



Mars Borough

Council Meeting Minutes: **November 4, 2019**

7:00 PM – Call to order with the Pledge of Allegiance.

ELECTED OFFICIALS ATTENDANCE (x indicates present)					
	Name	Office/Committee		Name	Office/Committee
x	Rob Bost	Vice President Administration & Finance Chair Public Safety & Human Resources	x	Brad Price	Administration & Finance
x	Chris Clutter	Public Safety & Human Resources Chair		Julie Schultheis	Chairman Pro Tem Administration & Finance
x	Mike Fleming	President Public Works	tc	Doug Weinrich	Public Safety & Human Resources Public Works
	Rick Foster	Public Works Chair	x	Gregg Hartung	Mayor

EMPLOYEE / PROVIDER ATTENDANCE (x indicates present)					
	Name	Position		Name	Position
	Ed Dorsey	Public Works Foreman	x	Bonnie Forsythe	Secretary/Treasurer
	Greg Szypulski	Public Works		Patricia Madaffari	Secretary
	Jim Louis	Public Works	x	Chris Reese	Solicitor
	Andrew Schultheis	Public Works		Kevin Radford	Police Chief

OLD BUSINESS			
Topic	Resolution		
Disorderly Houses			
Motion	First	Second	Action

VISITORS		
Name	Topic	Resolution
Cub Scouts	In attendance to observe.	
Mindy Schnitgen	Inspired Hearts & Hands	Inquiring about space to do sorting of the food and space for volunteers to create baskets.
Ed McCaul	Library Representative	In attendance to give an update on the Library.
Mary Ann Sembrat Cheryl Brady Lisa Lees Amy Dickson Tracy Rittle Brian Cooper	Adding signage to draw people into downtown Business District.	Discussion on signage to draw people in off of 228 to Business District. Cooper stated he has talked to some national sign companies. Forsythe has also had discussions with multiple sign companies. Possibility to get demos installed for a limited time to see what type of sign would be most effective.
	Small Business Saturday Light Up Night	Rittle detailed ideas for Small Business Saturday. Salvaged and the other businesses would like to do multiple events/features on Small Business Saturday & have fire pits & luminaries from Mars Bank to Agway. Would like to close Grand Avenue from 6 to 8 pm on November 30 th .
	Decorating Downtown Mars	Businesses would like to decorate and create a Hallmark Movie feel to the town. Luminaries were suggested. Hartung stated Borough would have to check insurance coverage for something like this.

	Tree for Park	Officer Schmid may have a tree on her property. Copper is going to sell trees in his rear parking lot. He stated he could get a 20-foot tree for \$450.
	Direction of Traffic on Duncan Alley	Cooper would like to change the direction of traffic from Crowe Avenue on to Duncan Alley to facilitate the sale of trees from his back lot. Fleming stated he would like to make sure PennDOT would be okay with it before Council considers it.
John Watson	No left turns on to Beaver Street from Route 228.	Watson stated he believes the no-left-turn will not only harm access to downtown Mars Borough businesses, but it also cuts many residents off from a simple, easy route to their homes. Fleming requested Hartung ask about this when he contacts PennDOT about another topic.
Motion		
	Motion to close Grand Avenue from Marshall Way to Agway from 5:30 PM - 8:00 PM on November 30th for Small Business Saturday.	Bost Price Carried
	Motion to close Grand Avenue from Marshall Way to Agway from and Pittsburgh Street from Crowe Avenue to Grand Avenue from 4:00 PM - 8:00 PM on December 7th for Light UP Night.	Bost Price Carried

EXECUTIVE SESSION NEEDED?	
Yes/No	Requested By
Yes	Price, Hartung

CORRESPONDENCE			
Name	Topic		Resolution
Aaron Best	Cub Scout Visit	Several Council	members met with group prior to council meeting.
Motion			
		First	Second
			Action

MINUTES				
Minutes of:	Additions/Corrections/Motion	First	Second	Action
10/07/2019	Motion to approve.	Bost	Clutter	Carried
10/28/2019	Motion to approve.	Bost	Clutter	Carried

