



Mars Borough

Council Meeting Minutes: *June 6, 2016*

7:00 - Call to order with the Pledge of Allegiance.

Elected Officials Attendance <small>x indicates present</small>					
	Name	Office/Committee		Name	Office/Committee
x	Rob Bost	<i>Vice President</i> Administration & Finance Public Safety & Human Resources	x	Brad Price	Administration & Finance
x	Chris Clutter	Public Safety & Human Resources	x	Julie Schultheis	Administration & Finance
x	Mike Fleming	<i>President</i> Public Works		Doug Weinrich	Public Safety & Human Resources Public Works
x	Rick Foster	<i>Chairman Pro Tem</i> Public Works	x	Gregg Hartung	Mayor

Employee/Provider Attendance <small>x indicates present</small>					
	Name	Position		Name	Position
	Ed Dorsey	Public Works Foreman		Cathy Talento	Secretary/Treasurer PT
	Greg Szypulski	Public Works	x	Leigh Anne Lord	Secretary PT
	Jim Louis	Public Works		Phil Lope	Solicitor
	Nathan Sergent	Public Works		Kevin Radford	Police Chief
	Richard Mannas	Code Enforcement			

Visitors			
Name	Topic	Resolution	
Jason Safreed and Robert Lytle	Mars Borough financial support to AT Fire District	Missing possible three years of donations. Years 2010-2015 still need reconciling. ATFD wants a contract for future donations, which would come into effect once the move has taken place. AFTD will contact Borough in September for additional meeting.	
Melissa Linz	AFLAC – Section 125 cafeteria plan	Recommended establishing plan for Borough employees	
Rich and Ben Rogers	Boy Scouts of America – observing meeting		
Colleen Stephen	Representative Daryl Metcalfe’s office		
Jim Lascher	Wants area around Grand Avenue Commons patrolled by police due to parking and speed issues	More police presence is warranted; however, a letter from the HOA needs to be secured acknowledging increased presence.	
Motion		First	Second
To establish a Section 125 cafeteria plan for the Borough employees		Bost	Price
			passed

Executive Session Needed?	
Yes/No	Requested By
Yes	Mr. Price

Correspondence				
Name	Topic	Resolution		
Motion		First	Second	Action

Minutes				
Minutes of:	Additions/Corrections/Motion	First	Second	Action
May 2016	To approve the Minutes of May 2016	Clutter	Foster	passed

Mayor: Gregg Hartung				
Report		Discussion/Follow-Up		
Part Time Police Union Contract		Still with Union; officers to vote		
Mars New Year and June 25 Mars Brewfest		Liability insurance being obtained; Pittsburgh Street will need to be closed from 4pm – 10pm on June 25th		
July 4 th Celebration		Preparations are ongoing		
Revitalization Update		PA Senator from this area sending a letter of support		
Introduction of Police Officer (Forsythe) to new council members				
Motion		First	Second	Action

Solicitor: Phil Lope				
Report		Discussion/Follow-Up		
Motion		First	Second	Action

Council President: Mike Fleming	
Report	Discussion/Follow-Up

Motion	First	Second	Action

Secretary: Leigh Anne Lord			
Report	Discussion/Follow-Up		
Motion	First	Second	Action

Administration & Finance Committee: Bost, Price, Schultheis						
Main Office	Budget	Monthly Bills	Water Billing	Parks & Special Events	Public Relations	
Report				Discussion/Follow-Up		
Armstrong Franchise Agreement				Motion to approve		
Financial/Employee Review				To be discussed in executive		
Bathroom conditions at Mars Athletic Complex				Concerns over poor conditions		
Pre-construction Meeting for Clay Avenue Playground				Contract signed		
Website update				Discussion of To-Do List		
Motion				First	Second	Action
To approve this month's bills for payment in the amount of \$54,813.52 *three bills were submitted for approval but not added to spreadsheet. Spreadsheet total was amended to add in additional amounts.				Clutter	Schultheis	passed
To accept bid from CompuGig for new office computer system at a cost of \$6,766.41				Bost	Schultheis	passed
Motion to approve Armstrong Franchise Agreement				Clutter	Foster	passed
Motion to approve Tangers LLC/Butler County contract for Clay Avenue Playground construction project in the amount of \$69,365.				Schultheis	Clutter	passed

Public Works: Foster, Fleming, Weinrich						
Streets	Beaver Street Project	Water System	Equipment	Buildings	Field/Park Maintenance	Vehicles
Report				Discussion/Follow-Up		
Oakland should be completed in the next few days						
Ed Dorsey, Supervisor, passed Sub Chapter 9 water test						
Nathan Sergent passed initial Distribution water test						
Work to begin again on Lincoln Avenue						
Motion				First	Second	Action

Public Safety & Human Resources: Clutter, Weinrich, Bost					
Police	Code Enforcement	Pensions	Payroll	Human Resources	
Report			Discussion/Follow-Up		
All Hazards Mitigation Plan			Provided to legal counsel for review		
Researching a community garbage day			Ongoing		
Continuing to research possible cleaning teams for borough offices			ongoing		
Part-time police officer new hire			A potential candidate has been identified		

Motion	First	Second	Action

Closing Actions			
Motion	First	Second	Action
To go into executive session	Clutter	Price	passed
To come out of executive session			
Items discussion in Executive Session:			
To Adjourn			

Submitted by

Reports Filed	
Report	Date
Bills for Payment	
Police Chief	
Public Works Foreman	
Code Enforcement	
Administration Committee	
Public Works Committee	
Finance Committee	