



# Mars Borough

## Council Meeting Minutes: *March 4, 2019*

7:00 - Call to order with the Pledge of Allegiance.

ELECTED OFFICIALS ATTENDANCE (x indicates present)					
	Name	Office/Committee		Name	Office/Committee
x	Rob Bost	Vice President Administration & Finance Chair Public Safety & Human Resources		Brad Price	Administration & Finance
x	Chris Clutter	Public Safety & Human Resources Chair	x	Julie Schultheis	Chairman Pro Tem Administration & Finance
x	Mike Fleming	President Public Works	tc	Doug Weinrich	Public Safety & Human Resources Public Works
x	Rick Foster	Public Works Chair	x	Gregg Hartung	Mayor

EMPLOYEE / PROVIDER ATTENDANCE (x indicates present)					
	Name	Position		Name	Position
	Ed Dorsey	Public Works Foreman	x	Bonnie Forsythe	Secretary/Treasurer
	Greg Szypulski	Public Works		Patricia Madaffari	Secretary
	Jim Louis	Public Works	x	Chris Reese	Solicitor
				Kevin Radford	Police Chief

Mayor Hartung took a moment to recognize the loss of Ray Steffler and Bonnie \_\_\_\_\_. He also praised the Mars Boys basketball team for their recent accomplishment.

VISITORS		
Name	Topic	Resolution
Keith Magness	Lot Line Revision	Needs to go to Planning Commission first, then it will be brought to Council.
Brian Fleeson Amy Hazen	Applefest	Fleming requested insurance certificate. Council agreed the event has always been good for the town.
David Waldrop	Flooding on Hook Street on property.	Fleming stated that the property is bordered by a paper alley. He wonders if the Borough dug a trench and put in rock/gravel if it might help. Waldrop also stated he would be raising the level of his parking to help mitigate the amount of water his tenants have to deal with.
Jan Raye Gardner Ed Gardner	Lions Club salt bins.	Placed at Council Room door, Chinese restaurant, and one at each end of alley by laundromat.
	Lions Club plastic collection.	Halfway to the goal for the first bench.
	Lions Club fountain at Garfield Park	Lion fountain would be \$5,000. Possibility to have an alien fountain made, which would be \$8,500. (Assumed that half would be paid for by donations and half paid for by a matching monies from Lions Club International. Gardner will verify with Lions Club International.)
Alan Boburczak	Requested update on Pine Avenue Development.	Fleming stated flow tests had been done on fire hydrants. One test was very poor. The other was better but still less than ideal. The Borough's engineer, KLH, is looking at distances and cost for putting in a 6-inch line to improve flow.
Joanne Tisdale	Library Board	In attendance to observe.
Debbie Crum	Tourism Board	In attendance to observe.

Motion	First	Second	Action
Motion to approve the use of downtown for Applefest on October 5, 2019, and the closing of Pittsburgh Street (from Crowe to Grand) and Grand Avenue (from Marshall to School) from 5:00 PM the night before until after cleanup is finished.	Bost	Clutter	Carried

EXECUTIVE SESSION NEEDED?	
Yes/No	Requested By
No	

CORRESPONDENCE			
Name	Topic	Resolution	
Rita Garvey	Thank You letter to Council	Council expressed their admiration for Garvey's community participation.	
Brian Fleeson	Applefest		
Motion		First	Second

MINUTES				
Minutes of:	Additions/Corrections/Motion	First	Second	Action
02/04/2019	Motion to approve.	Clutter	Bost	Carried

MAYOR: GREGG HARTUNG			
Report		Discussion/Follow-Up	
See Mayor's Report.			
BrewFest letter approving use of Pittsburgh St. & Grand Ave.		Submitted a list of business owners that he spoke to regarding closing the streets for BrewFest.	
A resident purchased non-perishable food and is putting it in the Small Library Boxes.	Questions arose over whether this is a good idea. All believed the person's heart was in the right place but were concerned the food might attract rodents/bugs, and that canned items could explode in freezing temperatures. All agreed the food should be removed, and the suggestion was made to donate food Food Pantry at St. Killian.		
Request for July 4 <sup>th</sup> 5k Run.	Mars Borough and Adams Township Police will have to work together to work out the details. As long as the race is over by 1:00 PM so that other festivities can get started on time, it should be feasible.		
Fireworks on May 31, 2019 for Mars Exploration Celebration and July 4, 2019 for Independence Day		Hartung hopes to get a lower rate by booking two shows. He is in the process of getting quotes.	
Motion		First	Second
Motion to approve closing Pittsburgh St. (Crowe Ave. to Grand Ave.) and Grand Ave. (Marshall Way to Hook St.) on June 2, 2019 from 2:00 PM to 10:00 PM for use during BrewFest.		Foster	Schultheis
Motion to work with Wolfe Group to help coordinate 5k run on the morning of July 4 <sup>th</sup> , prior to any Borough sponsored events.		Foster	Schultheis
			Carried

