



Mars Borough

Council Meeting Minutes: **August 5, 2019**

7:00 PM – Call to order with the Pledge of Allegiance.

ELECTED OFFICIALS ATTENDANCE (x indicates present)					
	Name	Office/Committee		Name	Office/Committee
x	Rob Bost	Vice President Administration & Finance Chair Public Safety & Human Resources		Brad Price	Administration & Finance
x	Chris Clutter	Public Safety & Human Resources Chair	x	Julie Schultheis	Chairman Pro Tem Administration & Finance
x	Mike Fleming	President Public Works		Doug Weinrich	Public Safety & Human Resources Public Works
x	Rick Foster	Public Works Chair	x	Gregg Hartung	Mayor

EMPLOYEE / PROVIDER ATTENDANCE (x indicates present)					
	Name	Position		Name	Position
	Ed Dorsey	Public Works Foreman	x	Bonnie Forsythe	Secretary/Treasurer
	Greg Szyplski	Public Works		Patricia Madaffari	Secretary
	Jim Louis	Public Works	x	Chris Reese	Solicitor
				Kevin Radford	Police Chief

VISITORS			
Name	Topic	Resolution	
Samantha Beal (Butler Eagle)	In attendance to observe.		
Jan-Raye Gardner Ed Gardner	Lions Club Bench Donation	Thanks to recycling around the Borough, the group has earned a bench to be placed around town. Schultheis to select a color and coordinate with Lions.	
Jeremy Richey (Adams Township Resident)	Water run-off impacting 102 Clarks Lane	Water run-off from Adams Township. Fleming stated that the origination of the issue is up the hill in the subdivision in Adams Township. Richey stated if he fixes his driveway, which has been washed out by the run-off, it may affect Borough residents. He would like to find a solution that doesn't do further damage "downstream." Fleming stated he appreciated that Richey would consider how it would affect Mars Borough, however Richey has every right to do what he needs to do to access his property.	
Alan Boburczak Paul Lubbert	Howells Pine Ave. Development	Fleming summarized where everything stands, which is that a letter of intent was sent several months ago and terms and conditions need to be set.	
John Wills Don Seaton	Dutilh Church	Requested conditional approval for the subdivision and lot line revision for the properties. Also had questions on whether or not the Borough receiving Tax Exempt Status for the loan would have any effect on financing.	
Motion		First	Second
Motion to consider and approve the proposed lot line revision contingent on Butler County Planning approval and Mars Borough Planning approval.		Schultheis	Price
			Action
			Carried

EXECUTIVE SESSION NEEDED?	
Yes/No	Requested By
Yes	Chris Reese

CORRESPONDENCE			
Name	Topic	Resolution	
Mikaela Coffey	Cycle For Life		
Jeremy Richey	Water Runoff From Adams Twp.	See visitor section.	
Motion		First	Second
Motion to accommodate Cycle for Life coming through Mars Borough contingent upon receiving a certificate of insurance.		Foster	Bost
			Carried

MINUTES			
Minutes of:	Additions/Corrections/Motion	First	Second
07/01/2019	Motion to approve.	Foster	Clutter
			Carried

MAYOR: GREGG HARTUNG			
Report	Discussion/Follow-Up		
Mars Rumble	459 Cars, 120 motorcycles. Estimated 2,000 to 3,000 people in attendance. Brings the total up to around 14,000 people who visited Mars for events this summer.		
July 31 st DCED Walk-Through	Officials from DCED, Butler County, and the state were in attendance to highlight how Mars is moving forward. Group talked with local businesses.		
DCED RACP Grant	\$1 million grant has been awarded to Mars Borough.		
MNY presenting checks	All of the schools that participated will receive a check for participating in student challenge.		
Other upcoming events.	Artisan Dinner, August 15 th . Homecoming Parade, September 27 th .		
Dent Doctor	Chief Radford discussed the need for the mechanics and people coming in and out to be conscious of their speed and the people walking in the library parking lot.		
Penns Mart	Questions on whether they would be able to sell alcohol.		
Motion		First	Second

