



# Mars Borough

## Council Meeting Minutes: *March 7, 2016*

7:00 - Call to order with the Pledge of Allegiance.

Elected Officials Attendance <small>x indicates present</small>					
	Name	Office/Committee		Name	Office/Committee
x	Rob Bost	<i>Vice President</i> Administration & Finance Public Safety & Human Resources	x	Brad Price	Administration & Finance
x	Chris Clutter	Public Safety & Human Resources	x	Julie Schultheis	Administration & Finance
x	Mike Fleming	<i>President</i> Public Works	x	Doug Weinrich	Public Safety & Human Resources Public Works
	Rick Foster	<i>Chairman Pro Tem</i> Public Works	x	Gregg Hartung	Mayor

Employee/Provider Attendance <small>x indicates present</small>					
	Name	Position		Name	Position
	Ed Dorsey	Public Works Foreman		Cathy Talento	Secretary/Treasurer PT
	Greg Szypulski	Public Works	x	Leigh Anne Lord	Secretary PT
	Jim Louis	Public Works	x	Phil Lope	Solicitor
	Nathan Sergent	Public Works		Kevin Radford	Police Chief
x	Richard Mannas	Code Enforcement			

Visitors			
Name	Topic	Resolution	
Richard Mangel	Mars Apple Fest Oct 1, 10-4 – asking for permission		
Bruce Frye	(1) Tree across utility line on Lincoln. Mr. Frye has contacted owner but not much progress. (2) The bricks being pulled out on Anderson, can he have them on Anderson? (3) Liberty Tree available and he would like to donate one to the borough...if we have a place for it.	(1) Mr. Mannas to review. (2) Yes, he can have them. (3) Council not sure if there is a suitable place	
Motion		First	Second
Motion to approve Rich-Mar Rotary's request for AppleFest 2016		Mr. Weinrich	Ms. Clutter
			passed

Executive Session Needed?	
Yes/No	Requested By
Yes	Mr. Price

Correspondence		
Name	Topic	Resolution

Motion	First	Second	Action

Minutes				
Minutes of:	Additions/Corrections/Motion	First	Second	Action
February 2016	Table until next month			

Mayor: Gregg Hartung				
Report		Discussion/Follow-Up		
Girl Scout July 4 <sup>th</sup> Parade Project		Amy Thorton from the Girl Scouts to work with Ms. Fleming		
Mars New Year 2017 Planning		Working on sponsorship guide; Mike Harvey agreed to be chairperson; sponsorship out in April. NASA wants to have more tech and STEM education involved; involving 5-6 school districts – challenge – how to live on Mars – May 4-6, 2017		
LCB Temporary License for Beer/Wine Fundraiser		Fundraiser for Mars New Year; need Council approval which will go to LCB		
Revitalization Update		Representative Metcalfe will be supportive of effort. DCED still processing funding request. CT has also indicating some funding from ARC. Cost estimates being completed and will be available at next mtg.		
Christy Parks Letter of Concern		Two concerns. Clay Avenue’s condition; and speeding on Grand Avenue		
Penn Power Meeting and Future Lighting		Discussed new LED lighting in Mars. New LED lights will save 35-40%. Penn Power to send us a GIS map of lights. Cost of \$350 to put in a new light. Smart meters will be put in place in town to register electricity usage. Will also provide information on broker for quote.		
LCB steps to change Mars to “Wet” town		Steps prepared by Chris Reece and provided to council for review		
Butler County Tourism		Would like to have Mars New Year represented at event on April 2 <sup>nd</sup> in Cranberry. Cost \$100.		
Motion		First	Second	Action
Approve \$100 expense for Butler County Celebrates Event		Mr. Weinrich	Ms. Clutter	passed

Solicitor: Phil Lope				
Report		Discussion/Follow-Up		
Motion		First	Second	Action

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<b>Council President: Mike Fleming</b>				
Report		Discussion/Follow-Up		
Motion		First	Second	Action

<b>Secretary: Leigh Anne Lord</b>				
Report		Discussion/Follow-Up		
New Time Clock installed				
Motion		First	Second	Action

<b>Administration &amp; Finance Committee: Bost, Price, Schultheis</b>						
Main Office	Budget	Monthly Bills	Water Billing	Parks & Special Events	Public Relations	
Report				Discussion/Follow-Up		
Update on PMRS				To be discussed in Executive Session		
Clay Avenue Update Budget				Project out for Bid. How much was grant? Cost estimate reviewed and questioned based on grant amount.		
Revisit Resolution 26 tabled in January				To be discussed in Executive Session		
New bill review procedure				Needs to be relooked. Council members should be reviewing all bills.		
Armstrong Franchise Agreement				Mr. Lope to review previous contract vs new contract prior to decision being made		
Motion				First	Second	Action
To approve this month's bills for payment in the amount of \$41,217.71				Mr. Bost	Mr. Weinrich	passed
PLEASE NOTE AMOUNT HAS BEEN CHANGED TO REFLECT BILL APPROVED LAST MONTH						

<b>Public Works: Foster, Fleming, Weinrich</b>						
Streets	Beaver Street Project	Water System	Equipment	Buildings	Field/Park Maintenance	Vehicles
Report				Discussion/Follow-Up		
Work on Lincoln continues; approximately 2/3rds finished						
DEP coming in for system audit of water plant later in month						
PA Rural Water here to review system audit with Public Works						
Motion				First	Second	Action

Public Safety & Human Resources: Clutter, Weinrich, Bost				
Police	Code Enforcement	Pensions	Payroll	Human Resources
Report		Discussion/Follow-Up		
Mr. Mannas' monthly report attached. Discussion re: Ordinances for business district		(1) 7 residences have not completed occupancy permits – would like permission to have citations written. Approved. (2) Reviewed current property maintenance ordinances. 111.2-111.8 all pertain to wording that should be on record for appeals board. Should we have a Failure to Comply Ordinance? Wording should be changed to mirror the State. Mr. Mannas to make changes for Mr. Lope's review. (3) Rubbish and garbage at house on Cherry street – notices sent and ignored. Mr. Lope to issue letter.		
New borough website design continuing; revisions should be completed soon				
Mayor to provide update on PT Police Contract		To be discussed in Executive		
Borough recycling program: Ms. Clutter investigating bulk pick up day; Mr. Bost investigating paper shredding/hard-to-recycle items		ongoing		
Police Chief's report is attached		Mr. Startzell resigned; in discussions with retired Cranberry police officer		
Mars Community Forum on Facebook – borough monitoring?				
Motion		First	Second	Action

Closing Actions			
Motion	First	Second	Action
To go into executive session	Mr. Bost	Mr. Weinrich	passed
To come out of executive session			
Items discussion in Executive Session:			
To Adjourn			

Submitted by

Reports Filed	
Report	Date
Bills for Payment	
Police Chief	
Public Works Foreman	

Code Enforcement	
Administration Committee	
Public Works Committee	
Finance Committee	