



Mars Borough

Council Meeting Minutes: *July 9, 2018*

7:00 - Call to order with the Pledge of Allegiance.

ELECTED OFFICIALS ATTENDANCE (x indicates present)					
	Name	Office/Committee		Name	Office/Committee
x	Rob Bost	Vice President Administration & Finance Chair Public Safety & Human Resources	x	Brad Price	Administration & Finance
x	Chris Clutter	Public Safety & Human Resources Chair	x	Julie Schultheis	Chairman Pro Tem Administration & Finance
	Mike Fleming	President Public Works	x	Doug Weinrich	Public Safety & Human Resources Public Works
x	Rick Foster	Public Works Chair	x	Gregg Hartung	Mayor

EMPLOYEE / PROVIDER ATTENDANCE (x indicates present)					
	Name	Position		Name	Position
	Ed Dorsey	Public Works Foreman	x	Bonnie Forsythe	Secretary/Treasurer
	Greg Szypulski	Public Works		Patricia Madaffari	Secretary
	Jim Louis	Public Works	x	Chris Reese	Solicitor
	Nathan Sergent	Public Works	x	Kevin Radford	Police Chief
	Richard Mannas	Code Enforcement		Renea Pomeroy	Tax Collector

VISITORS			
Name	Topic	Resolution	
Fritz Baehr	Planning Commission Parking Ordinance Recommendations	Council to review proposed changes.	
Caitlyn Boyland	Library Update - Summer children's reading program is nearly twice what it was last summer. Meetings will now be on the third Monday of each month at 7:00 PM. A Library Board position is opening up and the Library would like the person to be from Mars Borough. Library would like input from municipalities on upcoming bylaw changes.		
Frank Haustovich	Put forth the resume of Rita Garvey for the open Library Board member. Highly recommends her for the position and emphatically endorses her.		
Kelly Hanson	In attendance on behalf of the Steering Team from Dutilh United Methodist Church. They are looking at the possibility of donating the Church to Mars Borough. The church and parking lots were evaluated by a real estate agent.	Steering committee is making their recommendation to the Leadership board on July 31, 2018. (Vote will occur the second week of August.)	
	Motion	First	Second Action

EXECUTIVE SESSION NEEDED?	
Yes/No	Requested By
Yes	Chris Reese

CORRESPONDENCE		
Name	Topic	Resolution
M.E.S.A., Inc.	Plan Review No. 1 Howell's Single Family Residential Development	
Adams Township	Ordinance to Vacate Boggs Ave., Adams Twp.	
FEMA	Updated Flood Plain Ordinance Compliance	

Kerry Schroth	Request for crosswalk repainting at Pittsburgh Street & Crowe Avenue		
Rob & Mary Lou Bost	Thank You		
Mars Area Public Library	Acknowledgement of Q2-2018 contribution.		
Motion		First	Second

MINUTES				
Minutes of:	Additions/Corrections/Motion	First	Second	Action
06/04/2018	Motion to approve	Weinrich	Clutter	Carried

MAYOR: GREGG HARTUNG				
Report		Discussion/Follow-Up		
See Mayor's Report.				
Market evaluation for Methodist Church, Education Building, and Parking Lot	Mayor Hartung's opinion is this is worth exploring. There is work that needs done, however he believes it should be worthwhile. The old Church needs work, including updating the property to meet ADA requirements. Reese urged caution because if there are restrictions put on the transfer of the property to the Borough, it could make making justifiable changes in the future difficult.			
Police Manual of Operations (training) regarding shooting in East Pittsburgh	Many departments do not have a Manual of Operations; Mars does. Currently being reviewed by the Chief.			
Mars Discover Center Update	Conference call on July 3rd with Harrisburg, DCED, to discuss the possibilities. Learning center, planetarium, multipurpose auditorium, dedicated robotics arena. Possibility of including the library if the need exists. Hartung and Fleming have met with the Woodland Valley Pastor to discuss the possibility of purchasing their property. Possibility of having the public contribute design ideas.			
Mars New Year planning/Brew Fest (grossed \$19,430)				
Facades proposal with Zelienople – County possible interest in assisting with revitalization/redevelopment	Harmony has dropped out of the collaboration.			
Mars is closest to Earth at the end of July (astronomy and movie event?)			Possible star-gazing event.	
LCB license acquired for Artisan Dinner – August 16, 2018				
Possible Mars – Evans City softball game at Callery Field on Sunday afternoon, August 26, 2018 at 2:00 PM	Fundraising at the game for communities.			
Pursue Butler County Planning and candidates running for office to do walk through Mars in relation to Discovery Center & economic growth for the area.				
Eagle Scout Project - Story Walk	Hartung and Schultheis met with the Eagle Scout to discuss possibilities.			
Motion		First	Second	Action

SOLICITOR: CHRIS REESE				
Report		Discussion/Follow-Up		
Motion		First	Second	Action

COUNCIL PRESIDENT: MIKE FLEMING				
Report		Discussion/Follow-Up		
Butler County Planning Commission – Pine Avenue "Development"				
Motion		First	Second	Action

SECRETARY / TREASURER: BONNIE FORSYTHE				
Report		Discussion/Follow-Up		
Motion		First	Second	Action

ADMINISTRATION & FINANCE COMMITTEE: BOST, PRICE, SCHULTHEIS			
Main Office	Budget	Monthly Bills	Water Billing
Parks & Special Events		Public Relations	
Report		Discussion/Follow-Up	
Payroll Procedure & Processing Time			
Water Billing			
Motion		First	Second
Motion to pay bills in the amount of \$16,363.77.		Price	Weinrich
			Carried

PUBLIC WORKS: FOSTER, FLEMING, WEINRICH			
Streets	Water System	Equipment	Buildings
Field/Park Maintenance		Vehicles	
Report		Discussion/Follow-Up	
Paving Bids opened at 3:00 PM, 07/09/2018.		Shields Bid: \$68,532.12 Wiest Bid: \$69,986.34	
Motion		First	Second
Motion to accept Shields Paving Bid, with the provision they provide the Workers Comp Affidavit.		Weinrich	Clutter
			Carried

PUBLIC SAFETY & HUMAN RESOURCES: CLUTTER, WEINRICH, BOST			
Police	Code Enforcement	Pensions	Payroll
Human Resources			
Report		Discussion/Follow-Up	
CBA			
Motion		First	Second
Motion to approve the agreement between Mars Borough and the Mars Police Bargaining Unit, retroactive to July 1, 2018.		Weinrich	Clutter
			Carried

CLOSING ACTIONS			
Motion		First	Second
To go into Executive Session	Time: 8:32 PM	Weinrich	Clutter
To come out of Executive Session	Time: 8:49 PM	Weinrich	Schultheis
Items discussed in Executive Session: Litigation			
To Adjourn		Foster	Schultheis
			Carried

REPORTS FILED	
Report	Date
Bills for Payment	June 30, 2018
Police Chief	June 2018
Public Works Foreman	May/June 2018
Code Enforcement	June 2018
Budget Update	June 30, 2018

Submitted by