



# Mars Borough

Meeting Minutes: **May 7, 2018**

7:00 - Call to order with the Pledge of Allegiance.

ELECTED OFFICIALS ATTENDANCE (x indicates present)					
	Name	Office/Committee		Name	Office/Committee
	Rob Bost	Vice President Administration & Finance Public Safety & Human Resources	x	Brad Price	Administration & Finance
x	Chris Clutter	Public Safety & Human Resources	x	Julie Schultheis	Chairman Pro Tem Administration & Finance
x	Mike Fleming	President Public Works	x	Doug Weinrich	Public Safety & Human Resources Public Works
	Rick Foster	Public Works	x	Gregg Hartung	Mayor

EMPLOYEE / PROVIDER ATTENDANCE (x indicates present)					
	Name	Position		Name	Position
x	Ed Dorsey	Public Works Foreman	x	Bonnie Forsythe	Secretary/Treasurer
	Greg Szypulski	Public Works		Patricia Madaffari	Secretary
	Jim Louis	Public Works	x	Chris Reese	Solicitor
	Nathan Sergent	Public Works	x	Kevin Radford	Police Chief
	Richard Mannas	Code Enforcement	x	Andra Schmid	PT Police Officer
	Renea Pomeroy	Tax Collector	x	Don Lutz	Police Sergeant
			x	Caleb Forsythe	PT Police Officer

VISITORS		
Name	Topic	Discussion/Resolution
Bill Lambert	In attendance to observe.	
Kolleen Kuitunen Randy Kuitunen	Question on paper alley between their property on Stanton and property behind them on Pearl.	Owners would like to put an addition on to their home and are wondering if they should try to claim land from the paper alley. Fleming suggested filing for a variance might be less expensive. Solicitor Reese mentioned if a paper alley was closed there should be record of it at the County.
Jayson & Linda Young	Drainage at property on Hazel Avenue.	Pipe on Kerchner's property was dug up, found to contain a lot of debris in the pipe. Further down, pipe is collapsed under his fence. Another neighbor appears to be willing to allow the Borough to reroute a line to get the water away from the affected landowners. Intentions are to get this area fixed this year. Various remedies on different properties to help get the water runoff taken away from their properties but to make sure the water doesn't build up too much pressure or create holes in people's backyards. Will require removal of tree(s) and some landscaping on some properties. Will require easements, so Borough can access properties.
Frank Haustovich	Library – Adams Townships Supervisors meeting regarding the past, present, and future of library.	It was suggested that the board be made up of members of each municipality (2 from Adams Twp., 2 from Mars Borough, 2 from Middlesex, 1 from Valencia). Next Library board meeting will be May 21st. Haustovich believes it's important for the Library to stay in Mars Borough given the history the Library has in the Borough and said the Library Board is looking into revising the bylaws.

John Podolak Owner of After Hours Tattoo Studio & Social Club Barber Shop	Discussion of slandering allegations.	Requesting that Price stop speaking negatively about John and his businesses. Stated he did not break glass window at Price's property on Grand Avenue. Price categorically denied making negative comments about Podolak's businesses and having a conversation with anyone but two police officers and the mayor about who he thought may be responsible for broken window.		
Carol Batis Owner of The Peachtree Creamery & Bakery	Discussion of comments made by Brad Price towards them and their business on Facebook.	Concerns over Price's comments on Facebook that may have negatively affected their business. Price categorically denied making negative comments and telling anyone the Bakery closed.		
Fleming pointed out that unless Price used his position as a Council member or represented himself as a Council member in any interactions brought up at the meeting, there is not much Council can or would do.				
Mayor Hartung commented that the situation concerning Price and Jim Lasher, and Price and business owners has taken on a negative tone and resembles middle school antics.				
Haustovich commented that if everyone can move forward positively, it would be best for all involved.				
Motion		First	Second	Action

EXECUTIVE SESSION NEEDED?	
Yes/No	Requested By
Yes	Brad Price

CORRESPONDENCE			
Name	Topic	Resolution	
Natalie Sobel, Region A Conference Co-Chair	Thank You for contribution to Mars High School Leadership Conference.		
Motion		First	Second

MINUTES				
Minutes of:	Additions/Corrections/Motion	First	Second	Action
04/02/2018	Motion to approve.	Clutter	Schultheis	Carried

