



# Mars Borough

Council Meeting Minutes: **April 2, 2018**

7:00 - Call to order with the Pledge of Allegiance.

ELECTED OFFICIALS ATTENDANCE (x indicates present)					
	Name	Office/Committee		Name	Office/Committee
x	Rob Bost	Vice President Administration & Finance Public Safety & Human Resources	x	Brad Price	Administration & Finance
x	Chris Clutter	Public Safety & Human Resources	x	Julie Schultheis	Chairman Pro Tem Administration & Finance
x	Mike Fleming	President Public Works		Doug Weinrich	Public Safety & Human Resources Public Works
x	Rick Foster	Public Works	x	Gregg Hartung	Mayor

EMPLOYEE / PROVIDER ATTENDANCE (x indicates present)					
	Name	Position		Name	Position
	Ed Dorsey	Public Works Foreman	x	Bonnie Forsythe	Secretary/Treasurer
	Greg Szypulski	Public Works		Patricia Madaffari	Secretary
	Jim Louis	Public Works	x	Chris Reese	Solicitor
	Nathan Sergent	Public Works		Kevin Radford	Police Chief
	Richard Mannas	Code Enforcement		Renea Pomeroy	Tax Collector

VISITORS			
Name	Topic	Resolution	
Honora Rockar	Democratic Candidate for House Representative, District 12	In attendance to observe.	
Fritz Baehr	Zoning Parking Survey of Public Parking Lots	At last Planning Commission Meeting, zoning revisions were revised, pertaining to alcohol sale in the Borough. The main portion of the revisions concerning parking was omitted. The recommendation was made to Council and reviewed during the public hearing on 04/02/2018. Also met with representatives from Stick City Brewing. They only have two parking spaces noted on their plans.	
Motion		First	Second
			Action

EXECUTIVE SESSION NEEDED?	
Yes/No	Requested By
No	

CORRESPONDENCE		
Name	Topic	Resolution
Mars Area Public Library	Recognition of Funds Received & Invitation to Pennsylvania One Book: Every Young Child Author Visit on Thursday, April 12, 2018.	
Butler County Association of Realtors	Invitation to Smart Growth for the 21 <sup>st</sup> Century Course on Monday, May 21, 2018.	
Butler County Tourism & Convention Bureau	Invitation to Toast of Tourism Dinner on Thursday, May 10, 2018.	
Mary Ann Enders	Complaint about gun show signs.	Discussion on the topic of yard signs.
Joshua Zimmerman	Viola Zimmerman Scholarship	

Motion	First	Second	Action
Motion to cover the cost of tickets if necessary for Borough Council member(s), Mayor or Secretary/Treasurer.	Foster	Price	Carried

MINUTES				
Minutes of:	Additions/Corrections/Motion	First	Second	Action
03/05/2018	Motion to approve.	Bost	Clutter	Carried

MAYOR: GREGG HARTUNG			
Report	Discussion/Follow-Up		
See Mayor's Report.			
03/13/2018 - Meeting with SBA.			
03/16/2018 - Met with Lutheran SeniorLife regarding their donations towards Borough services.	The amount donated is being reviewed.		
03/23/2018 - Met with Zelenople, Harmony, and Butler County Planning to discuss the possibility of moving forward in a joint effort for Facade Funds.	County Planning would oversee the funds & implementation.		
03/28/2018 - Revitalization Meeting.			
Proposed parade for winning Mars School Teams.	Council members liked the idea.		
Proposed event for NASA's next launch for a satellite to go to Mars.			
Proposed kids community event on June 2, 2018, possibly at Historical Society and Library.	More information is needed.		
06/16/2018 - Mars BeerFest			
07/04/2018 - July 4th Community Celebration (3:30 PM - dusk)			
08/16/2018 - Josh Zimmerman's Artisan Dinner			
Motion	First	Second	Action
Motion to approve a parade for winning Mars Teams (Wrestling, Swimming, Boys Basketball, Girls Basketball) on either Friday, April 27, 2018 or Saturday, April 28, 2018, with a parade route similar to that of the annual Homecoming Parade.	Price	Bost	Carried

SOLICITOR: CHRIS REESE	
Report	Discussion/Follow-Up
Zoning Changes	Fritz Baehr detailed his participation (see notes under Visitors) before turning it over to Reese. Reese reviewed the discussions he was a part of with Baehr and Planning Commission, as well as Stick City Brewing and their attorney.

