



# Mars Borough

## Council Meeting Agenda: *January 4, 2016* 2016 Reorganization Meeting

7:00 - Call to order with the Pledge of Allegiance by Mayor Gregg Hartung.

Elected Officials Attendance x indicates present					
Name	Office/Committee	Name	Office/Committee		
Rob Bost		Brad Price			
Chris Clutter		Doug Weinrich			
Mike Fleming					
Rick Foster		Gregg Hartung	Mayor		

Employee/Provider Attendance x indicates present					
Name	Position	Name	Position		
Ed Dorsey	Public Works Foreman	Cathy Talento	Secretary/Treasurer PT		
Greg Szypulski	Public Works	Leigh Anne Lord	Secretary PT		
Jim Louis	Public Works	Phil Lope	Solicitor		
Nathan Sergent	Public Works	Kevin Radford	Police Chief		
Richard Mannas	Code Enforcement				

COUNCIL REORGANIZATION – Mayor Gregg Hartung	
Action	Result
Swearing in of newly elected council members: Rick Foster, Doug Weinrich, Brad Price	
Election of Council President . Term: January 2016 to January 2018	
Election of Council Vice President. Term: January 2016 to January 2018	
Election of Chairman Pro Tem. Term: January 2016 to January 2018	

COUNCIL REORGANIZATION – Council President			
Motion	First	Second	Action
Accept letter of resignation from Councilman David Kosar, effective December 31, 2015			
Appointment of _____ to fill unexpired term of David Kosar. <i>Term: January 4 2016 to Reorganization Meeting in January 2018. This seat will be open in the 2017 election cycle.</i>			
Mayor Gregg Hartung swears in new council members			
Establishment of borough committees as per attached list.			
Establishment of borough meeting calendar for 2016.			

Visitors			
Name	Topic	Resolution	
Motion	First	Second	Action

<b>BOROUGH RESOLUTIONS - 2016</b>				
<b>Resolution</b>		<b>First</b>	<b>Second</b>	<b>Action</b>
1	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of the firm Lope, Casker and Casker with Philip Lope as principal attorney, as Solicitor for the Borough of Mars for 2016.			
2	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of the firm Hosack, Specht, Meutzler and Wood, LLP, as auditor for the 2016 Borough audit and to provide other necessary accounting services.			
3	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of Richard Mannas to the part-time position of Zoning and Code Enforcement Officer for the Borough of Mars for 2016.			
4	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of Professional Code Services to the position of Building Inspector for the Borough of Mars for 2016.			
5	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of KLH Engineers to the position of Consulting Engineer for the Borough of Mars for 2016.			
6	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, establishing The Butler Eagle as the official newspaper of the Borough of Mars for the purpose of all legal notifications in 2016.			
7	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of the Mars National Bank, Mars, Butler County, PA as the depository for the Borough accounts for 2016.			
8	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of Pennsylvania Local Government Investment Trust (PLGIT) as the depository for the Borough's money market and investment accounts for 2016.			
9	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of Pennsylvania Municipal Retirement Services (PMRS) as the depository for Uniform and Non-Uniform Pension Plans for Borough employees for 2016.			
10	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of the _____ to be the Chief Administrator for the Borough of Mars Police Pension Fund and Non-Uniform Pension Fund.			
11	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of Council president and Council Vice President as authorized signatories on all Mars Borough checking accounts.			
12	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of Kevin Radford to the position of Chief of Police for the Borough of Mars for 2016.			
13	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of the following individuals as Police Officers for the Borough of Mars for 2016.			

	Resolution	First	Second	Action
14	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of Edward Dorsey to the position of Foreman of the Public Works Department of the Borough of Mars.			
15	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of Staff for the Public Works Department of the Borough of Mars for 2016.			
16	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the appointment of General Government Office Staff for the Borough of Mars for 2016.			
17	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for Employee Benefits for the Chief of Police for the Borough of Mars for 2016. (resolution 17/Schedule A)			
18	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for Employee Benefits for part-time Police Officers for the Borough of Mars for 2016. (Resolution 18/Schedule B)			
19	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for Employee Benefits for full-time employees of the Borough of Mars as of January 1, 2016. (Resolution 19/Schedule C)			
20	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, providing for the establishment of a per card commission and penalty for delinquent taxes for the Borough of Mars for 2016.			
21	A Resolution of the Borough of Mars, County of Butler, Pennsylvania, establishing a schedule of water rates to charge consumers of water supplied by the Borough.			
22	A Resolution of the Borough of Mars, County of Butler, Pennsylvania, establishing rates for Water and Municipal No-Lien Letters supplied by the Borough or Elected Tax Collector.			
23	A resolution of the council of the Borough of Mars, Butler County, Pennsylvania, providing for the duties and pay rate for the water treatment plant monitor.			
24	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, establishing Hourly Wages and Probation Periods for Part-time Police Officers for the Borough of Mars for 2016.			
25	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, to recognize and work with the Mars Area Business Association, Mars Historical Society, Butler County Tourism and Mars Area School District; in collaboration with NASA (National Aeronautics and Space Administration) and other interested parties/organizations/businesses, for the purpose of holding a Martian New Year's Celebration in the Borough of Mars in 2017.			
26	A Resolution of the Council of the Borough of Mars, Butler County, Pennsylvania, eliminating mandatory payments into the pension fund by the full-time officers of the Police Department of the Borough of Mars for the year 2016.			

Correspondence				
Name	Topic	Resolution		
	Motion	First	Second	Action

Minutes				
Minutes of:	Additions/Corrections/Motion	First	Second	Action
December 7 & 28				

Executive Session Needed?	
Yes/No	Requested By

Mayor: Gregg Hartung			
Report	Discussion/Follow-Up		
2015 Slide Show			
PT Police Agreement Update			
November/December Police Report			
RichMar Rotary Police Appreciation Luncheon – January 13, 2016			
Revitalization update			
CT Consulting			
Police Training			
Antidrug policy			
	Motion	First	Second
			Action

Solicitor: Phil Lope			
Report	Discussion/Follow-Up		
	Motion	First	Second
			Action

Council President: Mike Fleming			
Report	Discussion/Follow-Up		
	Motion	First	Second
			Action

Secretary: Leigh Anne Lord	
Report	Discussion/Follow-Up

Badger Maintenance Agreement for 2015 to be signed. <i>Maintenance through 12/15/2016 at no cost; then Maintenance on Handheld is \$546/year and Mobile Software is \$813/year</i>				
Motion		First	Second	Action

<b>Administration &amp; Finance Committee:</b>					
Main Office	Budget	Monthly Bills	Water Billing	Parks & Special Events	Public Relations
Report			Discussion/Follow-Up		
Motion			First	Second	Action
To approve this months bills for payment in the amount of \$					

<b>Public Works:</b>						
Streets	Beaver Street Project	Water System	Equipment	Buildings	Field/Park Maintenance	Vehicles
Report				Discussion/Follow-Up		
Lincoln street work						
Motion				First	Second	Action

<b>Public Safety &amp; Human Resources:</b>					
Police	Code Enforcement	Pensions	Payroll	Human Resources	
Report			Discussion/Follow-Up		
Motion			First	Second	Action

<b>Closing Actions</b>				
Motion		First	Second	Action
To go into executive session				
To come out of executive session				
Items discussion in Executive Session:				
To Adjourn				

Submitted by

Reports Filed	
Report	Date
Bills for Payment	
Police Chief	
Public Works Foreman	
Code Enforcement	