



# Mars Borough

Council Meeting Minutes: *October 1, 2018*

7:00 - Call to order with the Pledge of Allegiance.

ELECTED OFFICIALS ATTENDANCE (x indicates present)					
	Name	Office/Committee		Name	Office/Committee
x	Rob Bost	Vice President Administration & Finance Chair Public Safety & Human Resources	x	Brad Price	Administration & Finance
x	Chris Clutter	Public Safety & Human Resources Chair		Julie Schultheis	Chairman Pro Tem Administration & Finance
x	Mike Fleming	President Public Works	x	Doug Weinrich	Public Safety & Human Resources Public Works
x	Rick Foster	Public Works Chair	x	Gregg Hartung	Mayor

EMPLOYEE / PROVIDER ATTENDANCE (x indicates present)					
	Name	Position		Name	Position
	Ed Dorsey	Public Works Foreman		Bonnie Forsythe	Secretary/Treasurer
	Greg Szypulski	Public Works	x	Patricia Madaffari	Secretary
	Jim Louis	Public Works	x	Chris Reese	Solicitor
	Nathan Sergent	Public Works	x	Kevin Radford	Police Chief
	Richard Mannas	Code Enforcement		Renea Pomeroy	Tax Collector

VISITORS		
Name	Topic	Resolution
Alan Beechie	Howells Development	<p>Fleming noted Mars Borough Council has taken a neutral stance and wants to gather more information.</p> <p>Two versions of the development plan were presented, each containing eight (8) single-family homes. One version has the road stubbed to accept future development, no buffer between new and existing homes, and would include wells for each house. Other version showed a cul-de-sac and a buffer of trees with Mars Borough providing water. Questions were raised on whether there could be a guarantee of only eight houses in the future. It may be possible for a document to be recorded with Adams Township to prohibit future development.</p> <p>Letter sent from Howells to some Pine residents, but not all. Beechie stated he had not read the letter, nor did he want to read the letter.</p> <p>Discussion was had on the need for a water pump and maintaining and installing a new pump. Beechie stated the homeowner's association would likely pay for the expense of installation and maintenance. Clutter was concerned over whether there would be enough water pressure so high up on the hill for fire trucks if needed in an emergency. Another concern brought up was potential storm water runoff near the rail road bed and could be a cause for flooding.</p> <p>Reese advised residents to seek their own legal representation if they felt the need. There was also discussion on the creation of an informational letter and survey to go out to Pine Residents, however no specific plans were set.</p>
Dr Haustovich, Rita Garvey, Jen & Bob Ford	Library	<p>Thanked council for reviewing proposed Library bylaw revisions. Haustovich reiterated his previous position that the Library should stay in Mars Borough. Additional concerns over the state of the Library as a public vs private nonprofit were raised, as well as the legality of public tax dollars going to a private nonprofit.</p>

Motion	First	Second	Action

EXECUTIVE SESSION NEEDED?	
Yes/No	Requested By
Yes	Weinrich

CORRESPONDENCE				
Name	Topic	Resolution		
Mars High School Student Council	Request to hold 2018 Homecoming Parade at 5:00 PM, October 5, 2018.	Must be cleaned up by 6:00 PM.		
PennDOT	Notice of Estimated Allocation Municipal Liquid Fuels for 2019 = \$56,746.70.			
Howells	Pine Avenue Housing Development	Suggested a volunteer draft a letter to other Pine Avenue residents regarding development, to get feedback.		
Dave & Patty Geyer	Crosswalk in front of Bell Tower Apartments	Gas company did work, then replaced sidewalk and now it tilts toward the building, allowing a puddle to form. They are concerned about water freezing in colder months and the liability. Gas company needs to be contacted so they can review the situation and take responsibility, and fix it.		
Motion		First	Second	Action
Motion to allow 2018 Homecoming Parade to be held downtown on October 5, 2018 at 5:00 PM.		Fleming	Weinrich	Carried

MINUTES				
Minutes of:	Additions/Corrections/Motion	First	Second	Action
09/10/2018	Motion to approve	Foster	Bost	Carried

MAYOR: GREGG HARTUNG			
Report	Discussion/Follow-Up		
See Mayor's Report.			
2 county sheriff officers to assist for Applefest at no charge			
Stained glass emblem of USS Mars was delivered to Borough.	It will go to the Historic Society/Train Station. Possibility of more artifacts to come.		
Dan Smith, candidate for State Representative, offered several surveillance cameras to Borough.	Chief of Police to have a discussion with Smith on available cameras.		
Butler County Tourism asked Mayor Hartung to sit on their board.			
Motion	First	Second	Action

SOLICITOR: CHRIS REESE	
Report	Discussion/Follow-Up
Fire Fighter Tax Ordinance	Tabled
MS4 Resolution	Agreement was passed for reviewed linear footage of the stream
Lower Case Resolution	Fleming was given the authority to sign paperwork and negotiate settlement. \$15,000 was agreed upon, along with water line easement covenant.

