



Mars Borough

Agenda Meeting Minutes: **February 17, 2020**

**As of January 2020, visitors/speakers are limited to:
5 minutes during Council Meetings and 3 minutes during Agenda Meetings.
Council reserves the right to extend these time limits as they see fit.**

7:00 - Call to order with the Pledge of Allegiance.

Meeting was relocated from its regular location in the Mars Borough Council Meeting Room at 598 Spring Avenue, Mars, PA to the "education building" on the newly acquired Dutilh property at 301 Arch Street, Mars, PA.

ELECTED OFFICIALS ATTENDANCE (x indicates present)		
x	Rob Bost	Council Vice President Administration, HR
	Chris Clutter	Council Pro Tem Public Safety
	Mike Fleming	Council President
	Rick Foster	Streets
x	Bill Lambert	Water
x	Brad Price	Budget, Finance
x	Julie Schultheis	Parks & Rec, Celebrations
x	Gregg Hartung	Mayor

EMPLOYEE / PROVIDER ATTENDANCE (x indicates present)		
x	Bonnie Forsythe	Secretary / Treasurer
	Patricia Madaffari	Assistant Secretary
	Ed Dorsey	Public Works Foreman
	Sandra Cox	Code Enforcement
	Beau Sneddon	Officer in Charge
	Renea Pomeroy	Tax Collector
	Chris Reese	Solicitor

OMNIBUS MOTION TO APPROVE THE FOLLOWING ITEMS PREVIOUSLY BROUGHT BEFORE COUNCIL AND DISCUSSED AT PUBLIC MEETINGS:			
Motion	First	Second	Action
N/A			

VISITORS			
Name	Topic	Resolution	
Nick & Trish Madaffari	In attendance to see new building.		
Samantha Beal	In attendance to observe		
	Motion	First	Second
			Action

EXECUTIVE SESSION NEEDED?	
Yes/No	Requested By

CORRESPONDENCE		
Name	Topic	Resolution
Mars Bank	Dinner Invitation	Forsythe will send email out to Council to get availability.
Pennsylvania DCNR	Recreation & conservation grant	Schultheis will investigate if grants might work for parks and for watershed work. Price asked if anything could be done with bike lanes. Hartung mentioned talking with others about MS4 work to see what they have done/are doing.

General Code	Estimate to have Code updated	Wait for ordinances to be passed in 2020.		
Caitlyn Boland	MAPL Keystone Grant	Response was sent to indicate that Mars Borough would be interested in co-sponsoring the grant application. General agreement among council members that it would be good to have all municipalities participate in whatever way they are able to.		
John Wills	Potential Tenant for church	To be discussed in Executive Session		
	Motion	First	Second	Action

MINUTES				
Minutes of:	Additions/Corrections/Motion	First	Second	Action
N/A				

MAYOR: GREGG HARTUNG				
Report		Discussion/Follow-Up		
Police Report for Council's review.		For Council's review.		
New Officer	New Part Time Patrol Officer Michael Greenlee was sworn in.			
Trailer parked on Bratchie Street	Sneddon has begun the process to have it removed.			
	Motion	First	Second	Action

SOLICITOR: CHRIS REESE				
Report		Discussion/Follow-Up		
N/A				
	Motion	First	Second	Action

COUNCIL PRESIDENT: MIKE FLEMING				
Report		Discussion/Follow-Up		
N/A				
	Motion	First	Second	Action

SECRETARY / TREASURER: BONNIE FORSYTHE				
Report		Discussion/Follow-Up		
Important Contacts		For Council's Reference.		
Industrial Appraisal Revaluation Service		Get new quote to include new properties.		
MIU4 Lease		Price and Schultheis will work on draft.		
	Motion	First	Second	Action

ADMINISTRATION & HR: ROB BOST				
Main Office	Water Billing	Public Relations	Payroll	Human Resources
Report		Discussion/Follow-Up		
Nothing to report.				
	Motion	First	Second	Action

BUDGET & FINANCE: BRAD PRICE				
Budget	Monthly Bills	Pensions		
Report		Discussion/Follow-Up		
Nothing to report.				
	Motion	First	Second	Action

PARKS & RECREATION / CELEBRATIONS: JULIE SCHULTHEIS			
Fields & Parks		Field & Park Maintenance	Special Events
Report		Discussion/Follow-Up	
Mr. John Quote for 2020	Schultheis requested units be dropped off at Marburger Field by March 1 st . Units at other parks can be dropped off around the same time they were in previous years.		
Dumpster @ Marburger Field	Can it be locked? Forsythe will call Vogel & ask.		
Multi-year Plan	Schultheis would like to see a 5/10/15/+ year plan put in place.		
Finishes for New Building	Samples were provided for Council to consider. Everything is open to discussion.		
Motion		First	Second

PUBLIC SAFETY: CHRISTINE CLUTTER			
Police		CBA	Emergency Management
Zoning Code Enforcement		Building Permits	
Report		Discussion/Follow-Up	
N/A			
Motion		First	Second

STREETS: RICK FOSTER			
Streets		Vehicles & Equipment	Buildings
Report		Discussion/Follow-Up	
N/A			
Motion		First	Second

WATER: BILL LAMBERT			
Water System & Infrastructure		Water Plant	Reservoirs
Report		Discussion/Follow-Up	
Furnace at Water Plant	Had to be replaced immediately to avoid water plant freezing at a cost of \$1,500.		
Water Leak	Found leak on Lincoln Avenue, but Reservoir didn't come up, indicating there is another leak somewhere. The search continues.		
Pittsburgh Street Sewer Repairs	A resident on Pittsburgh Street has a collapsed sewer line and believes it was either damaged by workers during the work on Pittsburgh Street.		
Motion		First	Second

CLOSING ACTIONS				
Motion		First	Second	Action
To go into Executive Session	Time: 8:00 PM	Schultheis	Lambert	Carried
To come out of Executive Session	Time: 8:45 PM	Lambert	Schultheis	Carried
Items discussed in Executive Session: Potential Renters for Church property.				
To Adjourn		Lambert	Schultheis	Carried

REPORTS FILED	
Report	Date
Bills for Payment	
Police Report	January 2020
Public Works Foreman Report	
Code Enforcement Report	
Quarterly Budget Update	

Submitted by