



Mars Borough

Council Meeting Minutes: *December 2, 2019*

7:00 PM – Call to order with the Pledge of Allegiance.

ELECTED OFFICIALS ATTENDANCE (x indicates present)					
	Name	Office/Committee		Name	Office/Committee
x	Rob Bost	Vice President Administration & Finance Chair Public Safety & Human Resources	x	Brad Price	Administration & Finance
x	Chris Clutter	Public Safety & Human Resources Chair	x	Julie Schultheis	Chairman Pro Tem Administration & Finance
x	Mike Fleming	President Public Works		Doug Weinrich	Public Safety & Human Resources Public Works
x	Rick Foster	Public Works Chair	x	Gregg Hartung	Mayor

EMPLOYEE / PROVIDER ATTENDANCE (x indicates present)					
	Name	Position		Name	Position
	Ed Dorsey	Public Works Foreman	x	Bonnie Forsythe	Secretary/Treasurer
	Greg Szypulski	Public Works		Patricia Madaffari	Secretary
	Jim Louis	Public Works	x	Chris Reese	Solicitor
	Andrew Schultheis	Public Works	x	Kevin Radford	Police Chief
	Sandra Cox	Code Enforcement		Renea Pomeroy	Tax Collector

Mayor Hartung exercised a moment of privilege to acknowledge Police Chief Kevin Radford for his 20 years of service to Mars Borough. Mayor Hartung also presented Chief Radford a plaque acknowledging his service to the community.

OLD BUSINESS			
Topic	Resolution		
Disorderly Houses	Tabled		
Motion	First	Second	Action

VISITORS			
Name	Topic	Resolution	
Samantha B	Cranberry Eagle		
Officer Andra Schmid	CBA	See Public Safety.	
Officer Beau Sneddon	In attendance to acknowledge Chief Radford's service to community.		
Jim Lasher	Drivers driving the wrong way on Duncan Alley	Lasher is concerned with the fact that vehicles are driving in the wrong direction on Duncan alley off Crowe Avenue. He observed 18 vehicles going the wrong way and three near accidents. Hartung has been in contact with PennDOT. Making the street two way or changing the direction of traffic flow was brought to Council in November but no official decision has been made, only discussion with PennDOT has occurred.	
	Motion	First	Second

EXECUTIVE SESSION NEEDED?	
Yes/No	Requested By
Yes	Fleming

CORRESPONDENCE				
Name	Topic	Resolution		
Jenifer Fleming	Sidewalk & Parking Lot near Rite Aid	Fleming presented new information and stated the sidewalk that was referred to is a handicapped ramp section of the sidewalk, which the Borough would need to address.		
Motion		First	Second	Action

MINUTES				
Minutes of:	Additions/Corrections/Motion	First	Second	Action
11/04/2019	Motion to approve.	Clutter	Bost	Carried
11/18/2019	Motion to approve.	Clutter	Bost	Carried

MAYOR: GREGG HARTUNG				
Report	Discussion/Follow-Up			
CBA	Andra Schmid reported that the Part Time Police Officers voted and, by a majority, the CBA was approved by them.			
Aspire Group	Mayor is working with them to finish RACP application.			
Discovery Center Update	Two architectural firms have been contacted.			
Acknowledging Girls Soccer Team during Light Up Night	Mayor created a proclamation to present to team before tree is lit.			
Chatham University group	Group will present their findings from their research at 6:30 PM on Wednesday.			
Motion		First	Second	Action

SOLICITOR: CHRIS REESE				
Report	Discussion/Follow-Up			
Motion		First	Second	Action

COUNCIL PRESIDENT: MIKE FLEMING				
Report	Discussion/Follow-Up			
Electronic Sign	Fleming detailed his discussion with Larry from Atlas Signs, who also brought in two demo signs for Council to look at.			
Possible group who would like to use Church	Fleming stated there is a group who would like to use the Church for two weeks as a staging area for their 4-H project. Foster stated this is why Council purchased the property, for it to be used for things like this.			
Motion		First	Second	Action

SECRETARY / TREASURER: BONNIE FORSYTHE				
Report	Discussion/Follow-Up			
PennDOT Supplemental Agreement	Supplemental agreement seems to be a formality to get reimbursed.			
Releasing ownership of past EE Life Insurance policies	TABLED			
Quote for updating eCode360	Hold off for amendments to Zoning Map to occur in February/March.			

Motion	First	Second	Action
Motion to approve Resolution 29 to permit Fleming and Forsythe to sign PennDOT Supplemental Agreement for water line replacement on Pittsburgh Street.	Foster	Clutter	Carried
Motion to approve Supplemental Agreement with PennDOT for water line replacement on Pittsburgh Street.	Foster	Bost	Carried

ADMINISTRATION & FINANCE COMMITTEE: BOST, PRICE, SCHULTHEIS					
Main Office	Budget	Monthly Bills	Water Billing	Parks & Special Events	Public Relations
Report	Discussion/Follow-Up				
Motion	First	Second	Action		
Motion to approve the use of candles for light up night in curbside jugs.	Price	Fleming	Carried		

PUBLIC WORKS: FOSTER, FLEMING, WEINRICH					
Streets	Water System	Equipment	Buildings	Field/Park Maintenance	Vehicles
Report	Discussion/Follow-Up				
Leaf Pickup	Foster mentioned leaf pickup should go until the snow starts.				
Broom for Skid Loader	Rejected.				
Possible Water Leak	Fleming stated it appears as though there is a leak in the water system, possibly on the west side of town. Public Works has been searching for a leak but have not located anything yet.				
Motion	First	Second	Action		

PUBLIC SAFETY & HUMAN RESOURCES: CLUTTER, WEINRICH, BOST				
Police	Code Enforcement	Pensions	Payroll	Human Resources
Report	Discussion/Follow-Up			
Municipal Police Car Listing	Forsythe to coordinate with Radford / Sneddon.			
AED quotes	Council requested additional quotes.			
Motion	First	Second	Action	

CLOSING ACTIONS				
Motion	First	Second	Action	
To go into Executive Session	Time: 8:50 PM	Clutter	Foster	Carried
To come out of Executive Session	Time: 9:50 PM	Clutter	Foster	Carried
Items discussed in Executive Session	Personnel Issues			
To Adjourn	Foster	Schultheis	Carried	

REPORTS FILED	
Report	Date
Mayor's Report	12/02/2019
Bills for Payment	
Police Chief	
Public Works Foreman	
Code Enforcement	
Budget Update	

Submitted by