



Mars Borough

Council Meeting Minutes: *December 5, 2016*

7:00 - Call to order with the Pledge of Allegiance.

Elected Officials Attendance <small>x indicates present</small>					
	Name	Office/Committee		Name	Office/Committee
x	Rob Bost	<i>Vice President</i> Administration & Finance Public Safety & Human Resources	x	Brad Price	Administration & Finance
x	Chris Clutter	Public Safety & Human Resources	x	Julie Schultheis	Administration & Finance
x	Mike Fleming	<i>President</i> Public Works	x	Doug Weinrich	Public Safety & Human Resources Public Works
	Rick Foster	<i>Chairman Pro Tem</i> Public Works	x	Gregg Hartung	Mayor

Employee/Provider Attendance <small>x indicates present</small>					
	Name	Position		Name	Position
	Ed Dorsey	Public Works Foreman	x	Bonnie Forsythe	Secretary/Treasurer
	Greg Szypulski	Public Works	x	Chris Reese	Solicitor
	Jim Louis	Public Works		Kevin Radford	Police Chief
	Nathan Sergent	Public Works			
	Richard Mannas	Code Enforcement			

Visitors			
Name	Topic	Resolution	
	Motion	First	Second Action

Executive Session Needed?	
Yes/No	Requested By
Yes	Chris

Correspondence		
Name	Topic	Resolution
Hosack, Specht, Muetzel & Wood, LLP	Letter of Understanding for 2015, 2016, & 2017 Audits to be performed & fees. Combined Statement of Assets, Liabilities and Fund Equity also supplied.	For informational purposes.
Mr. John	Rental Contract for 2017 (needs signed to "lock in" prices for 2017).	Fleming will sign.
Murrin, Taylor & Gallagher	2017 Proposal for Service	Check resolution to see if fees need raised.
Butler County Tax Collection Committee	Is a new delegate and/or alternate necessary?	Cooper is delegate.

Butler County Board of Commissioners – Planning Commission	2017 Community Development Block Grant Program Information	For informational purposes.		
Motion		First	Second	Action

Minutes				
Minutes of:	Additions/Corrections/Motion	First	Second	Action
November 7, 2016	Motion to Approve	Clutter	Weinrich	Passed

Mayor: Gregg Hartung				
Report		Discussion/Follow-Up		
Mars New Year 2017 <ul style="list-style-type: none"> - Missy Gralish is the Communication Committee Chairperson - A YouTube/Vime vide for the Internet “Meet the Mars Challenge” - WPXI “Talking Pittsburgh” middle of December - Cranberry Walmart, FedEx 				
Mars Revitalization Project <ul style="list-style-type: none"> - 2 investors (Get Air / Dance Studio) - DCED last week requested a hard copy of our presentation submitted in early October - RACP Scott Hutchinson submitted a state project for funding. This opportunity for Redevelopment Assistance Capitol Program only happens every three years for municipalities being eligible on a list of projects to be considered by state government for redevelopment funds. 		Re: RACP – We will need to put some money in the mix to be considered. Mayor told Ben if it was according to size and scope of our project for the borough we may be able to find some funds to support this proposal.		
Christmas Decorating and Parade <ul style="list-style-type: none"> - We sought a 25 ft. tree via the bank and Quality Gardens / settle for 12 ft. - WE had two officers on duty and used emergency vehicles for traffic control. - Lighting of the tree by Santa didn’t happen as usual. - Jeff and Jim Ward decorated spaceship with lights and members of Historical Society added an inflatable Santa this past weekend. 				
Motion		First	Second	Action

Solicitor: Chris Reese				
Report		Discussion/Follow-Up		
PMRS		Reese spoke with PMRS regarding pension. Will re-contact PMRS to see what next step is if Borough would like to move to new plan.		
Motion		First	Second	Action

Council President: Mike Fleming				
Report		Discussion/Follow-Up		
Motion		First	Second	Action

Secretary: Bonnie Forsythe				
Report		Discussion/Follow-Up		
\$4/Month/User Email Fees – not being utilized.		Resend email.		
Hiring PT Secretary?		Need to place ad. Clutter will help formulate ad.		
Motion		First	Second	Action

Administration & Finance Committee: Bost, Price, Schultheis					
Main Office	Budget	Monthly Bills	Water Billing	Parks & Special Events	Public Relations
Report			Discussion/Follow-Up		
Fence by Maintenance Service			Reimburse Fence Bill from Liquid Fuels		
Motion			First	Second	Action
Motion to Approve Bills to Pay			Weinrich	Schultheis	Passed

Public Works: Foster, Fleming, Weinrich						
Streets	Beaver Street Project	Water System	Equipment	Buildings	Field/Park Maintenance	Vehicles
Report				Discussion/Follow-Up		
Do we have or should we pass an Ordinance to pass overnight parking on Pittsburgh Street?				May be able to extend existing winter parking hours to include Pittsburgh Street. May need to amend existing Ordinance.		
Stop signs – Stanton & Garfield.				No stop signs need taken down.		
Dorsey has not been able to access cameras to see snow levels.				Someone was in office 12/05/2016 and will be back Thursday to switch out DVR.		
228 Intersection. Is Borough responsible for the cost of moving water line?				Fleming met at CVS w/ PennDOT. Dorsey is gathering information to see when right-of-way went into effect. Anderson Plant permitted in 1946.		
Motion				First	Second	Action

Public Safety & Human Resources: Clutter, Weinrich, Bost					
Police	Code Enforcement	Pensions	Payroll	Human Resources	
Report			Discussion/Follow-Up		
Overtime Policy (discussion requested by Price)			Price would like to have an Overtime Policy drafted, then Council can go over it next month. Volunteers to draft policy: Price, Schultheis		
Motion			First	Second	Action
Closing Actions					
Motion			First	Second	Action
To go into executive session			Weinrich	Clutter	Passed
To come out of executive session			Clutter	Price	Passed
Items discussion in Executive Session: Police, Cleaning, PT Secretary					
To Adjourn			Clutter	Price	Passed

Submitted by

Reports Filed		
	Report	Date
x	Bills for Payment	
x	Police Chief	
x	Public Works Foreman	
x	Code Enforcement	
	Administration Committee	
	Public Works Committee	
	Finance Committee	