Motion	First	Second	Action
Motion to approve Resolution 24 to settle Quiet Title Action filed by Thomas Lower for the sum of \$15,000.	Weinrich	Foster	carried

<b>COUNCIL PRESIDENT: MIKE FLEMING</b>			
Report	Discussion/Follow-Up		
Intermunicipal Agreement for MS4 Work	<p>10% of a \$1 million fee to be paid by Borough Creek bank to be reworked with 500 ft stream bank on both sides or 1000 ft on one side with various plants for stabilization.</p> <p>Borough's MS4 application is currently in violation. One option had been to enter into an intermunicipal agreement with Adams, however that has not occurred yet. Under this agreement the Borough could do their own work and may require easements for work done on multiple properties.</p> <p>Reese stated that once certain benchmarks had been met in the agreement there would be no way to get out of it. Due to the fact that Public Works can likely do the same work, saving the Borough a great deal of money, it was agreed not to sign the agreement and to start discussions with engineer on how to get us into compliance ASAP.</p> <p>Fleming to contact Olsen to discuss Mars Borough moving forward separately.</p>		
Motion	First	Second	Action
Motion to not execute MS4 intermunicipal agreement as it does not allow for the division of in-kind services to meet Borough's percentage share of the cost/responsibility according to engineer.	Weinrich	Foster	Carried

<b>SECRETARY / TREASURER: BONNIE FORSYTHE</b>			
Report	Discussion/Follow-Up		
Waiting to hear back from Department Chairs on budget numbers to assemble a comprehensive preliminary budget.	More info to follow Committee meetings during the week of October 15 <sup>th</sup> .		
Motion	First	Second	Action

<b>ADMINISTRATION &amp; FINANCE COMMITTEE: BOST, PRICE, SCHULTHEIS</b>					
Main Office	Budget	Monthly Bills	Water Billing	Parks & Special Events	Public Relations
Report			Discussion/Follow-Up		
Motion	First	Second	Action		

<b>PUBLIC WORKS: FOSTER, FLEMING, WEINRICH</b>					
Streets	Water System	Equipment	Buildings	Field/Park Maintenance	Vehicles
Report			Discussion/Follow-Up		
Paving to occur early this month.			Scheduled for October 10-11.		
Foster commented that Jim Louis is saving the Borough money on equipment repairs in-house.		Fleming stated the Public Works is working together smoothly and has some of the highest productivity, including in-house repair of equipment and vehicles.			
Leaf Pickup		Need to determine when to start & when to end. Leaves haven't fallen much yet. Public Works to focus on this when paving is complete.			
Motion	First	Second	Action		

<b>PUBLIC SAFETY &amp; HUMAN RESOURCES: CLUTTER, WEINRICH, BOST</b>				
Police		Code Enforcement	Pensions Payroll Human Resources	
Report		Discussion/Follow-Up		
Public Alert System		Clutter to attend computer training and is in touch with the 911 system.		
Halloween Parade & Trick-or-Treat		Adams Township is holding there on Halloween from 6-8PM		
Police Vehicles	Transmission on third car. To be taken in to repair problem so it will be functional for Applefest			
Bus Accident on Route 228		Minor injuries.		
2018 Police Shooting Qualifications				
Motion		First	Second	Action
Motion to approve Halloween Trick-or-Treat on Wednesday, October 31, 2018 between the hours of 6:00 PM & 8:00 PM.		Clutter	Weinrich	Carried

<b>CLOSING ACTIONS</b>				
Motion		First	Second	Action
To go into Executive Session	Time: 9:50 PM	Weinrich	Foster	Carried
To come out of Executive Session	Time: 10:43 PM	Weinrich	Foster	Carried
Items discussed in Executive Session: Potential litigation issues.				
To Adjourn		Weinrich	Foster	Carried

<b>REPORTS FILED</b>	
Report	Date
Expenses Spreadsheet	
Police Chief	September 2018
Public Works Foreman	August, 2018
Code Enforcement	
Budget Update	

Submitted by