



Mars Borough

Meeting Minutes: **November 6, 2017**

7:00 - Call to order with the Pledge of Allegiance.

ELECTED OFFICIALS ATTENDANCE (x indicates present)					
	Name	Office/Committee		Name	Office/Committee
X	Rob Bost	Vice President Administration & Finance Public Safety & Human Resources	X	Brad Price	Administration & Finance
X	Chris Clutter	Public Safety & Human Resources	X	Julie Schultheis	Administration & Finance
X	Mike Fleming	President Public Works		Doug Weinrich	Public Safety & Human Resources Public Works
	Rick Foster	Chairman Pro Tem Public Works	X	Gregg Hartung	Mayor

EMPLOYEE / PROVIDER ATTENDANCE (x indicates present)					
	Name	Position		Name	Position
	Ed Dorsey	Public Works Foreman	X	Bonnie Forsythe	Secretary/Treasurer
	Greg Szypulski	Public Works		Patricia Madaffari	Secretary
	Jim Louis	Public Works	X	Chris Reese	Solicitor
	Nathan Sergent	Public Works		Kevin Radford	Police Chief
	Richard Mannas	Code Enforcement			

VISITORS		
Name	Topic	Resolution
Joel Brooks	Neighbor is running an Airbnb. Several customers have come to his house looking for her house.	Richard Mannas has already issued a letter and is working to set a meeting with owner.
Jennifer Rath Alex Rath Austin Rath Chase Rath Leia Rath	In attendance to hear about Gaga Ball Court discussion. She likes the idea of revitalization, but thinks there's more to it than facelifts. She especially feels the parks are an important part of that revitalization and believes people will appreciate the improvements more if the community is involved.	Schultheis received a proposal from Rath for a Gaga Ball court. Fleming mentioned that the other parks have been improved and it would be nice to see Garfield undergo similar improvements. Schultheis is happy to work with Jennifer to see if this, as well as some other park improvements, are possible.
Dave & Kamie Waldrop	Property on Hook is flooding, despite previous efforts that were made (French drains). Water is still coming towards the house, from the daycare parking lot, and coming in through basement walls.	Richard Mannas examined the situation and believed it to be appropriately fixed.
David Farr	Past Vice President of Council.	Just visiting.
Dr. Frank Haustovich Rita Garvey	Update and discussion on Library. Garvey has an interview as a possible new	Many board members have resigned. A new director was hired and started.

	board member, along with several others.	Work may be done on the roof soon. Haustovich wants the library to give the community a chance.
Frank Haustovich	Questionable monetary figures were mentioned at an Adams Township meeting regarding Trails & he wanted clarification.	Fleming confirmed the amounts were not accurate.
Kim Snyder	Lives at Bratchie Street and South Crowe. Bridge was replaced/repared years ago but wasn't backfilled. Bridge wall cannot be backfilled because of pipe next to it. Part of yard has fallen into creek.	Fleming will go look at it.
Brendan Asheley Pastor, Dutilh Church	Visitor/Listening. Asked if/how the youth group from Dutilh Church could help the community.	
Motion		First Second Action

EXECUTIVE SESSION NEEDED?	
Yes/No	Requested By
Yes	Mayor Gregg Hartung

CORRESPONDENCE			
Name	Topic	Resolution	
Michael D. Gallagher	2018 rates for Murrin, Taylor & Gallagher		
Sean Singer	Late NPDES Permit Renewal Application	Need to contact Ron Olsen to make sure filings have happened.	
Motion		First	Second Action

MINUTES				
Minutes of:	Additions/Corrections/Motion	First	Second	Action
October 2, 2017	Motion to approve minutes as presented	Bost	Price	Carried

