



Mars Borough

Council Meeting Minutes: *February 5, 2018*

7:00 - Call to order with the Pledge of Allegiance.

ELECTED OFFICIALS ATTENDANCE (x indicates present)					
	Name	Office/Committee		Name	Office/Committee
	Rob Bost	Vice President Administration & Finance Public Safety & Human Resources	x	Brad Price	Administration & Finance
x	Chris Clutter	Public Safety & Human Resources		Julie Schultheis	Chairman Pro Tem Administration & Finance
x	Mike Fleming	President Public Works		Doug Weinrich	Public Safety & Human Resources Public Works
x	Rick Foster	Public Works	x	Gregg Hartung	Mayor

EMPLOYEE / PROVIDER ATTENDANCE (x indicates present)					
	Name	Position		Name	Position
	Ed Dorsey	Public Works Foreman	x	Bonnie Forsythe	Secretary/Treasurer
	Greg Szypulski	Public Works		Patricia Madaffari	Secretary
	Jim Louis	Public Works	x	Chris Reese	Solicitor
	Nathan Sergent	Public Works		Kevin Radford	Police Chief
	Richard Mannas	Code Enforcement		Renea Pomeroy	Tax Collector

VISITORS		
Name	Topic	Resolution
J. W. Johnson Cranberry Eagle		Here to observe.
Frank Haustovich	Asked what the status of the Library roof repair/replacement was.	Fleming highlighted options that were given to the Library from an Amish crew, both repair and replacement. It is up to the Library to make the decision. Fleming believes the decision will come soon.
John Volkar Eagle Scout Troop 400	Little Free Library Box as his Eagle Scout project.	Possible locations: Clay Avenue Park, Garfield Park, etc. Fleming asked how sturdy it was and how it would be anchored to the ground. Volkar assured Council the "Box" is sturdy and would protect the books from the weather and vandalism and would be anchored in the ground. It was also suggested that one be placed downtown near the Spaceship.
Representative from Daryl Metcalf's Office		Here to observe.
Bill Lambert	Public Works did a great job keeping streets cleared, but repairs need to be made.	Cracks and seams will need to be repaired on Garfield. Fleming agreed.
Fritz Baehr	Zoning Changes & Public Hearing	Public hearing will likely take place 03/05/2018, one hour before the regular meeting. (Reese to confirm.)
Debbie Crum Butler County Tourism	Tourism Bureau is available as a resource.	Hartung highlighted the work the Tourism Bureau has done to promote brewery tours in County communities.

Kelly Hanson Dutilh - Mars Campus	Looking for ways Dutilh can be involved with the Community.		
Pastor Brendan Dutilh - Mars Campus	Looking for ways Dutilh can be involved with the Community.		
Motion		First	Second
Motion to approve the Little Library Box project.		Foster	Price
			Carried

EXECUTIVE SESSION NEEDED?	
Yes/No	Requested By
Yes	Mike Fleming

CORRESPONDENCE			
Name	Topic	Resolution	
Motion		First	Second

MINUTES				
Minutes of:	Additions/Corrections/Motion	First	Second	Action
01/02/2018	Motion to Approve as Presented.	Clutter	Price	Carried

MAYOR: GREGG HARTUNG			
Report	Discussion/Follow-Up		
PennDOT Tap	There has been little to no progress on an answer from PennDOT.		
Facade Funding	DCED funding was slashed. May be an opportunity to re-apply.		
RACP Funding Application	NASA is going to give a letter of support that will help with application.		
Police Department discussion on shared Police coverage with Callery.	This is only in the discussion phase. Possibility of a shared Police Coverage contract. Not a merger.		
Motion		First	Second
Motion to approve Resolution #22 requesting assistance from the Commonwealth Office of Budget, Redevelopment Assistance Program for the Mars Revitalization and Economic Development Project, and to request \$2,000,000 of RACP funding.		Price	Foster
			Carried

SOLICITOR: CHRIS REESE			
Report	Discussion/Follow-Up		
Zoning amendment will be ready for Public Hearing at March 5, 2018 meeting.	Reese will schedule advertisements and arranging for a court reporter.		
Quiet Title Action - Lower's property on Anderson.	No negative effect if Mars doesn't move with any action.		
Motion		First	Second

COUNCIL PRESIDENT: MIKE FLEMING			
Report		Discussion/Follow-Up	
Meeting held between Mars, Seven Fields, Valencia & Adams regarding the Fire Department. Governor signed a document that gave tax relief to volunteers.			
Fire Department needs to upgrade radio system. May cost up to \$75,000. Question of whether municipalities would be able/willing to help with cost.		Hartung asked if the Fire Department has gone to the County for assistance with funding.	
Motion	First	Second	Action

SECRETARY / TREASURER: BONNIE FORSYTHE			
Report		Discussion/Follow-Up	
Resolution 4, was previously tabled. We received fee schedule that was not previously attached.			
Motion	First	Second	Action
Motion to approve Resolution 4 appointing Professional Code Services as third party building inspector.	Foster	Clutter	Carried

ADMINISTRATION & FINANCE COMMITTEE: BOST, PRICE, SCHULTHEIS						
Main Office	Budget	Monthly Bills	Water Billing	Parks & Special Events	Public Relations	
Report				Discussion/Follow-Up		
Motion	First	Second	Action			
Motion to pay bills in the amount of \$69,417.64.	Price	Foster	Carried			

PUBLIC WORKS: FOSTER, FLEMING, WEINRICH						
Streets	Water System	Equipment	Buildings	Field/Park Maintenance	Vehicles	
Report				Discussion/Follow-Up		
Possible Leaf Pickup after snow breaks. Foster and Mayor Hartung both received calls/messages requesting more leaf pickup in the Spring.				Need to look at how the Spring Schedule looks.		
Replaced tires on Skid Loader.				Tires should have 12 year lifespan.		
Motion	First	Second	Action			

PUBLIC SAFETY & HUMAN RESOURCES: CLUTTER, WEINRICH, BOST						
Police	Code Enforcement	Pensions	Payroll	Human Resources		
Report				Discussion/Follow-Up		
Two Police Vehicles are in need of repair. (One of the marked cars and the unmarked car.)						
Failing light bar on third Police Car (one of the marked cars) needs replaced.						
Mannas is still working on Airbnb situation.						
Motion	First	Second	Action			
Motion to revise resolutions 12, 14, 15, & 17 using language from 2017, and substituting wages established for 2018.	Foster	Clutter	Carried Clutter – Yes Price – No Fleming – Yes Foster – Yes			

Motion to make resolutions 12, 14, 15, & 17 retroactive to 01/01/2018.	Clutter	Foster	Carried Clutter – Yes Price – No Fleming – Yes Foster – Yes
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CLOSING ACTIONS				
Motion		First	Second	Action
To go into Executive Session	Time: 9:02 PM	Foster	Clutter	Carried
To come out of Executive Session	Time: 9:50 PM	Foster	Clutter	Carried
Items discussed in Executive Session: Personnel Issues				
To Adjourn		Foster	Clutter	Carried

REPORTS FILED	
Report	Date
Bills for Payment	02/05/2018
Police Chief	01/22/2018
Public Works Foreman	01/24/2018
Code Enforcement	
Administration Committee	
Public Works Committee	
Finance Committee	
Quarterly Budget Update	

Submitted by