SOLICITOR: CHRIS REESE			
Report		Discussion/Follow-Up	
Church Street Property	Detailed steps to be taken if Borough wishes to sell the property.		
Update on Paper Alley at St. John Presbyterian Church		Reese is researching.	
Update on Zoning Changes on Crowe Avenue		Reese will work on preparing ordinance.	
Motion		First	Second

<b>COUNCIL PRESIDENT: MIKE FLEMING</b>				
Report		Discussion/Follow-Up		
Quotes for appraisals for sale of 2 acres on Church Street.	Received two quotes: Nicholas King - \$600 & Champagne - \$750. Reese stated that when Council decides to sell the property a live auction will be the most transparent way to take bids.			
Dutilh Church update	Fleming met with HVAC professional to discuss options for education building. Asbestos was discovered on old boiler pipe in church. Boiler is no longer in service, so pipe can be wrapped and simply removed. Small amount of asbestos tile in kitchen area. House needs minimal work in order to be rented out. Need real numbers from an architect for alterations/additions so those numbers can go to the bank for financing purposes. Price has arranged a walk-through of the property with an architect. Fleming would also like to have Fritz Baehr offer his opinion.			
Motion		First	Second	Action
Motion to accept Nicholas King quote for appraisal of Church Street property		Bost	Foster	Carried

<b>SECRETARY / TREASURER: BONNIE FORSYTHE</b>				
Report		Discussion/Follow-Up		
Resolution #26, authorizing the purchase of new Public Works vehicle and new Police vehicle.	Took delivery of Public Works truck already. Police vehicle is being equipped with needed equipment.			
Auditors were in on February 22 <sup>nd</sup> /25 <sup>th</sup> /26 <sup>th</sup> /27 <sup>th</sup> .	Extra charges are stemming from proprietary software reports. Suggested making some additional improvements to processes and possible software changes.			
Reminder: State Ethics Commission Statement of Financial Interest Forms are due May 1 <sup>st</sup> .				
Motion		First	Second	Action
Motion to approve Resolution #26, regarding the purchase of a Police Vehicle and a Public Works Vehicle.		Foster	Bost	Carried

<b>ADMINISTRATION &amp; FINANCE COMMITTEE: BOST, PRICE, SCHULTHEIS</b>						
Main Office	Budget	Monthly Bills	Water Billing	Parks & Special Events	Public Relations	
Report				Discussion/Follow-Up		
Recreation				Schultheis is meeting with a group that does sports fields/complex work. Looking for information on possible work to be done to Mar burger Field.		
Announcers booth at Marburger.				Fleming has someone who is an experience roofer needs community service hours. Borough will buy materials and he can do work.		
Motion				First	Second	Action

<b>PUBLIC WORKS: FOSTER, FLEMING, WEINRICH</b>						
Streets	Water System	Equipment	Buildings	Field/Park Maintenance	Vehicles	
Report				Discussion/Follow-Up		
Truck		New Truck picked up.				
Possible water break on Norton		Depth of where the line is located is too deep to safely. Dorsey is considering splicing the line and putting a new line in at a shallower depth.				
Water Software Update		Fleming believes they have found someone to help with water system software.				
Motion				First	Second	Action

<b>PUBLIC SAFETY &amp; HUMAN RESOURCES: CLUTTER, WEINRICH, BOST</b>				
Police Code Enforcement Pensions Payroll Human Resources				
Report		Discussion/Follow-Up		
Education Opportunity – Municipal Police Supervision and Oversight – March 26, 2019 @ Cranberry Learning Alliance		Hartung and Schultheis will attend.		
Zoning Officer		May have someone interested in the job.		
Three new laptops were purchased.		Pre-approved in 2019 Budget.		
CBA renegotiation	Reese will send letter to initiate renegotiation. Safety Committee will take preliminary look.			
CodeRED		Training to be scheduled.		
Parking by hardware store and brewery.		Hartung is meeting with business owners.		
Motion		First	Second	Action

<b>CLOSING ACTIONS</b>				
Motion		First	Second	Action
To go into Executive Session	Time:			
To come out of Executive Session	Time:			
Items discussed in Executive Session				
To Adjourn		Schultheis	Clutter	Carried

<b>REPORTS FILED</b>	
Report	Date
Bills for Payment	
Police Chief	February 2019
Public Works Foreman	
Code Enforcement	
Quarterly Budget Update	

Submitted by