MAYOR: GREGG HARTUNG			
Report	Discussion/Follow-Up		
Information on Viewing & Funeral Services for Don Lutz's father.			
<p>See Mayor's Report. Month in review...</p> <ul style="list-style-type: none"> ● Applefest – nice weather, well attended – donation coming from Rotary. ● Post-Gazette article ● CBA – met with Officer Lutz. ● Public Safety Meeting ● Butler County Planning Commission Meeting – obtained info on County's Comprehensive Plan. ● Visit by Reverend Silas Ncozona from Malawi, Africa ● Revitalization Update – anticipate hearing from PennDOT by Thanksgiving regarding grant money. ● Veterans Day Green Light Recognition ● E, G, G, & CT Consulting exit meeting ● Christmas Parade/Christmas Tree Lighting Ceremony on Nov. 25th ● June 2, 2018 will be the Mars New Year BrewFest (on Pittsburgh Street) ● March is the official Mars New Year date ● Joshua Zimmerman wants to hold another Artisan Dinner on August 18, 2018. 			
Motion		First	Second Action

SOLICITOR: CHRIS REESE			
Report		Discussion/Follow-Up	
Litigation regarding the high-speed chase has settled.			
Continued work to examine UniFirst contract and lack of fulfillment.			
Motion	First	Second	Action

COUNCIL PRESIDENT: MIKE FLEMING			
Report		Discussion/Follow-Up	
Motion	First	Second	Action

SECRETARY / TREASURER: BONNIE FORSYTHE			
Report		Discussion/Follow-Up	
Motion	First	Second	Action

ADMINISTRATION & FINANCE COMMITTEE: BOST, PRICE, SCHULTHEIS						
Main Office	Budget	Monthly Bills	Water Billing	Parks & Special Events	Public Relations	
Report				Discussion/Follow-Up		
Mulch was put down at Garfield and spread by youth group. Question as to whether the correct mulch was received.				Schultheis will verify type of mulch, then submit invoices for payment.		
Spectrum Insurance renewal.						
Health Insurance renewal.				EPO Gold Plan		
2018 Budget.						
Motion		First	Second	Action		
Motion to pay bills in the amount of \$125,019.96.		Price	Schultheis	Carried		

PUBLIC WORKS: FOSTER, FLEMING, WEINRICH						
Streets	Water System	Equipment	Buildings	Field/Park Maintenance	Vehicles	
Report				Discussion/Follow-Up		
Update on Paving.				Came in under budget.		
Water Loss Report.				Negligible waste.		
Have Ed verify the number of units being billed on Grand Ave.				Fleming will talk to Ed.		
Motion		First	Second	Action		

PUBLIC SAFETY & HUMAN RESOURCES: CLUTTER, WEINRICH, BOST					
Police	Code Enforcement	Pensions	Payroll	Human Resources	
Report			Discussion/Follow-Up		
CLEANbee Property Services quote for cleaning.			n/a		
Proposed Zoning Changes (presented by Fritz Baehr)			Question on what "change of use" means, specifically. Baehr explained the term and gave several examples.		
<ul style="list-style-type: none"> Due to referendum allowing alcohol sales, zoning needed to be amended to allow for such sales. Conditional uses were also established on Grand Ave., beyond Clark Street. Some alcohol uses were also permitted in light industrial district, as well 			Once Council decides these changes are appropriate, a public meeting will		

as conditional uses. <ul style="list-style-type: none"> ● Parking was also addressed based on the presumed need for parking if new businesses move into the downtown area that may serve alcohol in the form of a “municipal parking court.” ● Zoning Ordinance allows for parking requirements. If a change of use occurs the parking requirements will change. ● If a property that has undergone a change of use needs additional parking to meet zoning requirements, they can “buy in” to the municipal parking lot. All funds would go to maintaining and improving public parking. 		be necessary. Dated and details to be determined.	
CBA		Review of several sections.	
Motion	First	Second	Action
Motion to accept CLEANbee’s bid for bi-weekly cleaning.	Bost	Clutter	Carried

CLOSING ACTIONS			
Motion	First	Second	Action
To go into Executive Session	Price	Schultheis	Carried
To come out of Executive Session	Clutter	Bost	Carried
Items discussed in Executive Session: Personnel			
To Adjourn	Clutter	Price	Carried

Submitted by

REPORTS FILED	
Report	Date
Bills for Payment	11/06/2017
Police Chief	September 2017
Public Works Foreman	August & September 2017
Code Enforcement	October 2017
Administration Committee	
Public Works Committee	
Finance Committee	
Quarterly Budget Update	