



# Mars Borough

## Council Meeting Minutes: *January 4, 2016* 2016 Reorganization Meeting

7:00 - Call to order with the Pledge of Allegiance by Mayor Gregg Hartung.

Elected Officials Attendance x indicates present					
	Name	Office/Committee		Name	Office/Committee
x	Rob Bost		x	Brad Price	
x	Chris Clutter		x	Doug Weinrich	
x	Mike Fleming				
x	Rick Foster		x	Gregg Hartung	Mayor

Employee/Provider Attendance x indicates present					
	Name	Position		Name	Position
	Ed Dorsey	Public Works Foreman		Cathy Talento	Secretary/Treasurer PT
	Greg Szypulski	Public Works	x	Leigh Anne Lord	Secretary PT
	Jim Louis	Public Works	x	Phil Lope	Solicitor
	Nathan Sergent	Public Works		Kevin Radford	Police Chief
	Richard Mannas	Code Enforcement			

COUNCIL REORGANIZATION – Mayor Gregg Hartung		
Action	Result	
Swearing in of newly elected council members: Rick Foster, Doug Weinrich, Brad Price		
Election of Council President . Term: January 2016 to January 2018	Mike Fleming elected	
Election of Council Vice President. Term: January 2016 to January 2018	Rob Bost elected	
Election of Chairman Pro Tem. Term: January 2016 to January 2018	Rick Foster elected	

COUNCIL REORGANIZATION – Council President			
Motion	First	Second	Action
Accept letter of resignation from Councilman David Kosar, effective December 31, 2015	Clutter	Weinrich	passed
Appointment of Julie Schultheis to fill unexpired term of David Kosar. Term: January 4 2016 to Reorganization Meeting in January 2018. This seat will be open in the 2017 election cycle.	Clutter	Bost	passed
Mayor Gregg Hartung swears in new council members			
Establishment of borough committees as per attached list.	Committees established		
Establishment of borough meeting calendar for 2016.	Meeting calendar finalized		

Visitors			
Name	Topic	Resolution	
Motion	First	Second	Action

<b>BOROUGH RESOLUTIONS - 2016</b>				
<b>Resolution</b>		<b>First</b>	<b>Second</b>	<b>Action</b>
1	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of the firm Lope, Casker and Casker with Philip Lope as principal attorney, as Solicitor for the Borough of Mars for 2016.	Bost	Foster	passed
2	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of the firm Hosack, Specht, Meutzel and Wood, LLP, as auditor for the 2016 Borough audit and to provide other necessary accounting services.	Bost	Foster	passed
3	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of Richard Mannas to the part-time position of Zoning and Code Enforcement Officer for the Borough of Mars for 2016.	Bost	Foster	passed
4	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of Professional Code Services to the position of Building Inspector for the Borough of Mars for 2016.	Bost	Foster	passed
5	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of KLH Engineers to the position of Consulting Engineer for the Borough of Mars for 2016.	Bost	Foster	passed
6	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, establishing The Butler Eagle as the official newspaper of the Borough of Mars for the purpose of all legal notifications in 2016.	Bost	Foster	passed
7	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of the Mars National Bank, Mars, Butler County, PA as the depository for the Borough accounts for 2016.	Bost	Foster	passed
8	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of Pennsylvania Local Government Investment Trust (PLGIT) as the depository for the Borough's money market and investment accounts for 2016.	Bost	Foster	passed
9	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of Pennsylvania Municipal Retirement Services (PMRS) as the depository for Uniform and Non-Uniform Pension Plans for Borough employees for 2016.	Bost	Foster	passed
10	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of the Brad Price to be the Chief Administrator for the Borough of Mars Police Pension Fund and Non-Uniform Pension Fund.	Bost	Foster	passed
11	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of Council president and Council Vice President as authorized signatories on all Mars Borough checking accounts.	Bost	Foster	passed
12	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of Kevin Radford to the position of Chief of Police for the Borough of Mars for 2016.	Bost	Foster	passed
13	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of the following individuals as Police Officers for the Borough of Mars for 2016.	Bost	Foster	passed