MAYOR: GREGG HARTUNG			
Report	Discussion/Follow-Up		
See Mayor's Report.			
Working with Ben Levenger on another RACP grant.			
Motion	First	Second	Action

SOLICITOR: CHRIS REESE			
Report	Discussion/Follow-Up		
Reese spoke to legal counsel for Liquor Control Board to get some clarification on several subjects.	Received confirmation that brewery licenses have allowed the sale of beer by breweries in dry towns for a long time.		
Arrest of council member, Rick Foster.	There is no action that Council needs to take.		
Floodplain Consultant	Reviewed questions to help Floodplain Consultant construct an ordinance for Borough.		
Motion	First	Second	Action
Motion to approve the answers to Floodplain questionnaire and to send the answers to the consultant for her to construct a floodplain ordinance.	Weinrich	Clutter	Carried

<b>COUNCIL PRESIDENT: MIKE FLEMING</b>			
Report		Discussion/Follow-Up	
Meeting between Adams, Mars, Seven Fields, Valencia regarding radios needed for fire department.		Fire department is asking for municipalities to consider cost-sharing for new radios for fire department.	
Motion		First	Second
		Action	

<b>SECRETARY / TREASURER: BONNIE FORSYTHE</b>			
Report		Discussion/Follow-Up	
Motion		First	Second
		Action	

<b>ADMINISTRATION &amp; FINANCE COMMITTEE: BOST, PRICE, SCHULTHEIS</b>						
Main Office	Budget	Monthly Bills	Water Billing	Parks & Special Events	Public Relations	
Report				Discussion/Follow-Up		
Cell phones have been upgraded for Public Works & Administration.						
Mr. John rentals have been installed at all parks.						
Fence at Marburger Field – topic tabled by Committee until later in the year.						
Zimmerman Scholarship Recipient Chosen – Samantha Ridgeway						
Health Insurance for PT Police Sergeant – topic tabled because employee has stated he cannot afford it.						
Little Free Library Boxes are to be installed – Ed will be consulted on final placement in parks.						
Motion				First	Second	Action
Motion to pay bills in the amount of \$51,446.75.				Price	Weinrich	Carried

<b>PUBLIC WORKS: FOSTER, FLEMING, WEINRICH</b>						
Streets	Water System	Equipment	Buildings	Field/Park Maintenance	Vehicles	
Report				Discussion/Follow-Up		
Many repairs are being made by Public Works staff to vehicles.				Jim Louis has been instrumental in maintaining the vehicles, saving the Borough money in repair bills.		
Stock of meters is down to less than five.				Two dozen meters were ordered.		
Manhole on Lincoln.				Supplies have been ordered & fix will be done.		
Wheel chocks on E. Railroad knocked out of place by post office plowing company.				Happens every year. Repairs made. Needs addressed by company.		
Water Loss Report				Water Loss is low.		
Fence quote for Marburger		Discussion regarding height of fence, as well as lights in that area of the park.				
Pittsburgh Street Work		Dorsey spoke to engineer; was told the Borough would not need to do any work this year.				
Meeting with Woodings and GA Industries regarding water sales. Meter pit located by Industrial Brake (both businesses are further down the line). Originally line went to one business, then line was extended to other business and plastic line was put in place. There is constantly a discrepancy between meter pit usage and usage at businesses.				Borough accepts responsibility up to the meter pit. Both businesses would like to update their meters so more accurately billing can occur. Quote was given to each business for a new meter. If a discrepancy continues to exist, the plastic pipe may need replaced by property owners.		
Quotes for a Walk-Behind Roller.			Preference is for the steerable Sakai walk-behind roller.			
Tractor for use at Marburger Field. Public Works employee Nathan Sergeant's father has a used Cub Cadet Tractor. Would like \$800 for it.				Old tractor needed too much work to fix. Comparable range from \$1,300 to \$1,500.		
Fleming purchased various items at an auction he believes the Borough can use.		9 usable signs & stands, 6 usable 10-foot barricades, 20 usable barricade lights, benches, rain suits and boots. Fleming will submit his receipt for				