Concern over Stick City Zoning Compliance and Parking.	<ul style="list-style-type: none"> <li>- There has been a fair amount of hearsay on what Stick City wants to do. They have not approached Council, as a whole, to confirm any plans. It is unclear as to why their building application was not forwarded to the Planning Commission.</li> <li>- Fleming suggested that a Committee of Council Members meet with Stick City to make sure they understand where the Borough stands, and so Council can get an idea of what they're thinking, especially concerning how many parking spaces they think they have, how many they need, flow of traffic (ingress and egress), noise, lighting at night, pedestrian traffic, and the safety of any outdoor seating they may have. Is there anything planned to shield people sitting outside from traffic?</li> <li>- To further confuse the issue, there are documents (brewery license guidelines) from the LCB that may supersede local zoning requirements, making the Borough's zoning requirements null. The question is whether that was the intent of the LCB's documents/information.</li> <li>- When it comes to getting in and out of the parking lot, several possibilities were discussed, including the possibility of the parking lot being one way in and one way out. If it were one way in from Irvine and one way out through the public parking area behind Pfeifer's Hardware, would Borough liability be?</li> <li>- Goal is to work with Stick City. They indicated they are willing to work with the Borough as well to comply with necessary regulations.</li> </ul>			
Letter to Stick City on their Parking requirements.	Letter is to reserve the rights of the Borough and Stick City in respect to their parking requirements. (By giving them an occupancy permit, the Borough is not waving their right to examine whether they meet parking requirements.)			
General Parking Requirements	Fleming suggested the Planning Commission should have another meeting to further digest the parking situation and reach a consensus on what they feel is appropriate and not appropriate to move forward. A separate parking ordinance is still a possibility, and will be necessary to avoid an overwhelming number of parking variances.			
Floodplain Revisions	Working with Chris Clutter to have things ready for the next meeting.			
Quiet Title Action by Lower	Additional investigation on easements.			
<b>Motion</b>		<b>First</b>	<b>Second</b>	<b>Action</b>
Motion to adopt Ordinance 441, amending the Zoning Ordinance of the Borough of Mars, codified as Chapter 270 in the Code of Ordinances of the Borough of Mars, to permit the sale of alcohol in certain establishments and to add or modify zoning regulations relevant thereto.		Bost	Schultheis	Carried
Motion to move forward with the letter to Stick City Brewery confirming the understanding regarding their parking requirements and compliance as it pertains to the Borough and the Zoning Code, motion to ratify and have signed by Council President G. Michael Fleming and Secretary Bonnie Forsythe.		Schultheis	Price	Carried

<b>COUNCIL PRESIDENT: MIKE FLEMING</b>				
Report		Discussion/Follow-Up		
Motion		First	Second	Action

<b>SECRETARY / TREASURER: BONNIE FORSYTHE</b>				
Report		Discussion/Follow-Up		
Motion		First	Second	Action

<b>ADMINISTRATION &amp; FINANCE COMMITTEE: BOST, PRICE, SCHULTHEIS</b>					
Main Office	Budget	Monthly Bills	Water Billing	Parks & Special Events	Public Relations
Report			Discussion/Follow-Up		
Schultheis brought up the idea of a community Newsletter			This is something that could be made available in businesses. Could we produce it ourselves?		
Health Insurance for Police Sergeant.			Further discussion on whether any officer this pertains to would even want the benefit and whether the policy should be in place, in the CBA, for the near future. Discussion tabled.		
Motion		First	Second	Action	
Motion to pay bills in the amount of \$68,173.45.		Foster	Price	Carried	

<b>PUBLIC WORKS: FOSTER, FLEMING, WEINRICH</b>					
Streets	Water System	Equipment	Buildings	Field/Park Maintenance	Vehicles
Report			Discussion/Follow-Up		
Truck repairs.					
Bathrooms at Marburger Field have been demolished.					
Cell Phones. The old flip phones aren't capable of taking pictures and checking cameras at the Borough building.			Are we locked into a contract? General consensus was employees should have smart phones if it means they can do their jobs better. If we are not locked into a contract, the upgrades should be made.		
Meeting with Doug Kerchner on accessing pipes/box that need repaired to help stop flooding at Young property (and other nearby properties).			He was amenable to the Borough accessing his property to fix the problem.		
Motion		First	Second	Action	

<b>PUBLIC SAFETY &amp; HUMAN RESOURCES: CLUTTER, WEINRICH, BOST</b>					
Police	Code Enforcement	Pensions	Payroll	Human Resources	
Report			Discussion/Follow-Up		
cleanBEE Floor Cleaning Quote			Considered worthwhile.		
Police Training April 10th PSAB Training April 17th Counter-Intelligence (paid for by the FBI)			April 10 <sup>th</sup> training cancelled.		
Motion		First	Second	Action	
Motion to strip, wax, and buff hard surface floors for \$600 and have carpets cleaned for \$150.		Clutter	Bost	Carried	

<b>CLOSING ACTIONS</b>				
Motion		First	Second	Action
To go into Executive Session	Time: n/a			
To come out of Executive Session	Time: n/a			
Items discussed in Executive Session:				
To Adjourn		Bost	Schultheis	Carried

REPORTS FILED	
Report	Date
Bills for Payment	
Police Chief	
Public Works Foreman	
Code Enforcement	
Administration Committee	
Public Works Committee	
Finance Committee	
Quarterly Budget Update	

Submitted by