	Resolution	First	Second	Action
14	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of Edward Dorsey to the position of Foreman of the Public Works Department of the Borough of Mars.	Bost	Foster	passed
15	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of Staff for the Public Works Department of the Borough of Mars for 2016.	Bost	Foster	passed
16	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of General Government Office Staff for the Borough of Mars for 2016.	Bost	Foster	passed
17	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for Employee Benefits for the Chief of Police for the Borough of Mars for 2016. (resolution 17/Schedule A)	Bost	Foster	passed
18	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for Employee Benefits for part-time Police Officers for the Borough of Mars for 2016. (Resolution 18/Schedule B)			tabled
19	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for Employee Benefits for full-time employees of the Borough of Mars as of January 1, 2016. (Resolution 19/Schedule C)	Bost	Foster	passed
20	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the establishment of a per card commission and penalty for delinquent taxes for the Borough of Mars for 2016.	Bost	Foster	passed
21	A Resolution of the Borough of Mars, County of Butler, Pennsylvania, establishing a schedule of water rates to charge consumers of water supplied by the Borough.	Bost	Foster	passed
22	A Resolution of the Borough of Mars, County of Butler, Pennsylvania, establishing rates for Water and Municipal No-Lien Letters supplied by the Borough or Elected Tax Collector.	Bost	Foster	passed
23	A resolution of the council of the Borough of Mars, Butler County, Pennsylvania, providing for the duties and pay rate for the water treatment plant monitor.	Bost	Foster	passed
24	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, establishing Hourly Wages and Probation Periods for Part-time Police Officers for the Borough of Mars for 2016.			tabled
25	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, to recognize and work with the Mars Area Business Association, Mars Historical Society, Butler County Tourism and Mars Area School District; in collaboration with NASA (National Aeronautics and Space Administration) and other interested parties/organizations/businesses, for the purpose of holding a Martian New Year's Celebration in the Borough of Mars in 2017.	Bost	Foster	passed
26	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, eliminating mandatory payments into the pension fund by the full-time officers of the Police Department of the Borough of Mars for the year 2016.			tabled

Correspondence				
Name	Topic	Resolution		
	Motion	First	Second	Action

Minutes				
Minutes of:	Additions/Corrections/Motion	First	Second	Action
December 7 & 28		Weinrich	Foster	passed

Executive Session Needed?	
Yes/No	Requested By
No	

Mayor: Gregg Hartung				
Report	Discussion/Follow-Up			
2015 Slide Show				
PT Police Agreement Update	3 yr contract; increase to \$15.80 with 2% each of next three years; uniform allowance increase to \$300; Vest allowance increase to ½ cost up to \$600			
November/December Police Report				
RichMar Rotary Police Appreciation Luncheon – January 13, 2016	Adams, Mars, Middlesex, Richland invited; Mayor to give proclamation			
Revitalization update	State has assigned contact person			
CT Consulting	Wants to show final drawings to borough cmte Jan 25, Council at Feb mtg and general public in early February			
Police Training	Jan 6 Active Shooter training in Saxonburg			
Antidrug policy	Solicitor to review			
	Motion	First	Second	Action
	Send Chief, Lutz and Wellington to all day training Jan 26 at no cost	Weinrich	Clutter	passed

Solicitor: Phil Lope				
Report	Discussion/Follow-Up			
Letter sent to previous police officer re: purchase of clothing	Waiting for written response; will follow up			
	Motion	First	Second	Action

Council President: Mike Fleming				
Report	Discussion/Follow-Up			
	Motion	First	Second	Action

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<b>Secretary: Leigh Anne Lord</b>			
Report	Discussion/Follow-Up		
Badger Maintenance Agreement for 2015 to be signed. <i>Maintenance through 12/15/2016 at no cost; then Maintenance on Handheld is \$546/year and Mobile Software is \$813/year</i>			
Motion	First	Second	Action

<b>Administration &amp; Finance Committee:</b>					
Main Office	Budget	Monthly Bills	Water Billing	Parks & Special Events	Public Relations
Report			Discussion/Follow-Up		
Motion			First	Second	Action
To approve this months bills for payment in the amount of \$46,502			Bost	Weinrich	passed

<b>Public Works:</b>						
Streets	Beaver Street Project	Water System	Equipment	Buildings	Field/Park Maintenance	Vehicles
Report			Discussion/Follow-Up			
Lincoln street work			Will restart not that holidays are over			
Jan 3 – call to salt roads due to conditions			Police makes call to maintenance			
Motion			First	Second	Action	

<b>Public Safety &amp; Human Resources:</b>					
Police	Code Enforcement	Pensions	Payroll	Human Resources	
Report			Discussion/Follow-Up		
Motion			First	Second	Action

Closing Actions
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Motion	First	Second	Action
To go into executive session			
To come out of executive session			
Items discussion in Executive Session:			
To Adjourn	Weinrich	Clutter	passed

Submitted by

Reports Filed	
Report	Date
Bills for Payment	
Police Chief	
Public Works Foreman	
Code Enforcement	