



Mars Borough

Meeting Agenda: **December 4, 2017**

7:00 - Call to order with the Pledge of Allegiance.

ELECTED OFFICIALS ATTENDANCE (x indicates present)					
	Name	Office/Committee		Name	Office/Committee
x	Rob Bost	Vice President Administration & Finance Public Safety & Human Resources	x	Brad Price	Administration & Finance
x	Chris Clutter	Public Safety & Human Resources	x	Julie Schultheis	Administration & Finance
x	Mike Fleming	President Public Works	x	Doug Weinrich	Public Safety & Human Resources Public Works
	Rick Foster	Chairman Pro Tem Public Works	x	Gregg Hartung	Mayor

EMPLOYEE / PROVIDER ATTENDANCE (x indicates present)					
	Name	Position		Name	Position
	Ed Dorsey	Public Works Foreman	x	Bonnie Forsythe	Secretary/Treasurer
	Greg Szypulski	Public Works		Patricia Madaffari	Secretary
	Jim Louis	Public Works		Chris Reese	Solicitor
	Nathan Sergent	Public Works		Kevin Radford	Police Chief
	Richard Mannas	Code Enforcement			

VISITORS		
Name	Topic	Resolution
Jennifer Rath, Chase Rath, Alex Rath, Leia Rath	Gaga Ball & ideas for Parks, including petition of support for Gaga Ball Court.	Rath wants Mars to be family friendly. "Friendly aliens." Low cost ideas to attract people to town.
Caitlyn Boland (Jan Schmitt)	New Library Director	Gave some encouraging statistics. Is looking to add adult computer classes, one-on-one appointments, expanding family programs. Fleming made it clear that fixing the library roof is a priority. Mayor Hartung also provided Council with a summary of the last Library Board meeting that he attended.
Frank Haustovich	Question on what the wording will be on a non-binding referendum concerning the library. Will it say that there will be a new library but have no mention of the fact that the old library could close?	Solicitor Reese will do research. Referendum may have to be done individually in multiple municipalities. More discussion on library.
Ron Olsen MESA Engineers	Mars MS4 Permit. Storm Water Run Off Compliance. DEP Paperwork.	Mars has MPDS General Permit (general run off, washing cars, etc). PA DEP is now requiring a new permit that both Mars Borough and Adams Township will have to get. Borough is behind schedule. Regulations allow for a regional permit. Engineer has been working with Adams Township (who has a 5-year plan) and is now working with Mars Borough.

		Result = improvements need to be made to creeks (need to reduce sediment "pollution"). Stream bank restoration. Need to acquire legacy sediment. Possibility to create Adams / Mars / Valencia regional permit. Olsen can send letter to Sean Singer at DEP to outline what Borough intends to do. Fleming stated Borough wants to move forward with Regional Plan.		
Patty Lapinski 406 Lincoln	Question on what is happening Lincoln: Why wasn't everything paved. Police Issue: Cat was shot through her home office window. Officer Tresky went to investigate. She has contacted Chief and hasn't received any information.	Paving only occurred where piping was completed. Advice from Council was for resident to meet with Chief Radford and ask for information, in writing.		
Motion		First	Second	Action
Motion to move MESA forward as engineer and to add Mars to Regional Plan.		Weinrich	Price	Carried

EXECUTIVE SESSION NEEDED?	
Yes/No	Requested By
No.	

CORRESPONDENCE			
Name	Topic	Resolution	
Motion		First	Second

MINUTES				
Minutes of:	Additions/Corrections/Motion	First	Second	Action
11/06/2017	Motion to approve with correction to Visitor Information.	Bost	Clutter	Carried

MAYOR: GREGG HARTUNG			
Report		Discussion/Follow-Up	
see Mayor's Report			
Christmas Tree, donated by Rotary and Mars Bank, with help from Joshua Zimmerman.			
Light Up Night went well.			
Revitalization Meeting			
Attended Library Board Meeting, info attached.			
Talked with Tricia Madaffari regarding education on Census information to be ready to get info to Census Bureau.			
Sent letter to St. Johns to open conversation about support of Borough and cost of Fire/Police/etc.		Fleming suggested creating a list of all nonprofits within the Borough, so the conversation can be with all nonprofits in the Borough.	
Multiple reports have been sent to CSX regarding lines that came down on railroad tracks after windstorm on November 19, 2017.		Concern over public safety and why CSX/Buffalo Pittsburgh hasn't dealt with the issue.	
Discussion with Gary Peaco at Adams Township on share of cost for Rev. Writing Services		Cost = Mars 35%, Adams 65%. Bill to be sent to Adams Township.	
Motion		First	Second

SOLICITOR: CHRIS REESE			
Report		Discussion/Follow-Up	
Budget finalization & Tax revisions.		Verifying that Tax Ordinance will be voted on 12/21/2017.	
Zoning Changes re: Liquor Sales in Borough.		Fleming confirmed there is no changing in the zoning districts, the changes are only proposed to edit existing definitions and allowances. No new districts are being added.	
Motion		First	Second
			Action

COUNCIL PRESIDENT: MIKE FLEMING			
Report		Discussion/Follow-Up	
Hook Street property with flooding issues	Fleming and Mannas met with property owners, and with owner of daycare facility. Discussed how water is flowing from daycare property onto other property and flooding basement. Needs to be a way to block water runoff so it goes in the other direction.		
Motion		First	Second
			Action

SECRETARY / TREASURER: BONNIE FORSYTHE			
Report		Discussion/Follow-Up	
Policy Review in 2018	For Informational Purposes: With Council's approval, intend to review policies and make suggestions on new policies in line with information received in Municipal Training Seminars.		
Plan to put money back into PLGIT account?			
Motion		First	Second
			Action

ADMINISTRATION & FINANCE COMMITTEE: BOST, PRICE, SCHULTHEIS						
Main Office	Budget	Monthly Bills	Water Billing	Parks & Special Events	Public Relations	
Report					Discussion/Follow-Up	
2018 Budget						
Motion					First	Second
Motion to pay bills in the amount of \$58,293.71.					Price	Weinrich
						Carried

PUBLIC WORKS: FOSTER, FLEMING, WEINRICH						
Streets	Water System	Equipment	Buildings	Field/Park Maintenance	Vehicles	
Report					Discussion/Follow-Up	
Resolution #30 (see PennDOT agreement #101020051, attached)						
Motion					First	Second
Motion to approve Resolution #30 granting authority to Council President, G. Michael Fleming, to sign PennDOT agreement #101020051, and authorizing Mars Borough Secretary, Bonnie Forsythe, to attest the same.					Weinrich	Bost
						Carried

PUBLIC SAFETY & HUMAN RESOURCES: CLUTTER, WEINRICH, BOST						
Police	Code Enforcement	Pensions	Payroll	Human Resources		
Report				Discussion/Follow-Up		
CBA – Several questions on wording.			Wording clarified for vest reimbursements & holiday pay.			
Motion				First	Second	Action

CLOSING ACTIONS				
Motion		First	Second	Action
To go into Executive Session	TIME:			
To come out of Executive Session	TIME:			
Items discussed in Executive Session:				
To Adjourn		Bost	Weinrich	Carried

REPORTS FILED	
Report	Date
Bills for Payment	December 2017
Police Chief	November 2017
Public Works Foreman	November 2017
Code Enforcement	November 2017
Administration Committee	
Public Works Committee	
Finance Committee	
Quarterly Budget Update	

Submitted by