



# Mars Borough

## Budget Meeting Minutes: *December 11, 2017*

7:00 - Call to order with the Pledge of Allegiance.

ELECTED OFFICIALS ATTENDANCE (x indicates present)					
	Name	Office/Committee		Name	Office/Committee
x	Rob Bost	Vice President Administration & Finance Public Safety & Human Resources	x	Brad Price	Administration & Finance
x	Chris Clutter	Public Safety & Human Resources	x	Julie Schultheis	Administration & Finance
x	Mike Fleming	President Public Works	x	Doug Weinrich	Public Safety & Human Resources Public Works
	Rick Foster	Chairman Pro Tem Public Works	x	Gregg Hartung	Mayor

EMPLOYEE / PROVIDER ATTENDANCE (x indicates present)					
	Name	Position		Name	Position
	Ed Dorsey	Public Works Foreman	x	Bonnie Forsythe	Secretary/Treasurer
	Greg Szypulski	Public Works		Patricia Madaffari	Secretary
	Jim Louis	Public Works		Chris Reese	Solicitor
	Nathan Sergent	Public Works		Kevin Radford	Police Chief
	Richard Mannas	Code Enforcement			

VISITORS			
Name	Topic	Resolution	
	Motion	First	Second      Action

EXECUTIVE SESSION NEEDED?	
Yes/No	Requested By

CORRESPONDENCE			
Name	Topic	Resolution	
	Motion	First	Second      Action

MINUTES				
Minutes of:	Additions/Corrections/Motion	First	Second	Action

MAYOR: GREGG HARTUNG	
Report	Discussion/Follow-Up
Boy Scouts	Visiting to learn about local gov't.

Update on resident whose cat was killed.	Officer followed up with the Resident. Unfortunately, the resident undermined investigation by posting on Facebook and confronting the parents of the suspects. Police hands are tied. She may be able to put out a reward for information on the incident (through Crime Stoppers) and if it is brought to prosecution she could pay the reward.		
Update on CSX / railroad wires down.	CSX is trying to get a subcontractor to put poles in so wires can be hung. Apparently, the original report did not indicate how low wires were hanging so they didn't initially make it a priority. It is now.		
Motion	First	Second	Action

<b>SOLICITOR: CHRIS REESE</b>			
Report	Discussion/Follow-Up		
Motion	First	Second	Action

<b>COUNCIL PRESIDENT: MIKE FLEMING</b>			
Report	Discussion/Follow-Up		
Motion	First	Second	Action

<b>SECRETARY / TREASURER: BONNIE FORSYTHE</b>			
Report	Discussion/Follow-Up		
State Ethics Commission Statement of Financial Interest forms to be completed ASAP.			
Motion	First	Second	Action

<b>ADMINISTRATION &amp; FINANCE COMMITTEE: BOST, PRICE, SCHULTHEIS</b>					
Main Office	Budget	Monthly Bills	Water Billing	Parks & Special Events	Public Relations
Report	Discussion/Follow-Up				
2018 Calendar	Review and verification of dates.				
2018 Budget	<p>Discussion and changes/additions.</p> <p>Schultheis discussed the possibility of getting more for Field Usage and adding addition fundraising events.</p> <p>Fleming outlined possible future costs for Regional DEP requirements &amp; MS4 filing. Need for Police Laptop upgrades is still unknown. Waiting on word from County. Decision to budget the expense just in case it is needed.</p> <p>Discussion on new PTO policy. Employees will be given a "lump sum" of days to use as needed; accrued sick time from previous years will not go away.</p> <p>Mayor Hartung brought up the need for new police vehicles. It is not feasible this year.</p>				
Motion	First	Second	Action		
Motion to approve 2018 Calendar with alterations.	Weinrich	Schultheis	Carried		
Motion to finalize 2018 Budget with alterations presented at 12/11/2017 meeting.					

<b>PUBLIC WORKS: FOSTER, FLEMING, WEINRICH</b>					
Streets	Water System	Equipment	Buildings	Field/Park Maintenance	Vehicles
Report				Discussion/Follow-Up	
Motion		First	Second	Action	

<b>PUBLIC SAFETY &amp; HUMAN RESOURCES: CLUTTER, WEINRICH, BOST</b>			
Police	Code Enforcement	Pensions	Payroll Human Resources
Report		Discussion/Follow-Up	
Collective Bargaining Agreement			
Motion	First	Second	Action
Motion to Approve the Collective Bargaining Agreement for 2018-2019.	Bost	Clutter	Carried

<b>CLOSING ACTIONS</b>			
Motion	First	Second	Action
To go into Executive Session	TIME:		
To come out of Executive Session	TIME:		
Items discussed in Executive Session:			
To Adjourn	Weinrich	Schultheis	Carried

<b>REPORTS FILED</b>	
Report	Date
Bills for Payment	
Police Chief	
Public Works Foreman	
Code Enforcement	
Administration Committee	
Public Works Committee	
Finance Committee	
Quarterly Budget Update	

Submitted by