MAYOR: GREGG HARTUNG			
Report	Discussion/Follow-Up		
Chatham University Students	Doing a report on community.		
Applefest	Estimated 5,000 attendees.		
Meeting w/ Library Board	Discussed Discovery Center ideas		
Chatham University Outdoor & Stream Expert	Would like to get all seven municipalities together for an overall plan for Breakneck Watershed.		
Moderated Meet the Candidates Night			
Discussion w/ Sewickley restaurateur	Restaurateur is looking to put a sit-down restaurant, possibly in Mars. (He is currently mulling the options.) Mayor suggested he talk to Jack Cohen.		
Motion		First	Second
			Action

SOLICITOR: CHRIS REESE	
Report	Discussion/Follow-Up
Zoning along Crowe Avenue (Vision Child Care & LubePro)	Reese met with Weinrich to discuss revisions to zoning map.

Dutilh Purchase	Closing is scheduled for 1:00 PM on Thursday, November 7, 2019. Deed has been revised, description was corrected.			
Zoning along Crowe Avenue (Vision Child Care & LubePro)	Reese met with Weinrich to discuss revisions to zoning map.			
Semi-trailer abandoned on property on Irvine Street.	Code Enforcement Officer has brought attention to the semi-trailer on the property on Irvine Street. Reese will need to proceed with fines through the magistrate due to the wording of the specific ordinance.			
Motion		First	Second	Action
Motion to have Reese proceed with a letter to property owner on Irvine Street regarding semi-trailer, followed by action by the magistrate to enforce ordinance if necessary.		Bost	Weinrich	Carried
		Clutter abstained.		

COUNCIL PRESIDENT: MIKE FLEMING				
Report	Discussion/Follow-Up			
Motion		First	Second	Action

SECRETARY / TREASURER: BONNIE FORSYTHE				
Report	Discussion/Follow-Up			
Light Up Night	Visitors discussed many of the topics Forsythe and Schultheis discussed in previous weeks.			
PennDOT Reimbursement Update	Fleming stated he would be hesitant to accept a partial payment because the rest of the payment would be dragged out even longer.			
Motion		First	Second	Action

ADMINISTRATION & FINANCE COMMITTEE: BOST, PRICE, SCHULTHEIS					
Main Office	Budget	Monthly Bills	Water Billing	Parks & Special Events	Public Relations
Report	Discussion/Follow-Up				
Motion			First	Second	Action
Motion to approve & pay bills in the amount of \$31,473.32.			Price	Weinrich	Carried
			Fleming abstained.		
Motion to approve payroll & taxes in the amount of \$29,920.21.			Price	Clutter	Carried

PUBLIC WORKS: FOSTER, FLEMING, WEINRICH					
Streets	Water System	Equipment	Buildings	Field/Park Maintenance	Vehicles
Report	Discussion/Follow-Up				
Leaf Pickup	Leaf pickup is under way.				
Salt Spreader	Salt Spreader was put on one truck, just in case snow falls and it's needed.				
Motion			First	Second	Action

PUBLIC SAFETY & HUMAN RESOURCES: CLUTTER, WEINRICH, BOST					
Police	Code Enforcement	Pensions	Payroll	Human Resources	
Report	Discussion/Follow-Up				
CBA	To be discussed in Executive Session.				
Radios	Sneddon would like to add another radio.				
AEDs	Sneddon has requested a unit for building and for vehicle.				
Motion			First	Second	Action

CLOSING ACTIONS				
Motion		First	Second	Action
To go into Executive Session	Time: 9:40 PM	Bost	Weinrich	Carried
To come out of Executive Session	Time: 10:53 PM	Clutter	Weinrich	Carried
Items discussed in Executive Session	Personnel Issues, Code Enforcement			
To Adjourn		Price	Weinrich	Carried

REPORTS FILED	
Report	Date
Mayor's Report	
Bills for Payment	
Police Chief	
Public Works Foreman	
Code Enforcement	
Budget Update	

Submitted by