his garage because it was the only way the garage could be permitted.			
July 4 <sup>th</sup> Celebration / Fireworks	Down payment has been made on Fireworks. Hartung worried that if the Borough held an event and if someone got sick that the Borough could be held liable. Needs to be further examination of potential liability. Hartung suggested speaking to the insurance broker. Fleming stated he would not be in favor of having fireworks unless the County is labeled "green." It looks doubtful that anything will occur.			
Multi-municipal Plan for Breakneck Watershed (MS4)	Various opinions have come from different municipalities. Hartung suggested having a direct conversation with HRG. Hartung will extend an invitation to HRG to attend next meeting (possibly via phone).			
MIU4 Contract	To be discussed in Executive Session.			
Short-Term Rental of Church	To be discussed in Executive Session.			
Appointment of Potential Sewer Board Member Andrew Schultheis	Fleming made the suggestion of Andrew Schultheis to serve out the remainder of Gold's term. Price asked if it would be a conflict of interest since Schultheis is a Borough employee and the husband of a Council member. Reese stated there was nothing in the Borough Code that would limit Schultheis' appointment.			
Re-Opening Parks	Schultheis wondered if parks could even be opened until the County is labeled "yellow." General discussion leaned to keeping parks closed while County is labeled "red."			
Water Billing	Discussion on whether late fees should be added, and/or if shut offs should occur. Council Members agreed late fees could be waived and shut offs suspended for current quarter.			
Use of Education Building for Workshop Meeting	Agreement to hold next meeting, on May 19, 2020 (workshop meeting), at Education Building.			
	Motion	First	Second	Action
	Motion to adopt Resolution 26 to extend the face value period to November 30, 2020, and postponing the penalty dates to December 1 – 31, 2020.	Price	Schultheis	Carried
	Motion to appoint Andrew Schultheis to Sewer Board	Bost	Price	Bost – yes Clutter – yes Fleming – yes Foster – absent Lambert – yes Price – yes Schultheis – abstained
	Motion to keep parks closed while County is labeled "red" by the state. Parks will reopen under "yellow" with any apparatus closed.	Schultheis	Lambert	Bost – yes Clutter – yes Fleming – yes Foster – absent Lambert – yes Price – yes Schultheis – yes

Motion to not shut off water for nonpayment during current billing quarter, and to not add late fees, with the caveat to check with Breakneck Sewer Authority to verify that they have also suspended shut offs.	Price	Schultheis	Bost – yes Clutter – yes Fleming – yes Foster – absent Lambert – yes Price – yes Schultheis – yes
Motion to respond back to potential short-term lease for church for \$1,500.00/month, for three (3) months, inclusive of utilities.	Schultheis	Lambert	Bost – yes Clutter – yes Fleming – yes Foster – absent Lambert – yes Price – yes Schultheis – yes
Motion to enter into a two year offer to MIU4 for the lease for the education building with no increase for the first year and a 5% increase on second year.	Price	Fleming	Bost – no Clutter – no Fleming – yes Foster – absent Lambert – no Price – yes Schultheis – no

#### EXECUTIVE SESSION

Motion	First	Second	Action
Motion to go into Executive Session at 8:50 PM	Lambert	Price	Carried
Motion to come out of Executive Session at 9:24PM	Lambert	Price	Carried
Topics Discussed: potential real estate transactions			

#### CLOSING ACTIONS

Motion	First	Second	Action
Motion to Adjourn at 9:36 PM	Lambert	Schultheis	Carried

#### REPORTS FILED

Report	Date
Expenses Report	05/04/2020
Payroll Report	
Quarterly Budget Update	
Police Report	March 2020, April 2020
Public Works Report	
Code Enforcement Report	
Mayor's Report	05/04/2020

Submitted by