SOLICITOR: CHRIS REESE			
Report	Discussion/Follow-Up		
Dutilh Ordinance #446	Discussion on financing from Mars Bank. Several Council Members have issue with the stipulation that a 5-year lease is required for financing to be approved. Schultheis requested several Council Members meet with the bank to address their concerns. John Wills mentioned that owner financing could still be an option. All members of council present agreed that owner financing for 10 years would be acceptable if Mars Bank refuses to remove the contingencies regarding MIU.		
Dutilh Lot Line Revision	See Visitor section.		
Motion		First	Second

COUNCIL PRESIDENT: MIKE FLEMING			
Report	Discussion/Follow-Up		
Parking near Pfeifer Hardware	Fleming stated the Borough should consider paving. Price stated he thought it looked like paving had occurred. No paving was done by the Borough or Borough employees.		
Quarterly Municipalities Meeting	A company was presented that would bill for calls by the fire department. General response was not positive.		
Motion		First	Second

SECRETARY / TREASURER: BONNIE FORSYTHE	
Report	Discussion/Follow-Up
Payroll Service	General consensus was positive. Questions regarding types of available reports, turnaround time, and data for auditors. Forsythe to do more research.

Diversified Billing Software	Fleming stated he would like to exhaust other options before going to another proprietary software. QuickBooks may be an option. Using only the utility billing module of existing software may work best until QuickBooks is fully set up for all other accounting.			
Motion		First	Second	Action

ADMINISTRATION & FINANCE COMMITTEE: BOST, PRICE, SCHULTHEIS					
Main Office	Budget	Monthly Bills	Water Billing	Parks & Special Events	Public Relations
Report	Discussion/Follow-Up				
MIU Conference Table	Price was asked if the Borough would like to purchase conference table and chairs from the MIU. Suggestion was for the amount to be taken off the rent of one month.				
Motion		First	Second	Action	
Motion to approve & pay bills in the amount of \$83,353.35.		Price	Clutter	Carried	
Motion to approve payroll disbursements & payroll taxes for July 2019 and Q2 Quarterly taxes in the amount of \$32,038.10.		Bost	Schultheis	Carried	

PUBLIC WORKS: FOSTER, FLEMING, WEINRICH					
Streets	Water System	Equipment	Buildings	Field/Park Maintenance	Vehicles
Report	Discussion/Follow-Up				
KLH	KLH contacted Fleming and Dorsey about terms and conditions for Howells Development. Meeting to be arranged.				
Water Plant Upgrade	Computer system upgrade began 08/05/2019. Fleming believes plant will be back online 08/06/2019.				
Pittsburgh Street Water Line (PennDOT) Update	Forsythe needs to meet with Dorsey to ensure all expenses are accounted for so an invoice can be sent to PennDOT. Fleming will review and would like it sent out by the end of August.				
Drainage Issue on Beaver St.	Fleming would like to set up a meeting with himself, Dorsey, and Adams Township Road Crew to see what can be done.				
Quote for new Badger Meter Reader & Beacon Software			(on agenda to keep it "in front of" Council)		
Motion		First	Second	Action	

PUBLIC SAFETY & HUMAN RESOURCES: CLUTTER, WEINRICH, BOST					
Police	Code Enforcement	Pensions	Payroll	Human Resources	
Report	Discussion/Follow-Up				
Disorderly Houses	Example of Disorderly Houses code from Slippery Rock Borough Police. Public Safety Committee will review.				
Curfew Ordinance	Hartung stated Sargent Lutz informed him that the Curfew Ordinance needs changed due to how it's written and how police officers can and cannot approach juveniles and their parents/guardians.				
Ordinance to Establish Police Department	This is provided for use during CBA negotiations, due to the fact that an ordinance may need to be amended or added to allow for additional ranks.				
Motion		First	Second	Action	

CLOSING ACTIONS				
Motion	First	Second	Action	
To go into Executive Session	Time: 9:50 PM	Clutter	Schultheis	Carried
To come out of Executive Session	Time: 10:30 PM	Foster	Schultheis	Carried
Items discussed in Executive Session	Potential Litigation re Zoning Issues, Personnel Issues			
To Adjourn	Bost	Foster	Carried	

REPORTS FILED	
Report	Date
Mayor's Report	08/05/2019
Bills for Payment	08/05/2019
Police Chief	July 2019
Public Works Foreman	
Code Enforcement	July 2019
Budget Update	July 2019

Submitted by