	reimbursement if Borough would like items.		
Dick Knapko, from PennDOT, came to look at what the Borough is considering paving. Several areas of roads were proposed, as well as the municipal lot behind the bank and pharmacy.	Fleming believes roads should be paved this year, but the municipal parking lot should probably wait given the expenses presented to handle water drainage issues on west side of town. Dorsey will have Knapko rework bid and remove municipal lot amounts. Weinrich would like to see a plan, next year, to improve appearance of municipal parking areas.		
Motion	First	Second	Action
Motion to execute a contract with Fence by Maintenance Services for installation of 4-foot black vinyl coated fence in place of existing blue painted fence at Marburger Field, at a cost of \$2,490.00.	Schultheis	Clutter	Carried
Motion to purchase Sakai HS67T Walk Behind Roller for \$14,900.00.	Weinrich	Price	Carried
Motion to purchase Cub Cadet mower for use by Borough and at Marburger Field for \$800.00.	Fleming	Schultheis	Carried
Motion to have the paving bid specs reworked (removing municipal lot) and advertise for bids.	Weinrich	Schultheis	Carried

PUBLIC SAFETY & HUMAN RESOURCES: CLUTTER, WEINRICH, BOST			
Police	Code Enforcement	Pensions	Payroll Human Resources
Report		Discussion/Follow-Up	
M3 is out of service. Fuel pump was replaced, but the new pump was also bad. Front end is having problems as well.		Lutz mentioned the front end "wandered." Discussion over possible problems. It was speculated a problem with the rack was the issue. Chief Radford suggested Fleming's Tire service do the work since they have worked on the car before. Fleming is fine with doing the work but wants to make sure Council agrees.	
Officers Tresky and Tatton completed First Aid/CPR/AED training.		All officers are now up to date with training.	
Anticipated Training		Taser Training needs to be completed by most officers. Annual Range/Firearms Training/Qualification for Department scheduled for May 30, 2018.	
Meeting with Stick City, Pfeifer Hardware, Mayor Hartung, Mike Fleming, Ed Dorsey regarding traffic pattern & parking.		Meeting went well. Fleming believes municipal lot behind Pfeifer's Hardware could be improved to allow for more parking. Weekend openings have been good, quiet, and positive.	
April 18 <sup>th</sup> State Claims System Audit		Chief Radford and Officer Tresky were in attendance. Department passed.	
AT&T Cell Phones - FirstNet. For first responders to keep them connected if regular cell networks fail during an emergency. Other departments are going with it because AT&T won the bid to provide this system for the government.		Fleming believes if it will save the Borough money, there's no reason not to transfer the police cell phones and hotspots to AT&T.	
Contract Issue for Part Time Police - Loss of Police Memorial Day, Christmas Eve, New Year's Eve.			
Chief Radford asked to speak to Council regarding changes made to his time card.			
Motion	First	Second	Action
Motion to approve Fleming Tire to do work on M3 on steering issue, with cost not to exceed \$1000, with parts billed directly to the Borough and labor being billed from Fleming.	Clutter	Schultheis	Carried (Fleming abstained)
Motion to transfer Police cell phone services (one phone, three hotspots) to AT&T and discontinue unused Verizon "flip phone."	Schultheis	Clutter	Carried
Motion to pay Caleb Forsythe for working the Easter holiday. <b>(*UPDATE: Caleb Forsythe was paid for the Easter holiday in 04/13/2018 Payroll. No additional action was necessary.)</b>	Price	Weinrich	Carried

<b>CLOSING ACTIONS</b>				
Motion		First	Second	Action
To go into Executive Session	Time: 10:40	Clutter	Weinrich	Carried
To come out of Executive Session	Time: 11:43	Weinrich	Price	Carried
Items discussed in Executive Session: Discussed Police Personnel issues, Collective Bargaining Agreement.				
To go into Executive Session	Time: 11/45 PM	Price	Schultheis	Carried
To come out of Executive Session	Time: 12:10 AM, 05/08/2018	Clutter	Schultheis	Carried
Items discussed in Executive Session:				
To Adjourn		Weinrich	Clutter	Carried

<b>REPORTS FILED</b>	
Report	Date
Bills for Payment	
Police Chief	
Public Works Foreman	
Code Enforcement	
Administration Committee	
Public Works Committee	
Finance Committee	
Quarterly Budget Update	

Submitted by