



Mars Borough

Council Meeting Minutes: *February 1, 2016*

7:00 - Call to order with the Pledge of Allegiance.

Elected Officials Attendance <small>x indicates present</small>					
	Name	Office/Committee		Name	Office/Committee
x	Rob Bost	<i>Vice President</i> Administration & Finance Public Safety & Human Resources	x	Brad Price	Administration & Finance
x	Chris Clutter	Public Safety & Human Resources	x	Julie Schultheis	Administration & Finance
x	Mike Fleming	<i>President</i> Public Works	x	Doug Weinrich	Public Safety & Human Resources Public Works
x	Rick Foster	<i>Chairman Pro Tem</i> Public Works	x	Gregg Hartung	Mayor

Employee/Provider Attendance <small>x indicates present</small>					
	Name	Position		Name	Position
	Ed Dorsey	Public Works Foreman		Cathy Talento	Secretary/Treasurer PT
	Greg Szypulski	Public Works	x	Leigh Anne Lord	Secretary PT
	Jim Louis	Public Works	x	Phil Lope	Solicitor
	Nathan Sergent	Public Works		Kevin Radford	Police Chief
	Richard Mannas	Code Enforcement			

Visitors			
Name	Topic	Resolution	
John Watson, Mars Historical Society	Revitalization Plan		
John McWilliams, Resident	Revitalization Plan		
Jim Dionise, Mars National Bank	Revitalization Plan		
Ben Levenger, Paul Roszak – CT Consultants	Presentation of Revitalization Plan		
Colleen Stepnan – Rep Daryl Metcalfe’s office	Revitalization Plan		
Motion		First	Second

Executive Session Needed?	
Yes/No	Requested By
Yes	Mr. Bost

Correspondence		
Name	Topic	Resolution

	Motion	First	Second
			Action

Minutes				
Minutes of:	Additions/Corrections/Motion	First	Second	Action
January 2016		Weinrich	Bost	passed

Mayor: Gregg Hartung			
Report	Discussion/Follow-Up		
Process for making borough "wet" by LCB	Phil Lope's firm to detail process to Council		
Part Time Police Officers Contract	Contract still being discussed; new mtg needed		
Police flex shifts for January and February	Used 2 flex shifts in Jan due to issues within committee only 1 in Feb – Super Bowl Sun		
Law Enforcement Recognition Luncheon	@ Rotary – good response from community		
Meeting with Saxonburg Mayor	Discussed PMRS		
Eagle article on reorganization, 2016 budget and water rates	Good for Community awareness		
Visit Mars	Establish Visit Mars committee – looking into – establish relationship with tourism		
NASA 2017 – Mars New Year/Eagle article	NASA has agreed to come back		
"Your Pittsburgh" TV piece	Where the name Mars came from?		
Library inquiry re: support	Tax money due from 2015?		
	Motion	First	Second
			Action

Solicitor: Phil Lope			
Report	Discussion/Follow-Up		
	Motion	First	Second
			Action

Council President: Mike Fleming			
Report	Discussion/Follow-Up		
	Motion	First	Second
			Action

Secretary: Leigh Anne Lord			
Report	Discussion/Follow-Up		
	Motion	First	Second
			Action

Administration & Finance Committee: Bost, Price, Schultheis						
Main Office	Budget	Monthly Bills	Water Billing	Parks & Special Events	Public Relations	
Report				Discussion/Follow-Up		
Ms. Schultheis will assume duties related to scheduling and contracts for Park and Fields						
Ms. Schultheis to meet with individuals re: grants for Clay Avenue						
Mr. Price will handle finance issues and billing						
Mr. Bost will handle borough office issues and PR						
Mr. Price to discuss monthly list of bills with office staff						
Mr. Price collecting information re: pensions						
Mr. Bost and Mayor working with MIBS re: new website						
Which staff members should complete Financial Interests Ethics Form?						
Motion				First	Second	Action
To approve this months bills for payment in the amount of \$50,583.55				Weinrich	Bost	passed

Public Works: Foster, Fleming, Weinrich						
Streets	Lincoln Street Project	Water System	Equipment	Buildings	Field/Park Maintenance	Vehicles
Report				Discussion/Follow-Up		
Lincoln today – up to first hydrant						
Flush out Norton once a month						
Oct – Dec 15: 15% water loss						
Fixed water leak on Anderson						
Cold patching taking place						
New meters being installed; replacement of speed limit signs						
Motion				First	Second	Action

Public Safety & Human Resources: Clutter, Weinrich, Bost						
Police	Code Enforcement	Pensions	Payroll	Human Resources		
Report				Discussion/Follow-Up		
Code Enforcement Officer to attend meeting						
Police Chief will start to attend committee meeting once a month						
Police Chief has found uniform in question; returning for full credit				completed		
Police Dept working on two polices re: body cam use and Narcan				Researching policies from other boroughs		
Mr. Bost to work with office re: personnel records system						
Outstanding time clock issue: Asking for assistance from previous council member				Office staff to research updated manual timeclock		
Problems in the workplace: flowchart to be established						
Mr. Bost/Mayor to work on union language in tabled resolutions						
Motion				First	Second	Action

Closing Actions			
Motion	First	Second	Action
To go into executive session	Weinrich	Bost	passed
To come out of executive session			
Items discussed in executive session:			
To Adjourn			

Submitted by Leigh Anne Lord, Secretary

Reports Filed	
Report	Date
Bills for Payment	2/1/16
Police Chief	
Public Works Foreman	
Code Enforcement	2/1/16
Administration Committee	
Public Works Committee	
Finance Committee	